

**PITTSBURG COUNTY COMMISSIONER
SEPTEMBER 11, 2017
MINUTES**

The Board of County Commissioners, Pittsburg County, met in regular session on September 11, 2017 at 9:00 A.M., Meeting held in County Commissioners Conference Room, after proper notice and agenda were posted indicating time and date. Agenda was posted at 8:53 A.M., September 8, 2017.

ROLL CALL: The meeting was called to order by Chairman Smith. Roll was called.

Kevin Smith	Present
Ross Selman	Present
Monroe Lemons, Interim Member	Present

3. APPROVAL OF AGENDA: Selman made a motion to approve the agenda; seconded by Lemons.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

4. APPROVE/DISAPPROVE MEETING MINUTES:

A. REGULAR MEETING FROM SEPTEMBER 5, 2017: The minutes from the previous meeting, September 5, 2017 regular meeting were read. Selman made a motion to approve the minutes as read; seconded by Lemons.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

5. RECOGNITION OF GUESTS/PUBLIC COMMENTS: None.

6. APPROVAL OF CLAIMS-FISCAL TRANSACTIONS: Smith made a motion to approve purchase orders for payment after review and signature; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

A. APPROVE BLANKET PURCHASE ORDERS:

DEPT	PO	AMOUNT	VENDOR
District #3	1947	\$ 1,000.00	OK Tire
District #3	1948	\$ 500.00	Weldon Parts
District #3	1949	\$ 500.00	David Rogers
District #3	1950	\$10,000.00	Justin Nimrod Dozer Service

Smith made a motion to approve the blanket purchase orders; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

B. WEEKLY FUEL BIDS: The following fuel bids were received.

VENDOR	UNLEADED NON ETHANOL	UNDYED LOW S. DIESEL	DYED LOW S. DIESEL	PROPANE
RAM INC.	2.0300	2.0100	2.0100	1.5500
HOOTEN	2.1103	2.0732	2.0767	No Bid
FENTRESS	No Bid	No Bid	No Bid	No Bid
HOPKINS	2.0600	2.0400	2.0400	1.5500

Selman made a motion to award unleaded, undyed low sulfur diesel and dyed low sulfur diesel to Ram and propane to Ram and Hopkins; seconded by Smith.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

C. MID-MONTH PAYROLL: Selman made a motion to approve the mid-month payroll; seconded by Lemons.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

7. REPORTS:

A. COUNTY CLERK: None.

B. COMMISSIONERS: Selman gave a report on the free fair.

C. SHERIFF: None.

D. ANIMAL SHELTER: None.

E. EMERGENCY MANAGEMENT: None.

F. FLOODPLAIN: None.

8. UNFINISHED BUSINESS:

A. APPROVE/DISAPPROVE SCHEDULE OF FEDEARL AWARDS (SEFA) FOR FISCAL YEAR 2017: Smith made a motion to approve the SEFA; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

9. AGENDA ITEMS:

A. APPROVE/DISAPPROVE FINAL BUDGET FOR FISCAL YEAR 2018: Selman made a motion to approve the budget; seconded by Smith.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

B. RESOLUTION 18-056 APPROVING AMENDMENT NO. 6 TO THE PITTSBURG COUNTY EMPLOYEE PERSONNEL POLICY HANDBOOK: Smith read the resolution. Selman made a motion to approve the resolution; seconded by Smith.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

C. RESOLUTION 18-057 TO DEPOSIT CHECK - SHERIFF: Smith read the resolution. Smith made a motion to approve the resolution; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

D. RESOLUTION 18-058 TO CANCEL PURCHASE ORDER – HEALTH DEPARTMENT: Smith read the resolution stating purchase order 576. Selman made a motion to cancel the purchase order; seconded by Smith.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

E. RESOLUTION 18-059 TO CANCEL PURCHASE ORDERS – DISTRICT 2: Smith read the resolution stating purchase orders 181 and 721. Smith made a motion to cancel the purchase orders, seconded by Selman.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

F. APPROVE DISAPPROVE JANITORIAL SERVICES CONTRACT BETWEEN SOURCEONE MANAGEMENT SERVICES, INC AND PITTSBURG COUNTY AT THE PITTSBURG COUNTY COURTHOUSE, PITTSBURG COUNTY OSU EXTENSION CENTER AND PITTSBURG COUNTY EMERGENCY MANAGEMENT: Smith explained the contract. Smith made a motion to approve the contract; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

G. APPROVE/DISAPPROVE ONE (1) OR MORE EASEMENTS BETWEEN PITTSBURG COUNTY AND RURAL WATER DISTRICT NO. 18: Selman made a motion to approve the easements; seconded by Smith.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed.

10. ROAD CROSSING PERMITS: None.

11. NEW BUSINESS:

A. CONSIDERATION AND POSSIBLE ACTION WITH RESPECT TO ANY OTHER MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF THE AGENDA: None.

12. 10:00 AM - PUBLIC HEARINGS: None.

13. 10:00 AM – BID OPENINGS: None.

14. ADJOURNMENT/RECESS: There being no further business brought before the board; Smith made a motion to sign all approved claims and adjourn; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Monroe Lemons

NAY: None.

Motion Passed. Meeting Adjourned.

Fiscal Year:
2016-2017

Purchase Orders by Account

Approved
From: 9/11/2017
To: 9/11/2017

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
DISTRICT ATTORNEY SUPERVISOR					
DAS-2					
10581	210	REDWOOD TOXICOLOGY LAB	DRUG TESTING SUPPLIES	<u>\$432.00</u>	
			Total:	<u>\$432.00</u>	
FIRE DEPARTMENTS SALES TAX					
FD-CANDN-2					
9059	1658	COMDATA	Blanket Fuel	\$33.64	
9829	1659	COMDATA	FUEL	<u>\$54.66</u>	
			Total:	<u>\$88.30</u>	
FD-ELMPT-2					
10683	1660	THE OAKS R.S.C.	DRUG TESTING	<u>\$361.00</u>	
			Total:	<u>\$361.00</u>	
FD-TANHL-3					
10651	1661	CASCO INDUSTRIES	SWIFT WATER RESCUE EQUI	<u>\$2,445.00</u>	
			Total:	<u>\$2,445.00</u>	
HIGHWAY SALES TAX					
TST-2 #2					
10428	3192	TARGET SPECIALTY PRODUCT	TANK	<u>\$179.91</u>	
			Total:	<u>\$179.91</u>	
TST-2 #3					
10376	3193	HILBILT SALES CORP.	HYDRAULIC CYLINDER	\$445.00	
10457	3194	HILBILT SALES CORP.	CLEVIS	<u>\$22.21</u>	
			Total:	<u>\$467.21</u>	

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2017-2018

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ANIMAL SHELTER MAINTENANCE & OPERATIONS					
AS-MO					
7	108	H2O DEPOT	BOTTLED WATER ETC.	\$49.50	
1765	109	AVID IDENTIFICATION SYSTEM	MICRO CHIPS	\$1,237.50	
1818	110	DR. MARK FERRELL	VETERINARY SERVICE	\$800.00	
1820	111	PRO KILL INC.	PEST CONTROL	\$75.00	
				Total:	\$2,162.00
ASSESSOR VISUAL					
H4-5					
1398	2	ARC OK CENTRAL	PLATTER PART	\$85.00	
				Total:	\$85.00
CIVIL DEFENSE					
CD-2					
814	11	COMDATA	FUEL	\$1,062.35	
815	12	OTA PIKEPASS	TOLL	\$4.60	
1817	13	CANON FINANCIAL SERVICES	COPIER LEASE	\$125.00	
1866	14	AT&T	MONTHLY SERVICE	\$556.28	
				Total:	\$1,748.23
DISTRICT 18 DRUG COURT					
DC-2					
1753	45	US CELLULAR	MONTHLY SERVICE	\$98.41	
1910	46	AT&T	MONTHLY SERVICE	\$89.00	
1911	47	MILLER OFFICE EQUIPMENT	MONTHLY SERVICE	\$63.52	
1912	48	AT&T	MONTHLY SERVICE	\$219.11	
1913	49	CANON FINANCIAL SERVICES	MONTHLY SERVICE	\$174.00	
				Total:	\$644.04
DISTRICT ATTORNEY SUPERVISOR					
DAS-2					
812	25	COMDATA	FUEL	\$317.33	
813	26	OTA PIKEPASS	TOLL	\$9.90	
1313	27	BRIGGS PRINTING	ENVELOPES	\$287.00	
1833	28	RELX INC.DBA LEXISNEXIS	INVESTIGATIVE SERVICES	\$265.00	
1902	29	US CELLULAR	MONTHLY SERVICE	\$81.18	
				Total:	\$960.41
ECONOMIC DEVELOPMENT AUTHORITY					
EDA-4					
1610	26	IDEAL CLEANING SERVICE	JANITORIAL SERVICE	\$1,400.00	
1907	27	BIZ-TEL	COMMUNICATIONS SYSTEM	\$11,266.00	
				Total:	\$12,666.00
FIRE DEPARTMENTS SALES TAX					
FD-BLNCO-2					
1863	209	REPUBLIC SERVICES # 375	MONTHLY SERVICE	\$192.46	
1864	210	US CELLULAR	MONTHLY SERVICE	\$112.99	
				Total:	\$305.45
FD-BLUE-2					
828	211	COMDATA	FUEL	\$442.48	
1464	212	YOUNG, TANYA	CPR TRAINING	\$300.00	
1840	213	REPUBLIC SERVICES # 375	MONTHLY SERVICE	\$113.48	
				Total:	\$855.96
FD-CANDN-2					

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68	214	COMDATA	FUEL	\$17.57	
830	215	COMDATA	FUEL	\$36.38	
1845	216	CANADIAN VALLEY TELEPHO	MONTHLY SERVICE	\$255.38	
				Total:	\$309.33
FD-CANSH-2					
831	217	COMDATA	FUEL	\$55.09	
1277	218	WELDON PARTS INC	BATTERY CHARGER	\$613.20	
1865	219	OKLA. TELEPHONE & TELEGR	MONTHLY SERVICE	\$144.47	
				Total:	\$812.76
FD-FFA-2					
1810	220	COOKSON HILLS ELECTRIC C	MONTHLY SERVICE	\$89.00	
1811	221	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$114.22	
1812	222	VYVE BROADBAND	MONTHLY SERVICE	\$59.95	
				Total:	\$263.17
FD-HGHIL-2					
580	223	STAPLES CREDIT PLAN	MONITOR ETC	\$227.56	
				Total:	\$227.56
FD-HLYVL-2					
1782	224	OK TIRE	TIRES & SERVICE CALL	\$5,704.45	
1890	225	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$126.99	
				Total:	\$5,831.44
FD-HWARP-2					
834	226	COMDATA	FUEL	\$263.97	
1917	227	CENTER POINT ENERGY ARKL	MONTHLY SERVICE	\$36.15	
				Total:	\$300.12
FD-HWY9-2					
835	228	COMDATA	FUEL	\$81.66	
				Total:	\$81.66
FD-INDIN-2					
836	229	COMDATA	FUEL	\$101.29	
1822	230	RURAL WATER DIST #18	MONTHLY SERVICE	\$125.00	
1847	231	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$48.80	
				Total:	\$275.09
FD-PTSBG-2					
1868	232	PITTSBURG PUBLIC WORKS AU	MONTHLY SERVICE	\$57.00	
1869	233	US CELLULAR	MONTHLY SERVICE	\$85.23	
				Total:	\$142.23
FD-RUSVL-2					
1009	234	BIG K TIRE COMPANY	OIL CHANGES	\$365.00	
1272	235	B & H TRUCK SERVICE LLC	OIL CHANGE ETC	\$273.62	
1574	236	COMDATA	Blanket Fuel	\$340.27	
1723	237	SOUTHEASTERN DIAGNOSTI	DRUG TESTING	\$70.00	
				Total:	\$1,048.89
FD-SHGRV-2					
78	238	COMDATA	FUEL	\$54.27	
1775	239	SOUTHEASTERN DIAGNOSTI	DRUG TEST	\$80.00	
				Total:	\$134.27
FD-TANHL-2					
1331	240	DOLESE	1 1/2" MILL RUN	\$573.49	
				Total:	\$573.49
FORFEITURE					
FT-2					
1728	11	BEALES GOODYEAR	TIRES	\$575.16	

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1901	12	US CELLULAR	MONTHLY SERVICE	\$168.47	
1904	13	MCALESTER POLICE DEPART	FORFEITURE	\$11,672.32	
			Total:	<u>\$12,415.95</u>	
FT-4					
811	14	COMDATA	FUEL	\$406.88	
			Total:	<u>\$406.88</u>	
GENERAL					
B-2					
1599	624	MILLER OFFICE EQUIPMENT	MAINTENANCE CONTRACT	\$449.73	
1776	625	SIGNS BY JADE	LETTERING	\$680.00	
			Total:	<u>\$1,129.73</u>	
C-2					
1895	626	MILLER OFFICE EQUIPMENT	COPIER MAINTENANCE	\$40.00	
			Total:	<u>\$40.00</u>	
R-1A					
1772	627	IDEAL CLEANING SERVICE	JANITORIAL SERVICE	\$2,833.33	
			Total:	<u>\$2,833.33</u>	
R-2					
804	628	H2O DEPOT	BOTTLED WATER ETC.	\$291.50	
805	629	CINTAS CORPORATION # 618	UNIFORMS & FLOOR MATS	\$307.65	
1625	630	BIZ-TEL	CAMERA REPAIR	\$85.00	
1814	631	PRO KILL INC.	PEST CONTROL	\$268.00	
1920	632	CINTAS FIRST AID AND SAFET	FIRST AID SUPPLIES	\$267.31	
1921	633	US CELLULAR	MONTHLY SERVICE	\$146.26	
			Total:	<u>\$1,365.72</u>	
SL-2					
1860	634	PITNEY BOWES	POSTAGE METER LEASE	\$179.64	
			Total:	<u>\$179.64</u>	
SR-2					
1460	635	ADA PAPER COMPANY	JANITORIAL SUPPLIES	\$300.78	
			Total:	<u>\$300.78</u>	
HEALTH					
MD-1B					
1356	66	TURVEY, RENEE	TRAVEL	\$713.51	
			Total:	<u>\$713.51</u>	
MD-2					
823	67	MCALESTER REGIONAL HEAL	CPR CARDS	\$28.60	
845	68	BRIGGS PRINTING	SIGNS	\$8.20	
959	69	BRIGGS PRINTING	BROCHURES	\$298.00	
1167	70	STAPLES ADVANTAGE	PARENT PRO SUPPLIES	\$388.48	
1343	71	OKLAHOMA PEDC	REGISTRATION FEE	\$210.00	
1491	72	STAPLES ADVANTAGE	OFFICE SUPPLIES ETC.	\$550.41	
1518	73	C R MOWING	LAWN CARE	\$250.00	
1521	74	SANOFI PASTEUR INC	RABIES VACCINE	\$1,876.17	
1816	75	AT&T MOBILITY	MONTHLY SERVICE	\$400.08	
1853	76	VYVE BROADBAND	MONTHLY SERVICE	\$498.34	
1854	77	CENTER POINT ENERGY ARKL	MONTHLY SERVICE	\$25.00	
1889	78	SIMPLEXGRINNELL	MONITORING	\$1,571.32	
1919	79	AVAYA	MONTHLY SERVICE	\$261.49	
			Total:	<u>\$6,366.09</u>	

HIGHWAY CASH
T-2 #1

Fiscal Year:
2017-2018

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PO No.	Warrant No.	Vendor Name	Purpose	Amount	Cancelled
1849	439	SOUTHEASTERN DIAGNOSTI	DRUG TESTING	\$318.33	
				Total:	
					\$318.33
T-2 #2					
1848	440	SOUTHEASTERN DIAGNOSTI	DRUG TESTING	\$294.92	
				Total:	
					\$294.92
T-2 #3					
1368	441	JOHNNYS A STREET MARKET	INMATE LUNCHES	\$184.49	
1392	442	DOLESE	5/8" #3 COVER CHIPS	\$4,717.41	
1445	443	DOLESE	1" CRUSHER RUN	\$4,223.91	
1761	444	LOWES	SPRAYER	\$78.75	
1762	445	AXLE SURGEON OF OKLAHOM	EQUIP REPAIR	\$1,250.00	
				Total:	
					\$10,454.56
T-2C.15 #3					
1426	446	ERGON ASPHALT & EMULSION	CRS-2 ROAD OIL	\$8,103.64	
				Total:	
					\$8,103.64
HIGHWAY SALES TAX					
TST-2 #1					
1826	372	US CELLULAR	MONTHLY SERVICE	\$254.35	
1828	373	HAILEYVILLE WATER DEPT.	MONTHLY SERVICE	\$543.51	
1829	374	TOWN OF CANADIAN	TRASH REMOVAL	\$45.00	
1830	375	AT&T	MONTHLY SERVICE	\$58.53	
1832	376	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$448.63	
				Total:	
					\$1,350.02
TST-2 #2					
1284	381	GRAND TETON BOTTLING CO	BOTTLED WATER ETC.	\$359.92	
1824	382	AT&T	MONTHLY SERVICE	\$138.35	
1825	383	US CELLULAR	MONTHLY SERVICE	\$516.88	
1831	384	PITTSBURG PUBLIC WORKS AU	MONTHLY SERVICE	\$290.35	
1837	385	KIAMICHI AUTOMOTIVE WAR	PARTS	\$18.81	
1898	386	TARGET SPECIALTY PRODUCT	INSECT REPELLANT	\$3,584.00	
				Total:	
					\$4,908.31
TST-2 #3					
275	390	BEMAC SUPPLY	EQUIP PARTS	\$30.00	
525	391	T.H. ROGERS	RUBBER BOOTS	\$106.09	
1029	392	JET TIRE SERVICE	TIRES ETC.	\$932.00	
1030	393	KIAMICHI AUTOMOTIVE WAR	AUTO PARTS ETC.	\$484.24	
1035	394	CINTAS CORPORATION # 618	UNIFORM SERVICE	\$2,241.31	
1039	395	OTA PIKEPASS CUSTOMER SE	TOLL	\$25.75	
1269	396	DOLESE	1 1/2" CRUSHER RUN	\$6,423.75	
1429	397	BEMAC SUPPLY	COUPLER	\$26.34	
1517	398	BEMAC SUPPLY	COUPLER	\$54.38	
1595	399	NORTHERN SAFETY	SAFETY GLASSES	\$88.42	
1616	400	ADAMS TRUE VALUE	CHAINSAW OIL	\$18.00	
1707	401	PREMIER TRUCK GROUP	FILTERS	\$586.55	
1708	402	RAM INC	FUEL	\$1,778.46	
1717	403	RAM INC	FUEL	\$2,426.36	
1722	404	JET TIRE SERVICE	TIRES	\$575.00	
1815	405	WELDON PARTS INC	PARTS	\$1,455.90	
1827	406	US CELLULAR	MONTHLY SERVICE	\$702.34	
1934	407	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$98.70	
1935	408	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$337.95	
				Total:	
					\$18,391.54
TST-2B #1					
1924	377	CATERPILLAR FINANCIAL	LEASE PAYMENT	\$7,984.00	

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1925	378	WELCH STATE BANK	LEASE PAYMENTS	\$5,733.15	
1926	379	DEERE CREDIT INC.	LEASE PAYMENT	\$8,636.13	
				Total:	
					\$22,353.28
TST-2B #2					
1927	387	CATERPILLAR FINANCIAL	LEASE PAYMENT	\$17,407.05	
1928	388	WELCH STATE BANK	LEASE PAYMENT	\$5,590.72	
1929	389	OKLA DEPT OF TRANSPORTAT	LEASE PAYMENT	\$7,887.52	
				Total:	
					\$30,885.29
TST-2B #3					
1930	409	OKLA DEPT OF TRANSPORTAT	LEASE PAYMENT	\$2,755.30	
1931	410	CATERPILLAR FINANCIAL	LEASE PAYMENT	\$13,748.77	
1932	411	WELCH STATE BANK	LEASE PAYMENT	\$15,915.30	
				Total:	
					\$32,419.37
TST-3 #1					
1249	380	KEY EQUIPMENT	TRUCK	\$39,460.00	
				Total:	
					\$39,460.00
JAIL MAINTENANCE & OPERATIONS					
JAIL-2AA					
1680	175	FLOWERS BAKING CO. OF DEN	INMATE GROCERIES	\$101.13	
1711	176	US FOODS	INMATE GROCERIES	\$1,088.69	
				Total:	
					\$1,189.82
JAIL-MO					
1914	173	AT&T	MONTHLY SERVICE	\$292.75	
1916	174	AT&T	MONTHLY SERVICE	\$556.29	
				Total:	
					\$849.04
SHERIFF COMMISSARY FUND					
SCF-2					
1678	32	COMMISSARY EXPRESS	COMMISSARY SUPPLIES	\$588.86	
1679	33	PEPSI-COLA BOTTLING CO.	COMMISSARY SUPPLIES	\$100.00	
				Total:	
					\$688.86
SHERIFF SERVICE FEE					
B4-2					
424	143	TERRYS LUBE & OIL	OIL CHANGE ETC	\$224.30	
988	144	STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$217.30	
				Total:	
					\$441.60
B4-JAIL-2					
1546	145	GRAINGER	MAINTENANCE SUPPLIES	\$248.90	
1598	146	JAMESCO ENTERPRISES LLC	JANITORIAL SUPPLIES	\$401.60	
1710	147	US FOODS	JANITORIAL SUPPLIES	\$731.68	
				Total:	
					\$1,382.18