

Pittsburg County, Oklahoma
COUNTY PURCHASING OFFICE
 Pittsburg County Court House
 McAlester, Oklahoma
 Phone: (918) 423-4934

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
 SIDE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED	16-Jan-24
PAGE 1 OF	

BID NUMBER BID # 13	BID CLOSING DATE AND HOUR February 9th, 2024 @ 4:00 PM	REQUIRED DELIVERY DATE <small>Days after award of Purchase Order</small>
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TERMS:	DATE OF DELIVERY:
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Item	Quantity	Unit of issue	DESCRIPTION	Unit Price	Total
			<p>Pittsburg County wishes to advertise for the following:</p> <p>The Construction of a New Election Board Office Building</p> <p>SEE SPECIFICATIONS ATTACHED</p> <p><u>IF BID IS NOT RETURNED IN THE ENCLOSED ENVELOPE OR IS PLACED IN A FEDEX, UPS OR USPS SHIPPING ENVELOPE, PLEASE MARK ON THE OUTSIDE OF THE ENVELOPE "SEALED BID" & BID NUMER</u></p>		

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Pittsburg County Courthouse, McAlester, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pittsburg County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until delivered.

(DATE)

6.1291E+19

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day
of _____ 20_____ (seal)

Firm: _____

My commission expires _____ Signed by: _____ Title: _____
(MANUAL SIGNATURE OF UNDERSIGNED)

NOTARY PUBLIC (CLERK OR JUDGE) Address: _____ Phone: _____
City: _____ State _____
Zip _____

NOTE: Other terms and conditions can be added at the discretion of the county officers.

RESOLUTION
24-188
To Advertise

The Board of County Commissioners, Pittsburg County, met in regular session on Tuesday, January 16, 2024.

WHEREAS, Pittsburg County wishes to advertise for the following:

The Construction of a New Election Board Office Building

A bid package containing complete specifications and an "Invitation to Bid" are available at the Pittsburg County Clerk's Office, 115 E. Carl Albert Pkwy, Room 103, McAlester, Oklahoma 74501 or online at pittsburg.okcounties.org

WHEREAS, a MANDATORY PRE-BID CONFERENCE will be scheduled for Monday, January 29, 2024 at 11:00 a.m. in the conference room of the Board of County Commissioners, 115 E. Carl Albert Pkwy, McAlester, Oklahoma.

THEREFORE, each competitive bid submitted to the County must be accompanied with an affidavit for filing with the competitive bid form, as required by Oklahoma Statute, Title 19 O.S. § 1501.

Sealed bids will be received and filed with the Pittsburg County Clerk until Friday, February 9, 2024 at 4:00 p.m. All bids received after 4:00 p.m. on Friday, February 9, 2024 WILL NOT BE OPENED. Bids will be opened on Monday, February 12, 2024 at 10:00 a.m. in the Board of County Commissioners Conference Room, 115 E. Carl Albert Pkwy, McAlester, Oklahoma. The Board of County Commissioners, Pittsburg County, reserves the right to reject any and all bids and re-advertise.

BOARD OF COUNTY COMMISSIONERS
PITTSBURG COUNTY, OKLAHOMA

ATTEST:

CHAIRMAN _____

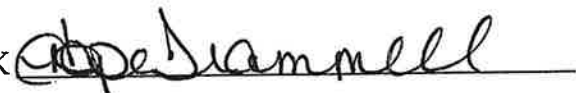
VICE-CHAIRMAN



MEMBER



COUNTY CLERK





ELECTION BOARD BUILDING

COUNTY WILL PROVIDE DIRT WORK NEEDED FOR THE SLAB

CONCRETE

18 X 18 FOOTING - 4 BARS 1/2 REBAR
6" SCREENING BED
4 1/2" SLAB 3500 PSI MIX
3/8" REBAR, 16" ON CENTERS
ANCHOR BOLTS
SAW CUT
PLASTIC BETWEEN SCREENING AND SLAB

METAL BUILDING

40'X60'X12' 3/12 PICH
PREFER BEIGE EXTERIOR WALLS AND BROWN ROOF
GUTTERS AND DOWNS
1 - 6' X 7' GLASS ENTRY DOOR
8 - 4'X6' FIXED WINDOWS
4" CLOSED CELL SPRAY FOAM INSULATION
ALSO INCLUDE A COVERED DRIVE-THRU AT THE FRONT DOOR, 24' X 24'

INTERIOR

OFFICES AS PER PLANS
2"X4" WOOD FRAMING ON ALL EXTERIOR WALLS AND OFFICES
BATT INSULATION IN ALL WALLS
ALL INTERIOR DOORS WILL BE 3' X 6'8"
DROP CEILING WITH 8" BATT INSULATION
24' COUNTER OPEN IN BACK WITH SHELF
COUNTER TO BE DISASSEMBLED AND MOVED FROM COURTHOUSE LOCATION AND RE-INSTALLED
25' OF UPPER AND LOWER CABINETS WITH SINK
RESTROOM WILL HAVE 1 STOOL AND 1 SINK
FLOORS TO BE ACID WASHED (COLOR EQUIVALENT TO EAGLE GRAPHITE) AND SEALED
INTERIOR WALLS TO BE PAINTED - COLOR EQUIVALENT TO SHERWIN-WILLIAMS OYSTER WHITE SW7637
14'X14' STORAGE ROOM TO BE FITTED TO SHELVING FROM PREVIOUS LOCATIONS
CABINETRY FROM COURTHOUSE LOCATION SHALL BE USED WHEN POSSIBLE
INCLUDE KITCHEN SINK, LARGE SINGLE BOWL, STAINLESS STEEL
INCLUDE FAUCET
INCLUDE BATHROOM VANITY WITH SINK AND FAUCET, PREFER VANITY TO HAVE CABINETS UNDERNEATH SINK
INCLUDE TOILET
MOP STATION: NEEDS FLOOR DRAIN AND FAUCET
INCLUDE HOT WATER HEATER

PLUMBING

ONE BATHROOM SINK

ONE BATHROOM TOLIET

ONE KITCHEN SINK

ONE MOP STATION

ONE HOT WATER HEATER

PLUMBER WILL BE REQUIRED TO TIE-IN TO ALL NECESSARY WATER AND SEWER LINES

PLUMBER WILL BE REQUIRED TO INSTALL NEW WATER METER

ELECTRICAL

ELECTRIC AND DATA OUTLETS - 32

2 - 3 TON HEAT-AIR UNITS

36 DROP IN LIGHTS

1 EXIT LIGHT

200 AMP SERVICE

INSURANCE

WORKERS COMP

GENERAL LIABILITY

BONDS

BID BOND WILL BE REQUIRED WITH BID

MAINTENANCE BOND WILL BE REQUIRED AT TIME BID IS AWARDED AND CONTRACT IS SIGNED

PAYMENT BOND WILL BE REQUIRED AT TIME BID IS AWARDED AND CONTRACT IS SIGNED

ALL BIDS SHALL INCLUDE A START DATE AND A FINISH DATE FOR THE PROJECT

DOCUMENTS REQUIRED WITH SEALED BID:

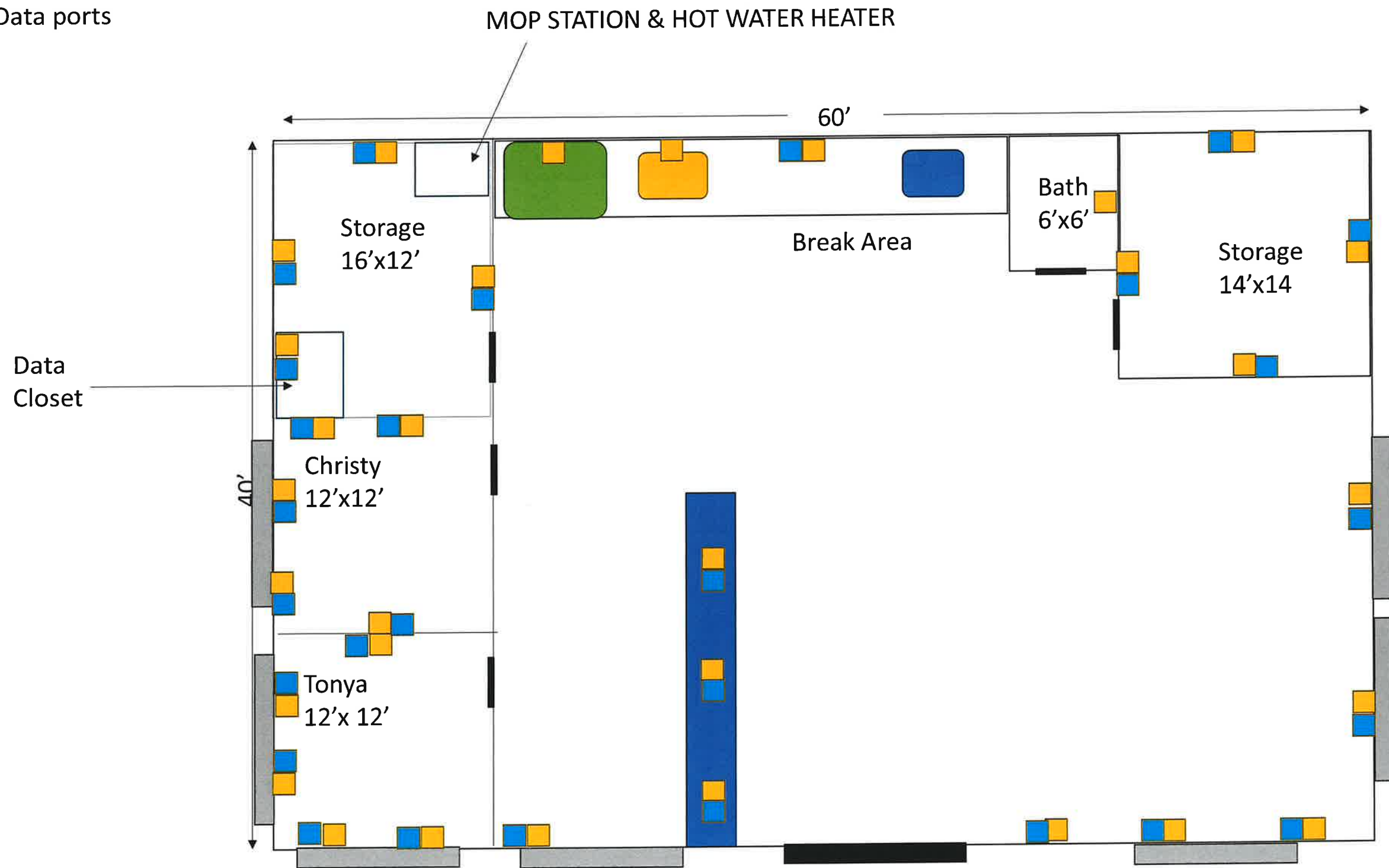
Bid Bond

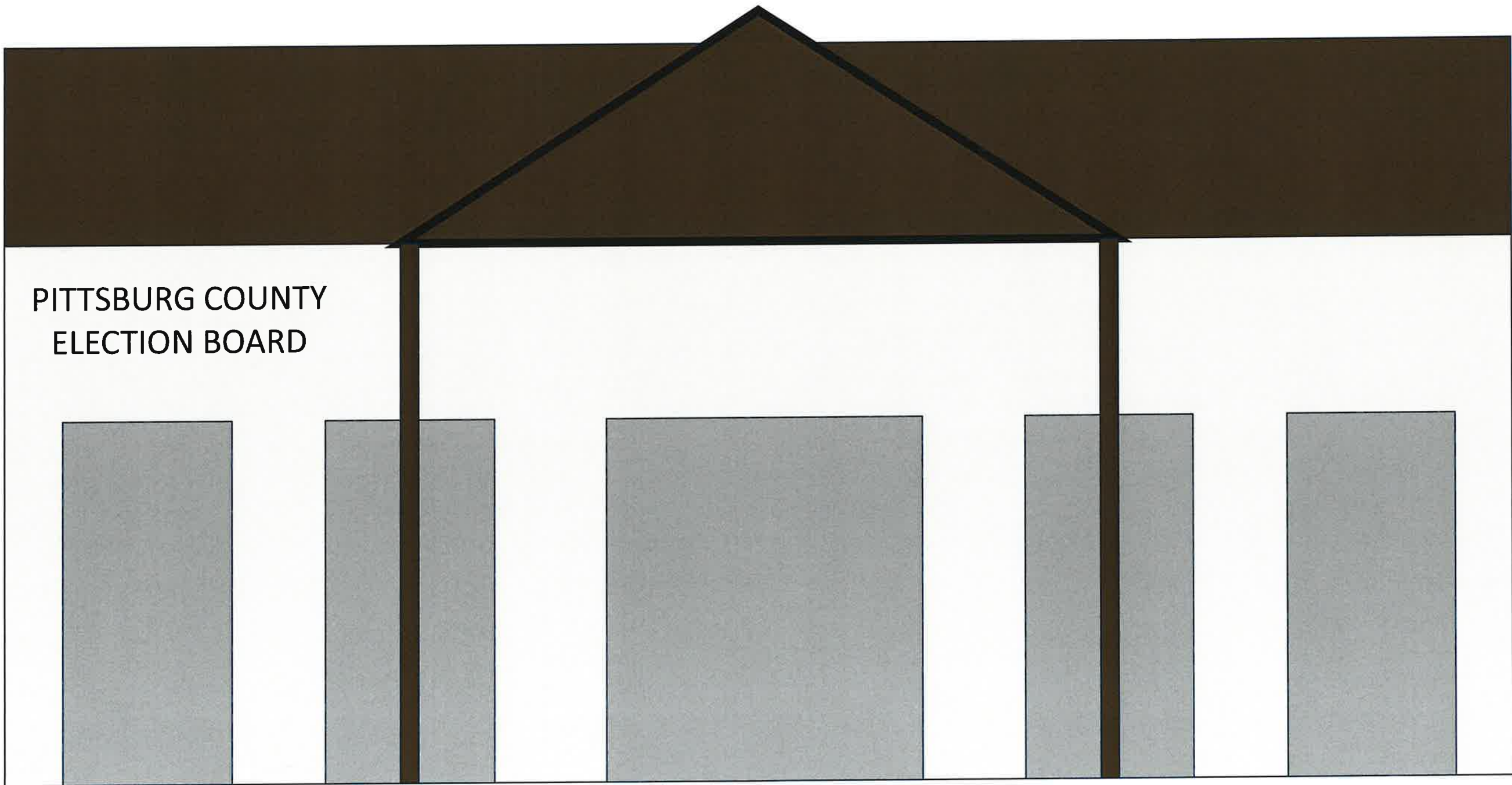
Business Relationship Affidavit

Non- Collusion Bidding Certification, this is part of the Terms and Conditions located on the back of the Invitation to Bid form. PLEASE NOTE: It is required to be notarized, if not notaries the bid will be thrown out.

Bid will be awarded within 30 days of opening and Bid bonds of the unsuccessful bidders will be returned.

- Electrical outlets
- Data ports





PITTSBURG COUNTY
ELECTION BOARD