

Pittsburg County, Oklahoma  
**COUNTY PURCHASING OFFICE**  
 Pittsburg County Court House  
 McAlester, Oklahoma  
 Phone: (918) 423-4934

**INVITATION TO BID**

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED	<b>28-Jan-13</b>
PAGE 1 OF _____	

BID NUMBER <b>Bid # 14</b>	BID CLOSING DATE AND HOUR <b>February 11, 2013 @ 10:00AM</b>	REQUIRED DELIVERY DATE <small>Days after award of Purchase Order</small>
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TERMS:	DATE OF DELIVERY:
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Item	Quantity	Unit of issue	DESCRIPTION	Unit Price	Total
			<p><b>Board of County Commissioners Pittsburg County wishes to advertise for the following:</b></p> <p><b>Mat Maintenance &amp; Uniform Services</b></p> <p><b>SEE SPECIFICATIONS ATTACHED.</b></p>		

**TERMS AND CONDITIONS**

1. Sealed bids will be opened in the Commissioner's Conference Room, Pittsburg County Courthouse, McAlester, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pittsburg County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until

(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day  
of \_\_\_\_\_ 2011 \_\_\_\_\_ (seal)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_ Signed by: \_\_\_\_\_ Title: \_\_\_\_\_  
(MANUAL SIGNATURE OF UNDERSIGNED)

\_\_\_\_\_  
NOTARY PUBLIC (CLERK OR JUDGE) Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_  
Zip \_\_\_\_\_

NOTE: Other terms and conditions can be added at the discretion of the county officers.

## RESOLUTION

The Board of County Commissioners, Pittsburg County, met in regular session on Monday, January 28, 2013.

WHEREAS, the Board of County Commissioners wishes to advertise for the following:

### Mat Maintenance & Uniform Services

A bid package containing complete specifications and an "Invitation to Bid" are available at the Pittsburg County Clerk's Office, 115 East Carl Albert Parkway, Room 103, McAlester, Oklahoma 74501 or online at [pittsburg.okcounties.org](http://pittsburg.okcounties.org).

WHEREAS, each competitive bid submitted to the County must be accompanied with an affidavit for filing with the competitive bid form as required by 61 O.S. § 138.

THEREFORE, sealed bids will be received and filed with the County Clerk and opened by the Board of County Commissioners on Monday, February 11, 2013 at 10:00 a.m. in the County Commissioners Conference Room, Pittsburg County Courthouse, 115 East Carl Albert Parkway, McAlester, Oklahoma. Contract will be awarded to the lowest or best bidder. The Board of County Commissioners, Pittsburg County, reserves the right to reject any and all bids and re-advertise.

BOARD OF COUNTY COMMISSIONERS  
PITTSBURG COUNTY, OKLAHOMA

  
\_\_\_\_\_  
RONNIE YOUNG, Chairman

  
\_\_\_\_\_  
KEVIN SMITH, Vice-Chairman

  
\_\_\_\_\_  
GENE ROGERS, Member



ATTEST:

  
\_\_\_\_\_  
JANICE BARKER, County Clerk

## UNIFORM SERVICE

Uniform Service will be required for the following locations:

Pittsburg County Courthouse  
Contact Person: Carl Thomason (918-470-8466)  
115 E. Carl Albert Pkwy.  
McAlester, OK 74501

Pittsburg County District #1 Shop  
Contact Person: Gene Rogers (918-470-2951)  
200 N. Craig  
Haileyville, OK 74546

Pittsburg County District #2 Shop  
Contact Person: Kevin Smith (918-424-5644)  
615 Pittsburg Rd.  
Pittsburg, OK 74560

Pittsburg County District #3 Shop  
Contact Person: Ronnie Young (918-429-4854)  
1906 N. 15<sup>th</sup> St.  
McAlester, OK 74501

Awarded Bidder will be required to contact the Contact Person at each location to set up an appointment to determine each locations needs.

UNIFORM DESCRIPTION	RENTAL PRICE/WEEK
Pants – Denim Overalls	\$
Pants – Name Brand	\$
Pants – Name Brand (Relaxed Fit)	\$
Pants – Denim (off-brand)	\$
Shirts – Long Sleeve (65-35 polyester blend)	\$
Shirts – Long Sleeve (Cotton)	\$
Shirts – Long Sleeve (Chambray)	\$
Shirts – Long Sleeve (High Visibility)	\$
Shirts – Short Sleeve (65-35 polyester blend)	\$
Shirts – Short Sleeve (Cotton)	\$
Shirts – Short Sleeve (Chambray)	\$
Shirts – Short Sleeve (High Visibility)	\$
Jackets (High Visibility)	\$
Zip In/Zip Out Jacket Liners	\$
Coveralls (Cotton Blend Zip Front)	\$

Bids will be accepted up to 10:00 a.m. on Monday, February 11<sup>th</sup>, 2013 in the office of the Pittsburg County Clerk. If you have any questions, please contact Sandra Crenshaw at 918-423-1338.

## BID SPECIFICATIONS

### MAT MAINTENANCE

Mat Maintenance will be required for the following locations:

Pittsburg County Courthouse

Contact Person: Carl Thomason (918-470-8466)

115 E. Carl Albert Parkway

McAlester, OK 74501

Pittsburg County OSU Extension Center

Contact Person: Jane Woods (918-423-4120)

707 W. Electric

McAlester, OK 74501

Pittsburg County Animal Shelter

Contact Person: Sandra Hefley (918-423-7806)

1206 N. West St.

McAlester, OK 74501

Pittsburg County District #1 Shop

Contact Person: Gene Rogers (918-470-2951)

200 N. Craig

Haileyville, OK 74546

Pittsburg County District #2 Shop

Contact Person: Kevin Smith (918-424-5644)

615 Pittsburg Rd.

Pittsburg, OK 74560

Pittsburg County District #3 Shop

Contact Person: Ronnie Young (918-429-4854)

1906 N. 15<sup>th</sup> St.

McAlester, OK 74501

Awarded Bidder will be required to contact the Contact Person at each location to set up an appointment to determine each locations needs.

MAT MAINTENANCE

MAT SIZE	RENTAL PRICE/WEEK
2x3 Wet Area Mat	\$
3x5 Scraper Mat	\$
3x5 Anti-Fatigue Mat	\$
3x5 Entrance Mat	\$
4x6 Entrance Mat	\$
3x10 Entrance Mat	\$