

Pittsburg County, Oklahoma
COUNTY PURCHASING OFFICE
 Pittsburg County Court House
 McAlester, Oklahoma
 Phone: (918) 423-4934

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
 SIDE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED	21-Feb-23
PAGE 1 OF _____	

BID NUMBER BID # 19	BID CLOSING DATE AND HOUR March 17th, 2023	REQUIRED DELIVERY DATE Days after award of Purchase Order
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TERMS:	DATE OF DELIVERY:
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Item	Quantity	Unit of issue	DESCRIPTION	Unit Price	Total
			<p>Pittsburg County wishes to advertise for the following:</p> <p>ON-PREMISE VOIP PBX SYSTEM for the Pittsburg County Courthouse OPTION 1-Pittsburg County Animal Shelter OPTION 2-Pittsburg County O.S.U. Extension Center OPTION 3-Redundant PBX KSU (control unit) OPTION 4-Yealink WH63 or Equivalent Bluetooth Headsets</p> <p><u>SEE SPECIFICATIONS ATTACHED</u></p> <p><u>IF BID IS NOT RETURNED IN THE ENCLOSED ENVELOPE OR IS PLACED IN A FEDEX, UPS OR USPS SHIPPING ENVELOPE, PLEASE MARK ON THE OUTSIDE OF THE ENVELOPE "SEALED BID" & BID NUMBER</u></p>		

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Pittsburg County Courthouse, McAlester, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pittsburg County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until delivered.

(DATE)

6.1291E+19

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day
of _____ 20_____ (seal)

Firm: _____

My commission expires _____ Signed by: _____ Title: _____
(MANUAL SIGNATURE OF UNDERSIGNED)

NOTARY PUBLIC (CLERK OR JUDGE) Address: _____ Phone: _____
City: _____ State _____
Zip _____

NOTE: Other terms and conditions can be added at the discretion of the county officers.

RESOLUTION
23-221

The Board of County Commissioners, Pittsburg County, met in regular session on Tuesday, February 21, 2023.

WHEREAS, the Pittsburg County wishes to advertise for the following:

- ON-PREMISE VOIP PBX SYSTEM for the Pittsburg County Courthouse
- OPTION 1 - Pittsburg County Animal Shelter
- OPTION 2 - Pittsburg County O.S.U. Extension Center
- OPTION 3 - Redundant PBX KSU (control unit)
- OPTION 4 - Yealink WH63 or Equivalent Bluetooth Headsets

A bid package containing complete specifications and an "Invitation to Bid" are available at the Pittsburg County Clerk's Office, 115 E. Carl Albert Pkwy, Room 103, McAlester, Oklahoma 74501 or online at pittsburg.okcounties.org

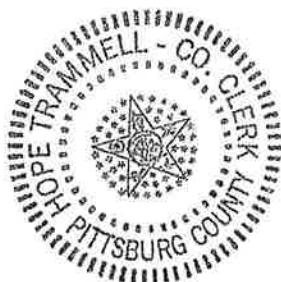
A MANDATORY Pre-Bid Conference will be held on Monday, March 6, 2023 at 2:00 p.m. in the Pittsburg County Board of County Commissioners Conference Room, Pittsburg County Courthouse, 115 E. Carl Albert Pkwy, Room 100b, McAlester, Oklahoma

THEREFORE, each competitive bid submitted to the County must be accompanied with an affidavit for filing with the competitive bid form, Bid bond, and Business Relation Affidavit, as required by Oklahoma Statute, Title 61 O.S. § 101-138.

Sealed bids will be received and filed with the Pittsburg County Clerk until Friday, March 17, 2023 at 4:00 p.m. All bids received after 4:00 p.m. on Friday, March 17, 2023 WILL NOT BE OPENED. Bids will be opened on Monday, March 20, 2023 at 10:00 a.m. in the Board of County Commissioners Conference Room, 115 E. Carl Albert Pkwy, McAlester, Oklahoma. The Board of County Commissioners, Pittsburg County, reserves the right to reject any and all bids and re-advertise.

BOARD OF COUNTY COMMISSIONERS
PITTSBURG COUNTY, OKLAHOMA

ATTEST:



CHAIRMAN *Carl B.*

VICE-CHAIRMAN *Ron*

MEMBER *J. S.*

COUNTY CLERK *Dope Trammell*

Rev.
23-201

BID SPECIFICATIONS

ON-PREMISE VOIP PBX SYSTEM For the Pittsburg County Courthouse

A MANDATORY Pre-Bid Conference will be held Monday, March 6, 2023 at 2:00 in the Pittsburg County Board of County Commissioners Conference Room, Pittsburg County Courthouse, 115 E. Carl Albert Pkwy Room 100B, McAlester, Oklahoma.

Must support up to 300 digital users (telephone sets)

Must support a minimum of 8 analog extensions.

Must connect with up to 2 PRI circuits to interface with the existing Fusion telephone service.

Provide wireless (cellular) backup capability to insure that access to outside telephone service is not disrupted in case of ISP failure or interruption. (Using a customer provided SIM card.)

Allow continued use of the existing fax machines.

Interface with the existing public address system.

Provide call recording capabilities (a minimum of 500 minutes shall be included).

Provide a smart phone app to allow pairing to digital extensions or as a standalone device.

Vendor shall provide and install:

52 - Yealink T-48U Telephones or equivalent

47 - Yealink T-46U Telephones or equivalent

24 - Yealink T-43U Telephones or equivalent

Vendor shall provide and install a dedicated data network to support the PBX and telephone devices to include all necessary PoE switches, routing devices and ancillary equipment for the Courthouse, District Attorney's office and Election Board. The telephones for the 3 District shops and the Expo Center shall be attached to the existing data networks through wiring and wireless access.

Vendor shall provide the installation of the PBX and station equipment:

Using on-site certified technicians.

Providing all necessary materials including all patch cables.

Provide training for all users.

Configure and program all devices.

The following options will also be considered:

OPTION 1 – PITTSBURG COUNTY ANIMAL SHELTER

5 – Yealink T-46 Telephones or equivalent

4 – Yealink T-43 Telephones or equivalent

1 – FAX

4 – Loud Speakers

Materials and Installation Included

OPTION 2 – PITTSBURG COUNTY O.S.U. EXTENSION CENTER

17 – Yealink T-46 Telephones or equivalent

1 – FAX

1 – Door Phone

Materials and Installation Included

OPTION 3 – Redundant PBX KSU (Control Unit)

OPTION 4 – Yealink WH63 or equivalent Bluetooth Headsets (per headset) quantity unknown

BUSINESS RELATIONSHIPS AFFIDAVIT

_____ (PROJECT NAME)

STATE OF OKLAHOMA)
)SS
COUNTY OF _____)

_____, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist, affiant should so state.)

(Signature of Affiant)

Subscribed and sworn to before me this _____ day of _____, 20 ____

Notary Public _____

My Commission Expires _____

NON-COLLUSION BIDDING CERTIFICATION

_____(PROJECT NAME)

STATE OF OKLAHOMA)
)SS
COUNTY _____)

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to the following:
 - a. Any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
 - b. Any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
 - c. Any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

B. I certify, if awarded the contract, whether competitively bid or not, that neither the Contractors nor anyone subject to the Contractor's direction or control has paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this _____ day of _____, 20____.

(Signature)

(Print Name)

(Position in the Company)