

Pittsburg County, Oklahoma
COUNTY PURCHASING OFFICE
 Pittsburg County Court House
 McAlester, Oklahoma
 Phone: (918) 423-4934

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
 SIDE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED	11-Sep-23
PAGE 1 OF _____	

BID NUMBER BID # 5	BID CLOSING DATE AND HOUR October 6th, 2023 @ 4:00 PM	REQUIRED DELIVERY DATE <small>Days after award of Purchase Order</small>
TERMS:		DATE OF DELIVERY:

Item	Quantity	Unit of issue	DESCRIPTION	Unit Price	Total
			<p>Pittsburg County District 1 wishes to advertise for the following:</p> <p>Construction of Office Space, Restroom, Parts Room and Installation Of Electricity, Data and HVAC throughout new Canadian shop building</p> <p>SEE SPECIFICATION ATTACHED</p> <p><u>IF BID IS NOT RETURNED IN THE ENCLOSED ENVELOPE OR IS PLACED IN A FEDEX, UPS OR USPS SHIPPING ENVELOPE, PLEASE MARK ON THE OUTSIDE OF THE ENVELOPE "SEALED BID" & BID NUMER</u></p>		

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Pittsburg County Courthouse, McAlester, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pittsburg County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until delivered.

(DATE)

6.1291E+19

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day
of _____ 20 _____ (seal)

Firm: _____

My commission expires _____ Signed by: _____ Title: _____

(MANUAL SIGNATURE OF UNDERSIGNED)

Address: _____ Phone: _____

NOTARY PUBLIC (CLERK OR JUDGE)

City: _____ State _____

Zip _____

NOTE: Other terms and conditions can be added at the discretion of the county officers.

RESOLUTION
24-065
To Advertise

The Board of County Commissioners, Pittsburg County, met in regular session on Monday, September 11, 2023.

WHEREAS, Pittsburg County District 1 wishes to advertise for the following:

Construction of Office Space, Restroom, Parts Room and Installation
Of Electricity, Data and HVAC throughout new Canadian shop building

A bid package containing complete specifications and an "Invitation to Bid" are available at the Pittsburg County Clerk's Office, 115 E. Carl Albert Pkwy, Room 103, McAlester, Oklahoma, 74501 or online at pittsburg.okcounties.org.

A MANDATORY Pre-Bid Conference will be held on Friday, September 22, 2023 at 10:00 a.m. on location at 101 NE Tignor Street, Canadian, Oklahoma.

THEREFORE, each competitive bid submitted to the County must be accompanied with an affidavit for filing with the competitive bid form, Bid Bond, and Business Relationship Affidavit, as required by Oklahoma Statutes, Title 162 O.S. § 101-138.

Sealed Bids will be received and filed with the Pittsburg County Clerk until Friday, October 6, 2023 at 4:00 p.m. All bids received after 4:00 p.m. on Friday, October 6, 2023 WILL NOT BE OPENED. Bids will be opened on Tuesday, October 10, 2023 at 10:00 a.m. in the Board of County Commissioners Conference Room, 115 E. Carl Albert Pkwy, Room 100B, McAlester, Oklahoma. The Board of County Commissioners, Pittsburg County, reserves the right to reject any and all bids and re-advertise.

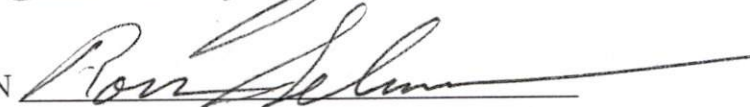
BOARD OF COUNTY COMMISSIONERS
PITTSBURG COUNTY, OKLAHOMA

ATTEST:

CHAIRMAN

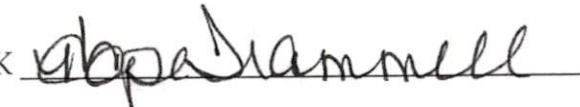


VICE-CHAIRMAN



MEMBER

COUNTY CLERK



BID SPECIFICATIONS

A MANDATORY Pre-Bid Conference will be held on Friday, September 22, 2023 at 10:00 a.m. on location at 101 NE Tignor Street, Canadian, Oklahoma. ALL BIDDERS MUST SIGN-IN DURING THE MANDATORY PRE-BID CONFERENCE.

Bids must be accompanied by a bid bond or a cashier's check equal to 5% of bid. All checks will be returned to unsuccessful bidders. Bid bond will be returned to successful bidder once contract is approved and signed.

Successful bidder will be required to provide Pittsburg County with a Performance Bond once bid is awarded before contract is signed.

No work will be completed until a Notice to Proceed is issued by Pittsburg County.

Proof of Insurance including Worker's Compensation Insurance shall be provided to Pittsburg County prior to contract approval.

Awarded Vendor shall supply the following materials:

Materials needed to build concrete slabs as described in renderings (Exhibit A)

2 - 36 x 80 Solid Core Doors

1 - Vinyl Sliding Window

1 - Stainless Steel Freestanding Commercial Grade Sink with Drain and Faucet

1 - Toilet with Tank

1 - 40 Gallon Hot Water Tank

1 - 220 Outlet

1 - Breaker Box

21 - 4 plug outlets

7 - Data ports

2 - Overhead, pull-down electrical outlets

4 - Electric Garage Door Openers

5 - Light Switches

1 - 5 ton HVAC heat pump and materials required to make operational.

2 - Thermostats, One to control shop area and one to control office and restroom. Parts room does not require heat/air

LED light fixtures throughout, size to be determined during pre-bid conference

All materials needed to build walls, platform and staircase as shown in exhibit "A"

DOCUMENTS REQUIRED WITH SEALED BID:

Bid Bond

Business Relationship Affidavit

Non- Collusion Bidding Certification, this is part of the Terms and Conditions located on the back of the Invitation to Bid form. PLEASE NOTE: It is required to be notarized, if not notaries the bid will be thrown out.

Bid will be awarded within 30 days of opening and Bid bonds of the unsuccessful bidders will be returned.

PITTSBURG COUNTY DISTRICT 1 CANADIAN SHOP PROJECT



MANDATORY PRE-BID CONFERENCE

DATE: SEPTEMBER 22, 2023
TIME: 10:00 A.M.
PLACE: 101 NE TIGNOR
CANADIAN, OKLAHOMA

BID CLOSING

DATE: OCTOBER 6, 2023
TIME: 4:00 P.M.

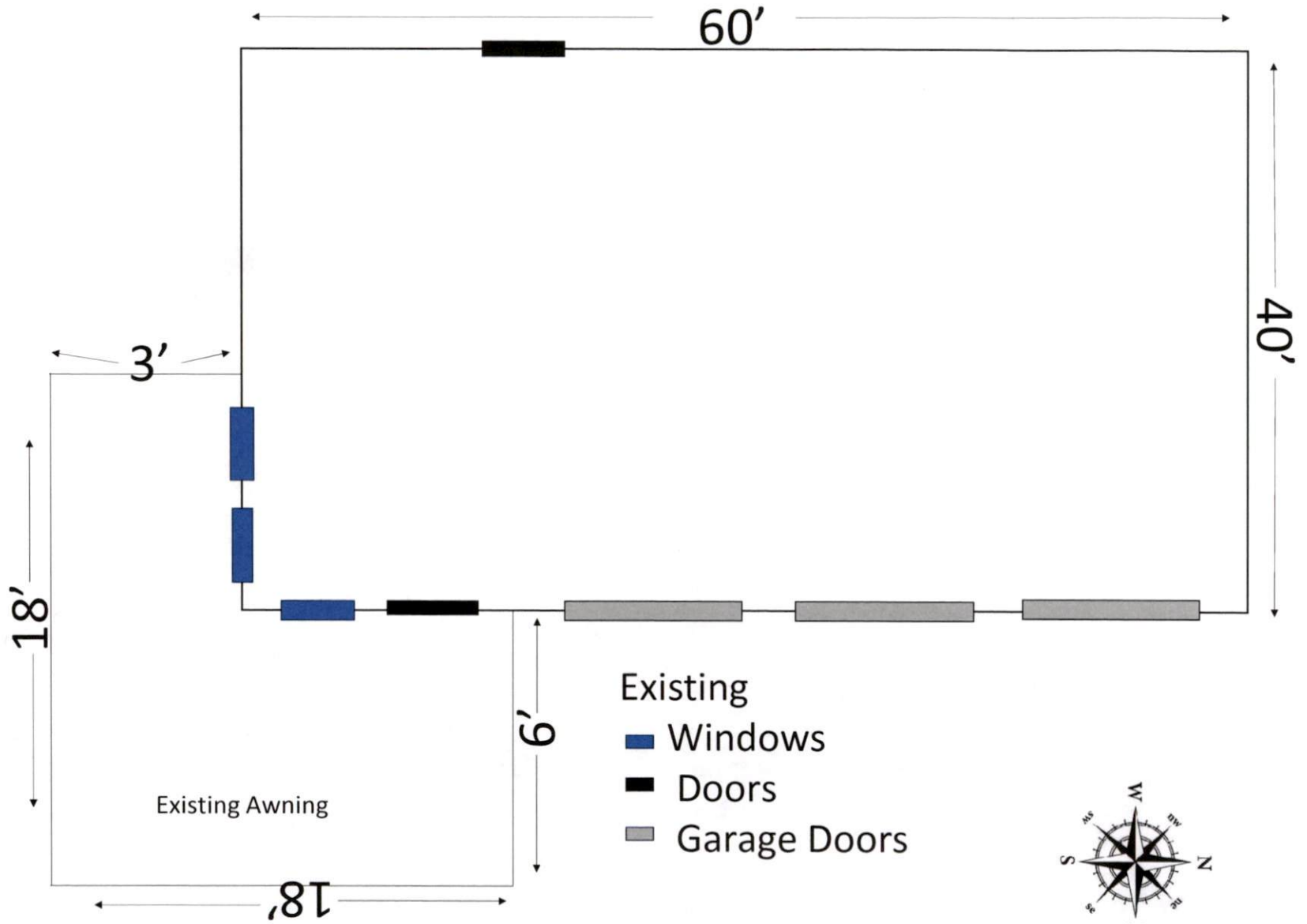
ALL BIDS MUST BE RECEIVED BY THE PITTSBURG COUNTY CLERK
BEFORE OCTOBER 6, 2023 AT 4:00 P.M.

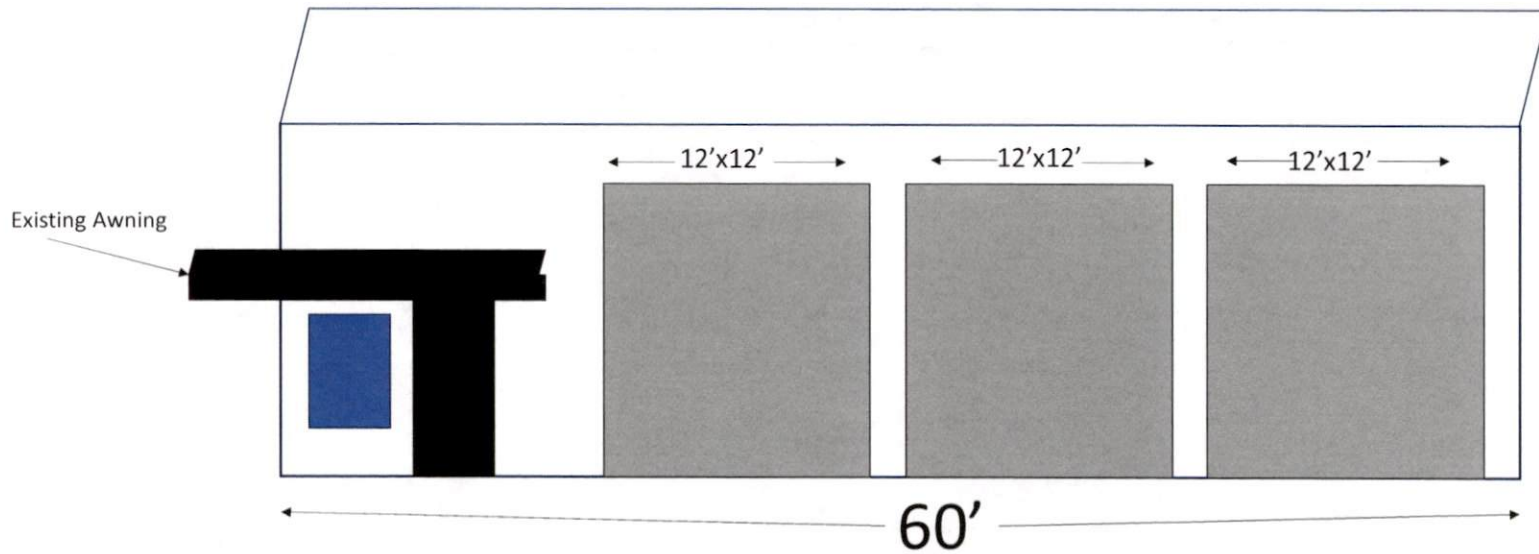
MAIL BIDS TO: PITTSBURG COUNTY CLERK
115 E CARL ALBERT PKWY, ROOM 103
MCALESTER, OK 74501

IF YOU ARE MAILING A BID, IT STILL MUST BE RECEIVED BY
OCTOBER 6, 2023 AT 4:00 P.M.

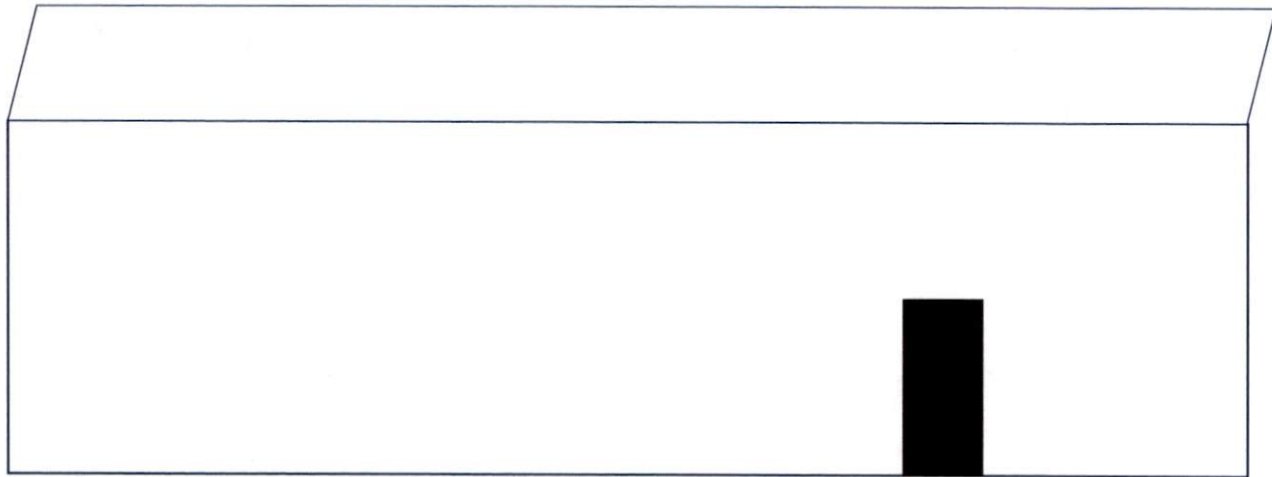
BID OPENING

DATE: OCTOBER 10, 2023
TIME: 10:00 A.M.
PLACE: PITTSBURG COUNTY COURTHOUSE
COMMISSIONERS CONFERENCE ROOM
115 E. CARL ALBERT PKWY, ROOM 100B
MCALESTER, OKLAHOMA

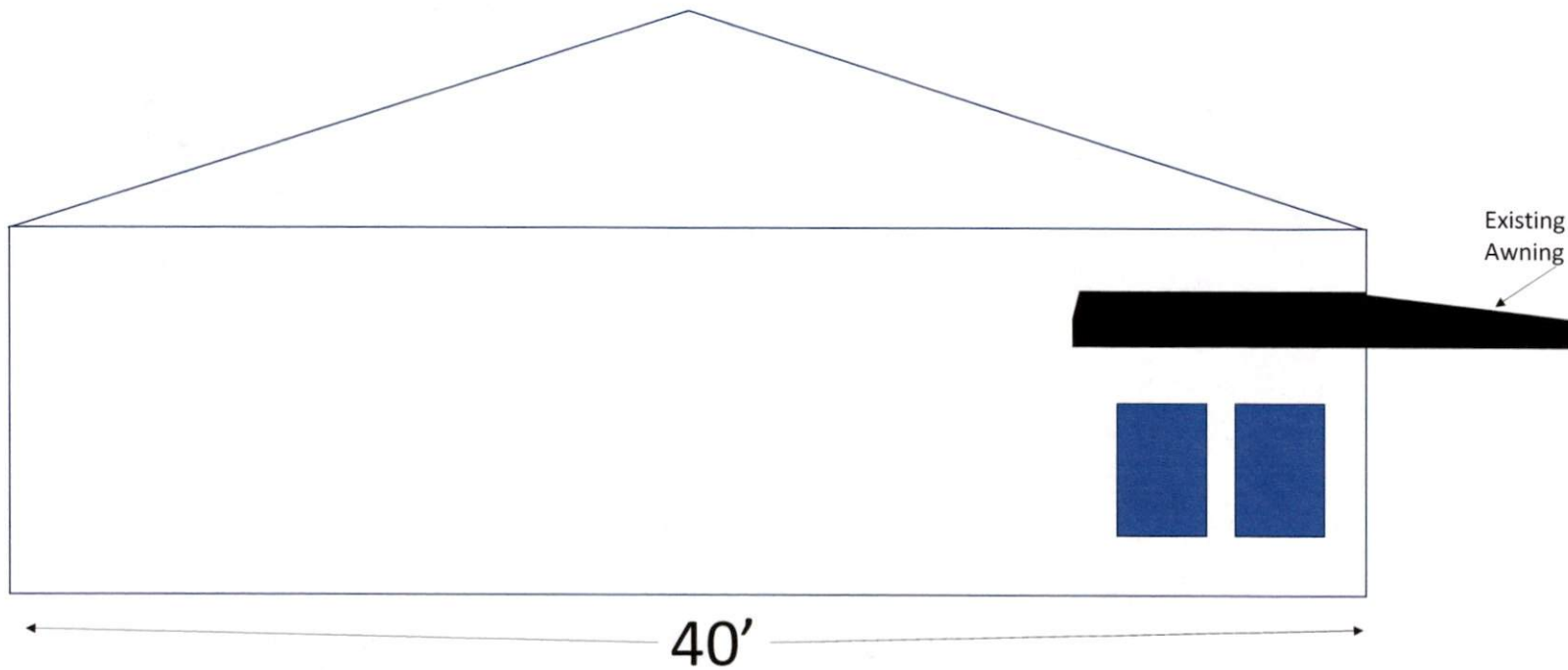




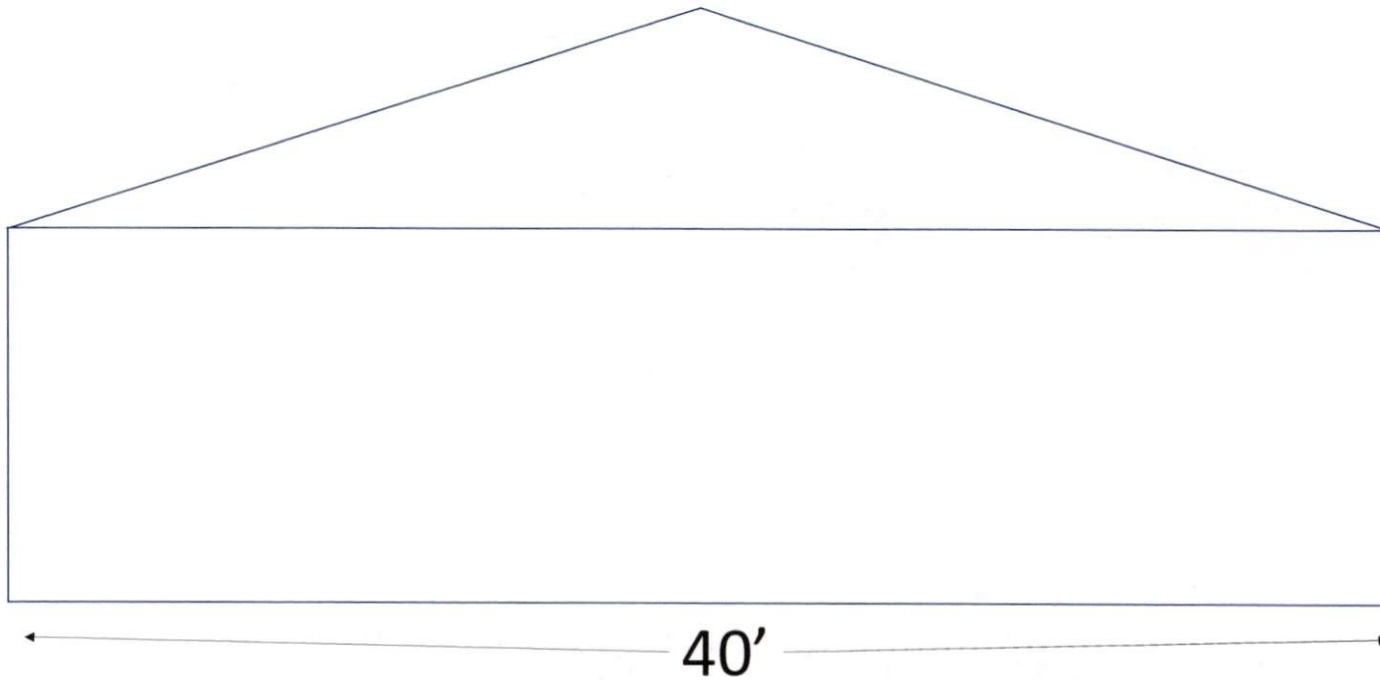
Existing Front View of Building



Existing Back view of building



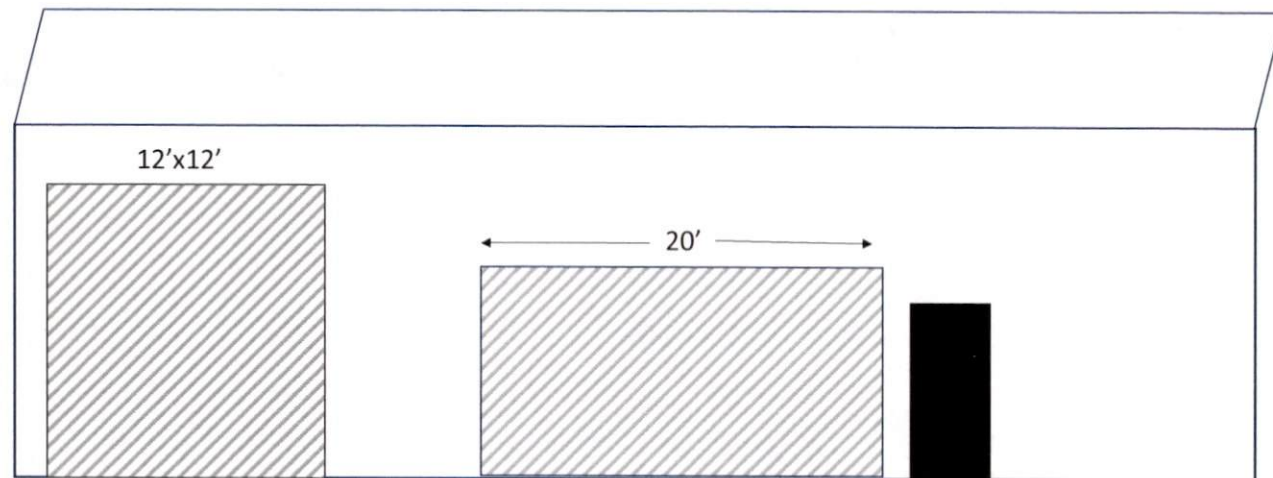
West side view of building



East side view of building

No improvements will be made to east side of building.

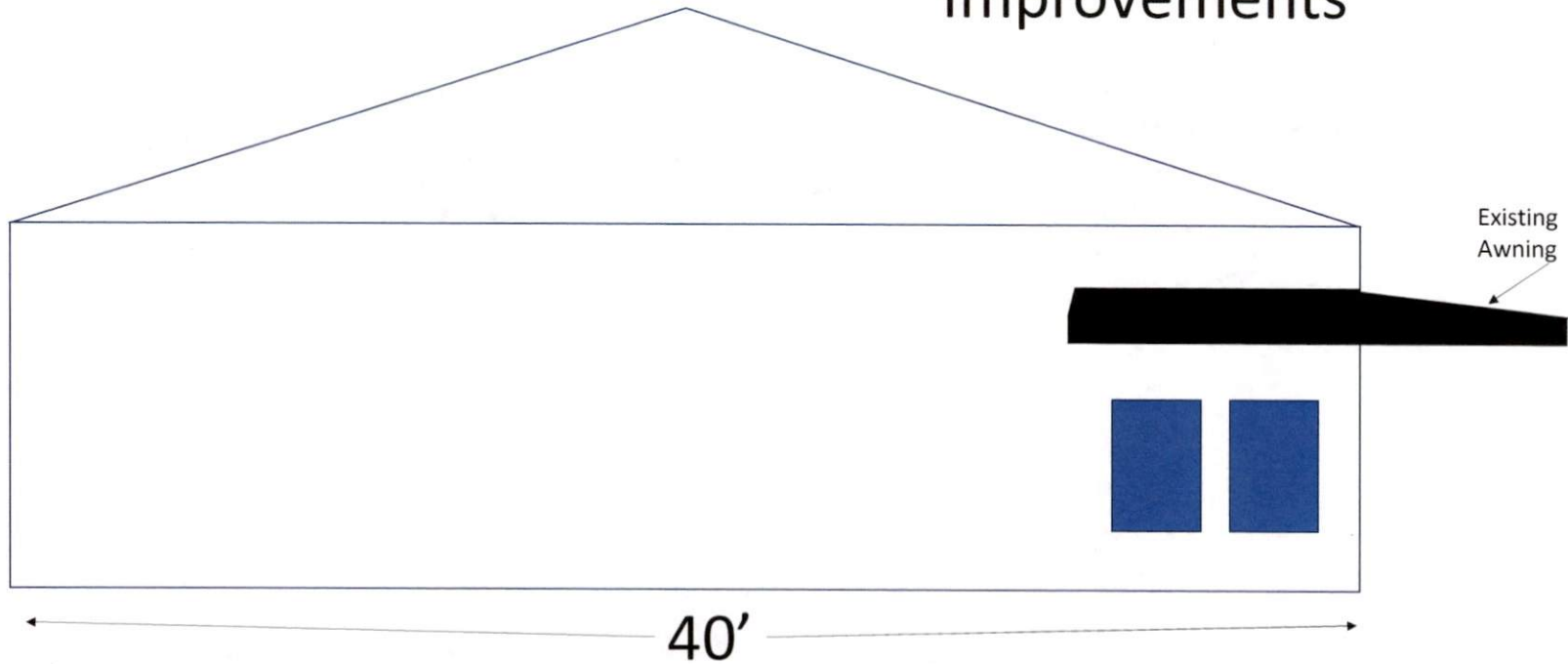
North view of building improvements



Add additional garage door. This garage door should line up with the existing garage door farthest to the right from the front view.

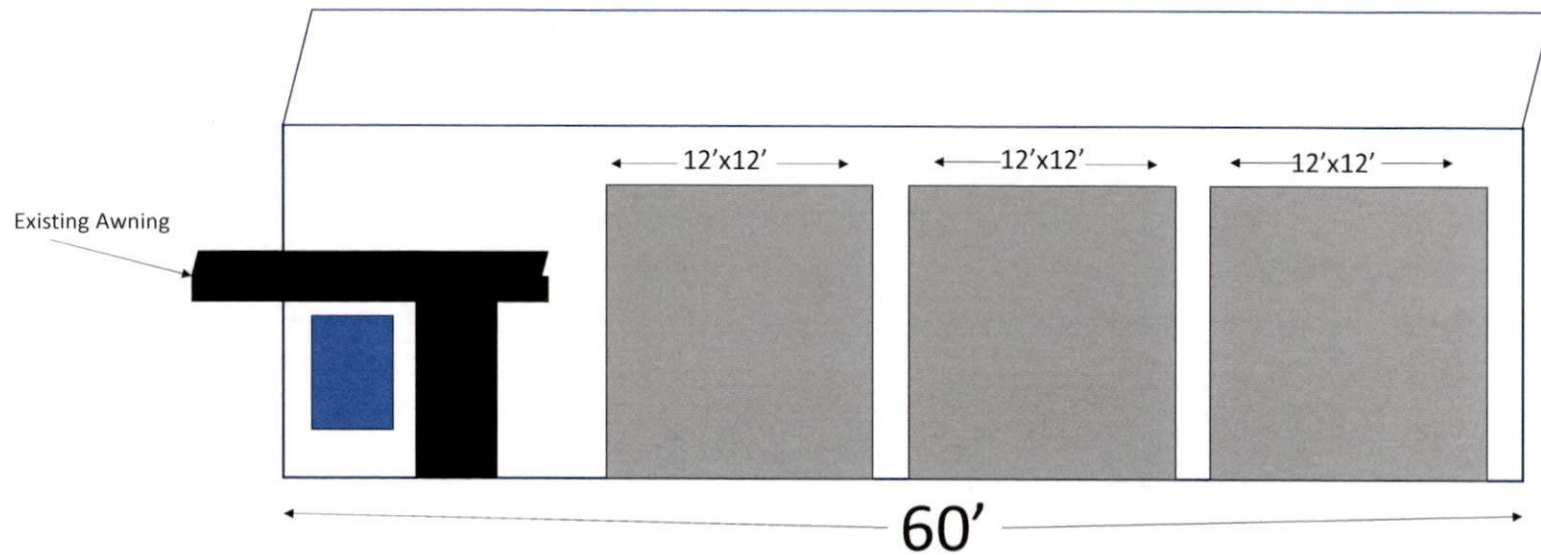
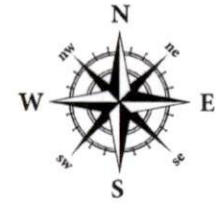
Add 10'x20' room. This addition shall include a concrete slab, electrical and lighting throughout, plus a 220 outlet.

West view of building Improvements

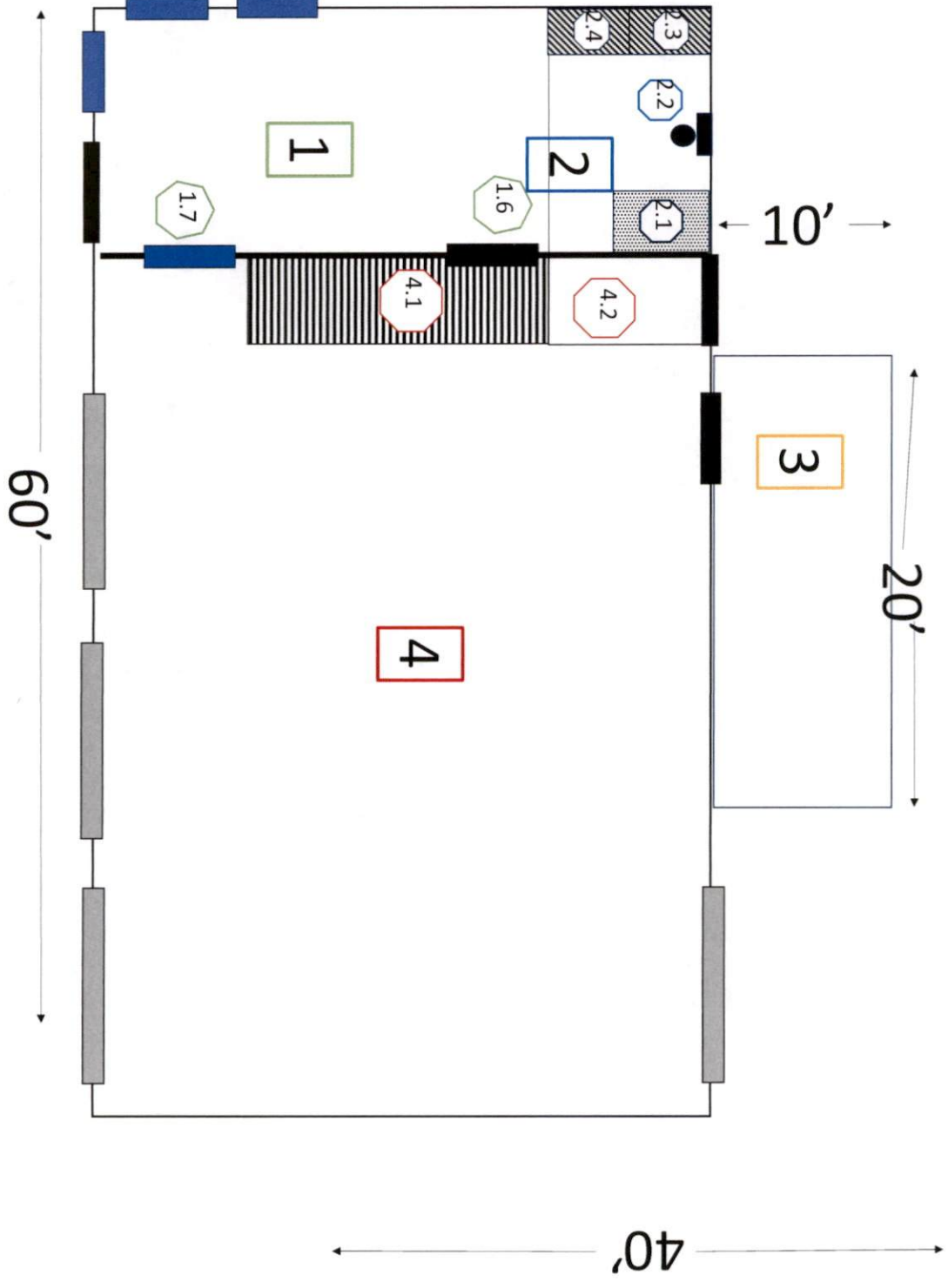


Only improvements to west side is
Concrete slab under awning.

Existing Front View of Building

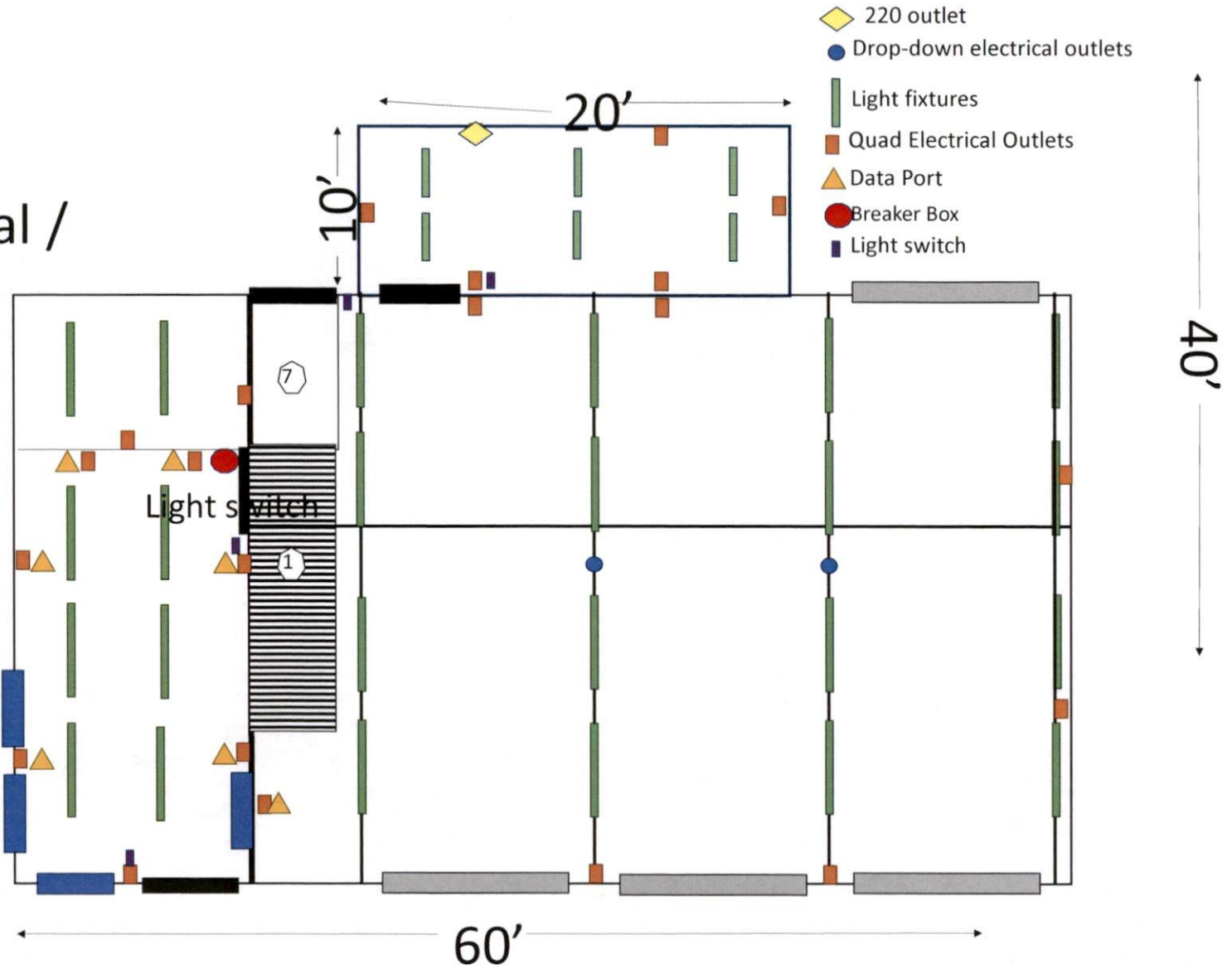


The only improvements to the front of building is
The addition of a concrete slab under the existing
Awning.





Electrical / Data



1. Office Space

1. Build office space 32 foot in length and 12 foot in width from front of building toward back. Office area should include sheetrock with cut-outs for an additional door to the shop area and an additional window between the office and shop that can be opened when needed for communication between the two areas.
2. Electrical should include LED light fixtures throughout office space and quad outlets, two on each wall except the front wall which needs only one.
3. Data lines should also be included. One near each outlet.
4. 8 foot ceilings
5. Unfinished Storage area with floor above the office with railing that overlooks the shop area.
6. Add steel door
7. Add window under staircase

2. Bathroom (no plumbing should be needed)

1. Add bathroom behind office space. This space should include an industrial sized sink and faucet.
2. Add toilet.
3. Add closet with shelving for cleaning supplies and paper products
4. Add closet for hot water tank. Add 40 gallon hot water tank. This closet should be built to include the floor drain that is already installed.

3. Parts Room

1. Parts room should be 10x20
2. LED lighting
3. Quad electrical outlets. Two each on north and south walls and one each of east and west walls.

4. Shop Area

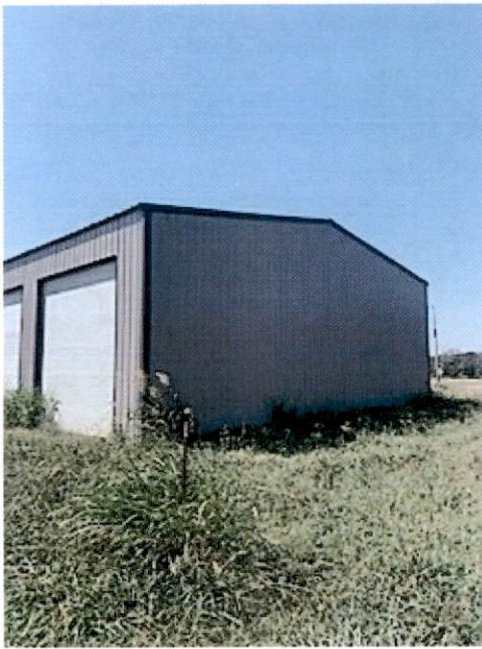
1. Staircase, 25 foot in length and 4 foot wide and a platform at the top that is 5 feet long and 4 foot wide, both with railing that shall be built running along the West wall of the shop leading to the storage area that will be built above the office space.
2. Platform should be built at the top of the stairs and with railings.
3. LED lighting should be installed throughout the shop building
4. Quad electrical outlets shall be installed between each garage door along the south wall of the building, 2 Quad outlets along the east side of the building, 2 Quad outlets along the north side of the building and 1 Quad outlet along the west side of the building.
5. 2 drop down outlets should be placed between garage downs approximately half way between the north and south walls

5. Outside of Building

1. The only work needed to the outside of the building is a concrete slab poured underneath the existing awning.

6. HVAC

1. One (1) 5-Ton Heat Pump
2. One Thermostat that controls the office space and bathroom
3. One Thermostat that controls the shop area. Parts room will not be heat/cooled.



From: 9184705175@mms.firstnet-mail.com

Sent: Thu, Sep 7, 2023 at 12:35 pm

To: bocc@pittsburg.okcounties.org

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 [715718944.jpg](#) (69.9 KB)  [715718970.jpg](#) (29.4 KB)  [715719024.jpg](#) (31.8 KB)
 [715719044.jpg](#) (67.8 KB)  [715719068.jpg](#) (28.6 KB)  [715719082.jpg](#) (26.5 KB)
 [715719235.jpg](#) (27.8 KB) — [Download all](#)



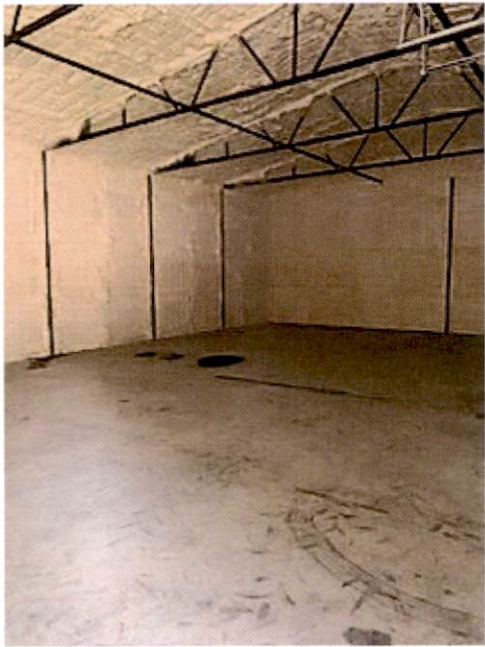
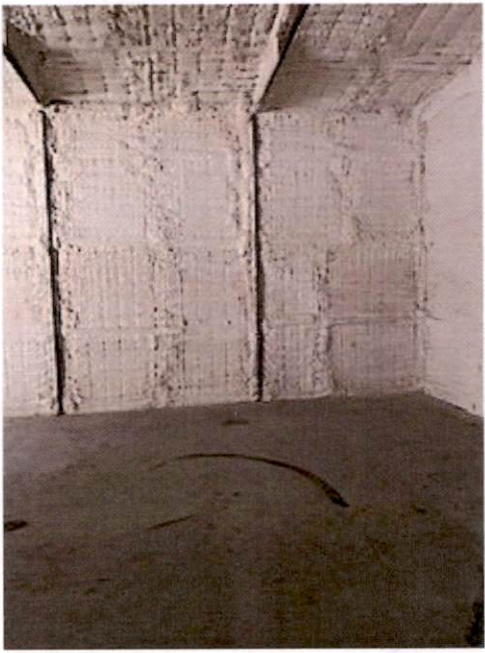
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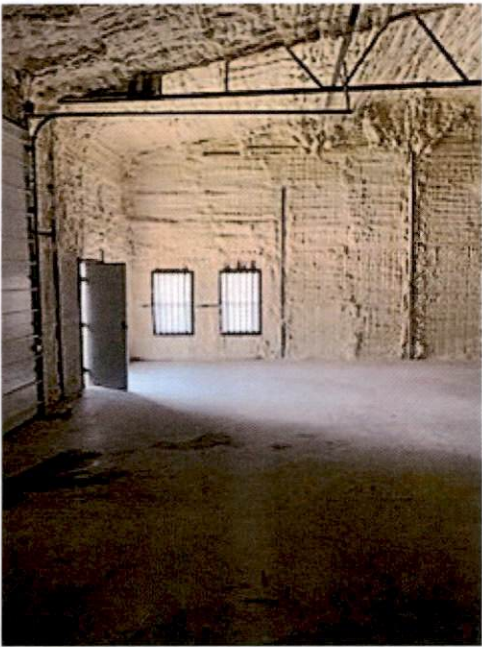
[LEARN MORE >](#)

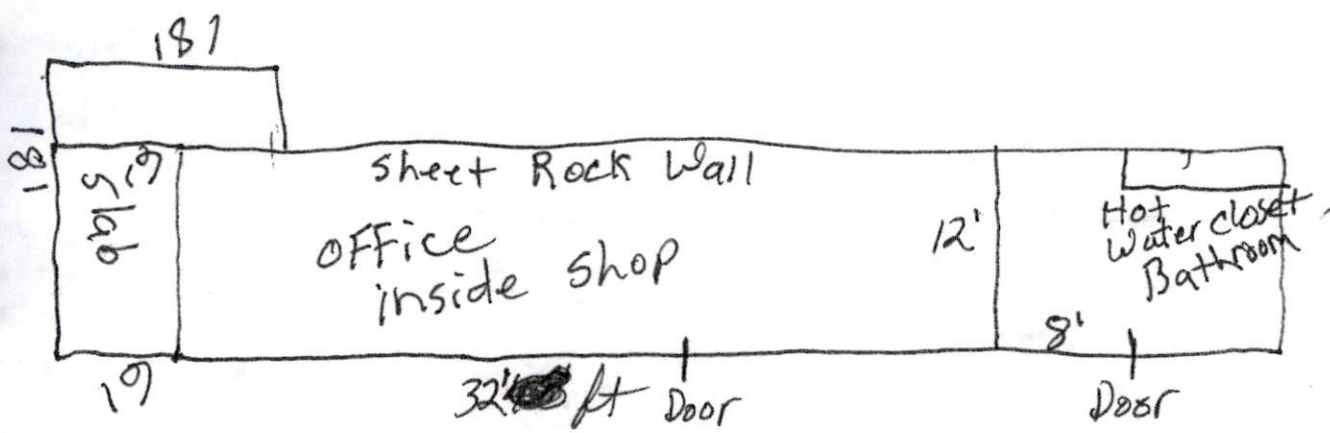
ALWAYS TRUST THIS SENDER



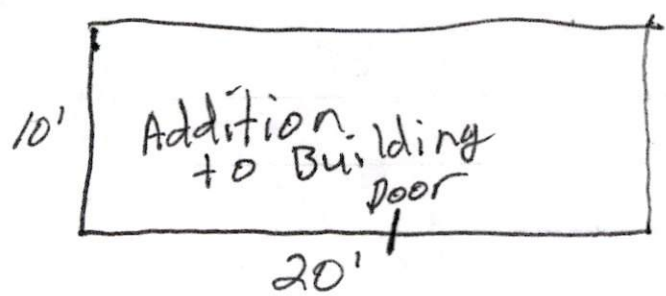








8 ft ceiling with storage room on top
 Need Electric throughout shop
 Electric for lights on back outside of shop



With slab
 With Electric
 With lighting

Parts Room
 no HVAC



12' x 14'
 Door (Drive through)

Add
Concrete

Electric garage
door openers
x4

LED lighting
throughout

HVAC throughout
2 thermostats

Pre-Bid

