

Pittsburg County, Oklahoma  
**COUNTY PURCHASING OFFICE**  
 Pittsburg County Court House  
 McAlester, Oklahoma  
 Phone: (918) 423-4934

**INVITATION TO BID**

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED	<b>3-Apr-23</b>
PAGE 1 OF	

BID NUMBER <b>BID # 23</b>	BID CLOSING DATE AND HOUR <b>April 28th, 2023 @ 4:00 PM</b>	REQUIRED DELIVERY DATE <small>Days after award of Purchase Order</small>
TERMS:		DATE OF DELIVERY:

Item	Quantity	Unit of issue	DESCRIPTION	Unit Price	Total
			<p><b>Pittsburg County wishes to advertise for the following for the Southeast Expo Center:</b></p> <p><b>Labor and Materials to Replace or Retrofit Lighting to LED for the Pittsburg County Fairgrounds</b></p> <p><b>SEE SPECIFICATIONS ATTACHED</b></p> <p><b><u>IF BID IS NOT RETURNED IN THE ENCLOSED ENVELOPE OR IS PLACED IN A FEDEX, UPS OR USPS SHIPPING ENVELOPE, PLEASE MARK ON THE OUTSIDE OF THE ENVELOPE "SEALED BID" &amp; BID NUMBER</u></b></p>		

**TERMS AND CONDITIONS**

1. Sealed bids will be opened in the Commissioner's Conference Room, Pittsburg County Courthouse, McAlester, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pittsburg County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until delivered.

(DATE)

6.1291E+19

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day  
of \_\_\_\_\_ 20\_\_\_\_\_ (seal)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_ Signed by: \_\_\_\_\_ Title: \_\_\_\_\_  
(MANUAL SIGNATURE OF UNDERSIGNED)

\_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
NOTARY PUBLIC (CLERK OR JUDGE)

City: \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_

NOTE: Other terms and conditions can be added at the discretion of the county officers.

RESOLUTION  
23-253  
To Advertise

The Board of County Commissioners, Pittsburg County, met in regular session on Monday April 3, 2023.

WHEREAS, Pittsburg County wishes to advertise for the following for the Southeast Expo Center:

Labor and Materials to Replace or Retrofit Lighting to LED  
for the Pittsburg County Fairgrounds

A bid package containing complete specifications and an "Invitation to Bid" are available at the Pittsburg County Clerk's Office, 115 E. Carl Albert Parkway, Room 103, McAlester, Oklahoma 74501 or online at [pittsburg.okcounties.org](http://pittsburg.okcounties.org).

THEREFORE, each competitive bid submitted to the County must be accompanied with an affidavit for filing with the competitive bid form, as required by Title 61 O.S. § 101-138.

Sealed bids will be received and filed with the Pittsburg County Clerk until Friday, April 28, 2023 at 4:00 p.m. All bids received after 4:00 p.m. on Friday, April 28, 2023 WILL NOT BE OPENED. Bids will be opened on Monday, May 1, 2023 at 10:00 a.m. in the Board of County Commissioners Conference Room, 115 E. Carl Albert Pkwy, McAlester, Oklahoma. The Board of County Commissioners, Pittsburg County, reserves the right to reject any and all bids and re-advertise.

BOARD OF COUNTY COMMISSIONERS  
PITTSBURG COUNTY, OKLAHOMA

ATTEST:



CHAIRMAN

*[Handwritten signature]*

VICE-CHAIRMAN

*[Handwritten signature]*

MEMBER

*[Handwritten signature]*

COUNTY CLERK

*[Handwritten signature: Hope Trammell]*

## BID SPECIFICATIONS

### LIGHTING REPLACEMENT AND/OR RETROFIT AT THE PITTSBURG COUNTY FAIRGROUNDS

#### SOLUTIONS TO EXISTING FIXTURES

Fixture types to be retrofitted are those in good working condition and capable of being modified to accept an LED lamp, module, or trim that retains the integrity and performance of the original fixture. Possible retrofitted fixtures may include:

- Linear fluorescent fixtures
- Recessed can lights
- Fixtures containing screw-in lamps
- Floods, wall packs and pole mounted lights

Fixture types to be replaced are those that cannot be retrofitted with an LED lamp, module, or trim due to:

- Inability to perform as expected to meet light output requirements.
- Damage beyond repair
- Limited size to accommodate retrofit solution and/or dissipate LED heat.

#### PRODUCTS AND PERFORMANCE

Labor warranty provided for 1 year covering all new installed fixtures. Lamp replacement labor to be provided by the County.

Parts warranty provided up to Seven (7) years within manufacturers rated life of lamp or fixture and/or within the deemed burn hours estimated.

All linear tubes will feature an integrated driver to allow for the removal or abandonment of existing ballasts.

All lamps and fixtures installed will be provided with uniform Kelvin temperature(s) of 4000K for interior and 5000K+ for exterior.

#### SERVICES INCLUDED BY AWARDED VENDOR

Coordination of utility incentive processing.  
Lift equipment for high-bay and pole mount fixtures  
Recycling of fluorescent lamps  
Licensed electricians and laborers.

These bid specifications apply only to the fairground barns. Specifications do not include the main expo building.

There will be 91 fixtures to replace/retrofit in these barns.

Please contact Shannon Stacey at 918-916-3737 to schedule an appointment to tour the barns and determine which fixtures need replaced and which can be retrofitted.