

Pittsburg County, Oklahoma  
**COUNTY PURCHASING OFFICE**  
 Pittsburg County Court House  
 McAlester, Oklahoma  
 Phone: (918) 423-4934

**INVITATION TO BID**

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED	<b>8-Aug-22</b>
PAGE 1 OF	

BID NUMBER <b>BID # 1</b>	BID CLOSING DATE AND HOUR <b>September 2nd, 2022 @ 4:00 PM</b>	REQUIRED DELIVERY DATE Days after award of Purchase Order
TERMS:		DATE OF DELIVERY:

Item	Quantity	Unit of issue	DESCRIPTION	Unit Price	Total
			<p><b>Pittsburg County wishes to advertise for the following for the Southeast Expo</b></p> <p><b>Labor and Materials to Install Eight (8), County Supplies, 25 Ton HVAC Units</b></p> <p><u>See Specifications Attached</u></p> <p><b><u>IF BID IS NOT RETURNED IN THE ENCLOSED ENVELOPE OR IS PLACED IN A FEDEX, UPS OR USPS SHIPPING ENVELOPE, PLEASE MARK ON THE OUTSIDE OF THE ENVELOPE "SEALED BID" &amp; BID NUMBER.</u></b></p>		

**TERMS AND CONDITIONS**

1. Sealed bids will be opened in the Commissioner's Conference Room, Pittsburg County Courthouse, McAlester, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pittsburg County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until delivered.

(DATE)

6.1291E+19

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day  
of \_\_\_\_\_ 20\_\_\_\_\_ (seal)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_ Signed by: \_\_\_\_\_ Title: \_\_\_\_\_

(MANUAL SIGNATURE OF UNDERSIGNED)

\_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

NOTARY PUBLIC (CLERK OR JUDGE)

City: \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_

NOTE: Other terms and conditions can be added at the discretion of the county officers.

RESOLUTION  
23-020  
To Advertise

The Board of County Commissioners, Pittsburg County, met in regular session on Monday, August 8, 2022.

WHEREAS, the Pittsburg County wishes to advertise for the following for the Southeast Expo Center:

Labor and Materials to Install Eight (8), County Supplied, 25 Ton HVAC Units

A bid package containing complete specifications and an "Invitation to Bid" are available at the Pittsburg County Clerk's Office, 115 E. Carl Albert Pkwy, Room 103, McAlester, Oklahoma 74501 or online at [pittsburg.okcounties.org](http://pittsburg.okcounties.org).

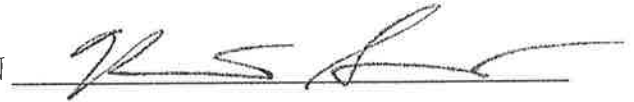
THEREFORE, each competitive bid submitted to the County must be accompanied with an affidavit for filing with the competitive bid form, as required by Title 61 O.S. § 101-138.

Sealed bids will be received and filed with the Pittsburg County Clerk until Friday, September 2, 2022 at 4:00 p.m. All bids received after 4:00 p.m. on Friday, September 2, 2022 WILL NOT BE OPENED. Bids will be opened on Tuesday, September 6, 2022 at 10:00 a.m. in the Board of County Commissioners Conference Room, 115 E. Carl Albert Pkwy, McAlester, Oklahoma. The Board of County Commissioners, Pittsburg County, reserves the right to reject any and all bids and re-advertise.

BOARD OF COUNTY COMMISSIONERS  
PITTSBURG COUNTY, OKLAHOMA

ATTEST:

CHAIRMAN



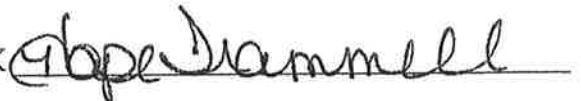
VICE CHAIRMAN



MEMBER



COUNTY CLERK



## BID SPECIFICATIONS

Pittsburg County will supply Eight (8) 25 Ton HVAC units and Concrete Pads for all eight (8) units, Control System

Award bidder will be responsible for:

1. Removing Chiller, Boiler, Cooling Tower, Pumps associated with chiller/boiler system, gas furnaces.
2. Removing all 19 water cooled heat pumps/AHU's.
3. Removing any water piping necessary to accommodate installation of new VRF AHU's.
4. Installation of county supplied VRF equipment in place of existing water cooled heat pump/AHU's. Installation of new VRF condensing units on supplied concrete pads.
5. Installation of county supplied control system.
6. Provide and install all refrigerant piping, refrigerant, necessary ductwork and/or connections to accommodate new AHU's, control wiring, necessary electrical conduits, wire, labor and materials, to new AHU's and condensers, for a complete job.
7. Remove gas furnaces in arena and cap flues through roof.
8. Set county supplied 8 (qty) 25 ton gas package units on supplied curbs, on supplied concrete pads.
9. Supply and install new gas piping to new package units
10. Provide and install, internally insulated with 1" duct liner, glue and welded pins, galvanized rectangular ducts as per drawing. Supply and return duct work, any and all grills or registers to be included.
11. Provide and install with any and all necessary materials to do complete job, 6 (qty) duct socks as per drawing.
12. 1 (one) year labor to be included, with owner training on operation and maintenance.
13. All labor, material, lifts, or anything else needed to do a complete turn-key job to be included. Anything not listed as supplied by the county, but necessary to do a complete job, is to be included.
14. Any and all material or equipment removed, must be left at county specified location onsite and shall remain property of the county
15. Must have previous experience in installing and maintaining VRF systems.

16. Toshiba/Carrier VRF training mandatory.

17. A list of county-supplied equipment and drawings will be given at mandatory site visit. You must visit job site and sign in on the provided sign-in sheet to be an accepted bidder. Contact Sandra Crenshaw, 1<sup>st</sup> Deputy, Board of County Commissioners at 918-423-1338 to schedule on or before Friday, August 26, 2022 during regularly schedule county operating hours of 8:00 a.m. and 4:00 p.m.

Job Site Address: Southeast Expo Center  
4500 W US Hwy 270  
McAlester, Oklahoma