

**PITTSBURG COUNTY ELECTED OFFICIALS  
SPECIAL MEETING  
Minutes  
December 7, 2011**

The County Elected Officials, Pittsburg County, met in special session on December 7, 2011 at 10:00 A.M.; Meeting held in the County Commissioners Conference Room, Pittsburg County Courthouse after proper notice and agenda were posted indicating time and date. Agenda was posted on December 5, 2011, 10:48 A.M.

**1. Roll Call:** The meeting was called to order by Chairman Smith. Roll was called.

Kevin Smith, Chairman	Present
Gene Rogers, Commissioner	Present
Ronnie Young, Commissioners	Present
Janice Barker, County Clerk	Present
Cathy Haynes, Assessor	Present
Donna Scrivner, Treasurer	Present
Cindy Eller Smith, Court Clerk	Present
Joel Kerns, Sheriff	Present

Also present were Cathy Thornton, Election Board Secretary, Farley Ward, District Attorney and James Bland, Associate District Judge.

**2. DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE PARKING AREAS:**  
Smith stated that the employees should not be parking on Carl Albert or on Second Street. He also said that the Commissioners have control of the limited parking belonging to the Courthouse. Smith stated that Carl Albert is two hour parking only and that the Commissioners are not responsible for the on street parking or for other offices employees, that each official is responsible for their office. Kim Thomas asked about parking across from the bank on the hill. Smith asked Judge Bland if that parking belonged to the City and stated that the County does not own that parking lot. Smith stated that at one time it belonged to the School. Smith stated that the Commissioners or their office does not park on the street. Smith stated that each official is responsible for their staff and that the merchants have spoken to the City and that vehicles may start being towed. Smith stated that the County owned parking by the District Attorney's office is first come first served. Barker asked about reserved parking for the officials. Haynes asked about enforcement. Farley Ward stated that enforcement is strictly up to the City of McAlester. Smith stated that the City is probably going to start enforcing the parking. Farley stated that the merchants need to realize that the enforcement is all up to the City.

**3. DISCUSSION AND POSSIBLE ACTION ON SAFETY AWARD POLICY:**

Smith stated that the current policy is if no accident than the employee can receive an award of \$250.00. Smith stated that he has visited with Farley and determined that it would not be a benefit to make the changes now. That after the first of the year the elected officials would need to make the changes to the policy. Smith stated that the policy needs to follow state law and that all incidents need to be filed with the County Safety Director in a timely manner. The Safety Director will make a determination if the incident was preventable. Smith stated that the handbook would need to be revised to state what needs to be done to meet state labor laws.

**4. ADDRESS AND DETERMINE ANY ACTION THAT NEEDS TO BE TAKEN ON CORRECTIONS TO THE PERSONNEL POLICY HANDBOOK:** No action taken.

**5. ADJOURNMENT/RECESS:** There being no further business brought before the board. Young made a motion to adjourn; seconded by Rogers.

AYE: Kevin Smith  
Gene Rogers  
Ronnie Young  
Janice Barker  
Donna Scrivner  
Cathy Haynes  
Cindy Eller Smith  
Joel Kerns

NAY: None.

Motion Passed. Meeting Adjourned.