

**PITTSBURG COUNTY COMMISSIONER
JANUARY 2, 2018
MINUTES**

The Board of County Commissioners, Pittsburg County, met in regular session on January 2, 2018 at 9:00 A.M., Meeting held in County Commissioners Conference Room, after proper notice and agenda were posted indicating time and date. Agenda was posted at 8:31 A.M., December 29, 2017.

ROLL CALL: The meeting was called to order by Chairman Smith. Roll was called.

Kevin Smith	Present
Ross Selman	Present
Charlie Rogers	Absent

3. APPROVAL OF AGENDA: Selman made a motion to approve the agenda; seconded by Smith.

AYE: Kevin Smith
Ross Selman

NAY: None.

Motion Passed.

4. APPROVE/DISAPPROVE MEETING MINUTES:

A. REGULAR MEETING FROM DECEMBER 27, 2017: The minutes from the previous meeting, December 27, 2017 regular meeting were read. Selman made a motion to approve the minutes as read; seconded by Smith.

AYE: Kevin Smith
Ross Selman

NAY: None.

Motion Passed.

5. RECOGNITION OF GUESTS/PUBLIC COMMENTS: None.

6. APPROVAL OF CLAIMS-FISCAL TRANSACTIONS: Smith made a motion to approve purchase orders for payment after review and signature; seconded by Selman.

AYE: Kevin Smith
 Ross Selman

NAY: None.

Motion Passed.

Commissioner Rogers joined the meeting at 9:05 A.M.

A. APPROVE BLANKET PURCHASE ORDERS:

DEPT	PO	AMOUNT	VENDOR
General Fund	4943	\$ 550.00	H2O Depot
General Fund	4944	\$ 400.00	Cintas
Sheriff	4945	\$ 7,500.00	Comdata
Sheriff	4946	\$ 100.00	Grand Teton Bottling
Sheriff	4947	\$ 1,500.00	Comdata
Sheriff	4948	\$ 25.00	OTA Pikepass
Sheriff	4949	\$ 250.00	O'Reilly's
DA Forfeiture	4950	\$ 1,500.00	Comdata
DA Supervision	4951	\$ 1,00.00	Comdata
DA Supervision	4952	\$ 50.00	OTA Pikepass
Emergency Management	4953	\$ 2,000.00	Comdata
Emergency Management	4954	\$ 100.00	Cintas 1 st Aid
Emergency Management	4955	\$ 300.00	Kiamichi Automotive
Emergency Management	4956	\$ 500.00	Atwoods
Health Department	4957	\$ 120.00	St Francis Health System

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DEPT	PO	AMOUNT	VENDOR
Health Department	4958	\$ 200.00	McAlester Regional Health Center
Alderson Fire Dept	4959	\$ 1,000.00	Comdata
Bugtussle Fire Dept	4960	\$ 700.00	Comdata
Blanco Fire Dept	4961	\$ 1,000.00	Comdata
Blanco Fire Dept	4962	\$ 500.00	Kiamichi Automotive
Blue Fire Dept	4963	\$ 1,000.00	Comdata
Canadian Fire Dept	4964	\$ 1,000.00	Comdata
Canadian Shores Fire Department	4965	\$ 1,000.00	Comdata
High Hill Fire Dept	4966	\$ 1,000.00	Comdata
Haileyville Fire Dept	4967	\$ 1,000.00	Comdata
Haywood/Arpelar Fire Department	4968	\$ 1,000.00	Comdata
Highway 9 Fire Dept	4969	\$ 1,000.00	Comdata
Indianola Fire Dept	4970	\$ 1,000.00	Comdata
Russellville Fire Dept	4971	\$ 1,000.00	Comdata
Sam's Point Fire Dept	4972	\$ 1,000.00	Comdata
Shady Grove Fire Department	4973	\$ 1,000.00	Comdata
Tannehill Fire Dept	4974	\$ 1,000.00	Comdata
District #1	4975	\$ 350.00	Airgas
District #1	4976	\$ 500.00	Cintas 1 st Aid
District #1	4977	\$ 1,500.00	Cintas
District #1	4978	\$ 1,000.00	Jet Tire
District #1	4979	\$ 1,000.00	Comdata
District #2	4980	\$ 1,000.00	Kiamichi Automotive
District #2	4981	\$ 300.00	Adam's True Value
District #2	4982	\$ 300.00	Standard Machine
District #2	4983	\$ 2,000.00	Cintas
District #2	4984	\$ 200.00	Cintas 1 st Aid
District #2	4985	\$ 500.00	H2O Depot
District #2	4986	\$ 1,000.00	Double Kwik
District #2	4988	\$ 300.00	Hatco
District #3	4990	\$ 200.00	Johnny's A Street Market
District #3	4991	\$ 6,000.00	Comdata
District #3	4992	\$15,000.00	Justin Nimrod Dozer

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DEPT	PO	AMOUNT	VENDOR
District #3	4993	\$ 2,400.00	Cintas
District #3	4994	\$ 300.00	Cintas 1 st Aid
District #3	4995	\$ 200.00	Staples
District #1	4996	\$ 200.00	Alderson Regional Landfield
District #2	4997	\$ 200.00	Alderson Regional Landfield
District #1	4998	\$ 100.00	OTA Pikepass
District #2	4999	\$ 100.00	OTA Pikepass
District #3	5000	\$ 100.00	OTA Pikepass

Smith made a motion to approve the blanket purchase orders; seconded by Selman.

AYE: Kevin Smith
 Ross Selman
 Charlie Rogers

NAY: None.

Motion Passed.

B. WEEKLY FUEL BIDS: The following fuel bids were received.

VENDOR	UNLEADED NON ETHANOL	UNDYED LOW S. DIESEL	DYED LOW S. DIESEL	PROPANE
RAM INC.	2.0300	2.2000	2.2035	1.8900
HOOTEN	2.0533	2.2605	2.2640	No Bid
FENTRESS	2.1400	2.3463	2.3498	No Bid
HOPKINS	2.0400	2.2300	2.2300	1.8900

Selman made a motion to award unleaded, undyed low sulfur diesel and dyed low sulfur diesel to Ram and propane to Ram and Hopkins with the stipulation that if they cannot deliver, to move to the next lowest bidder; seconded by Smith.

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AYE: Kevin Smith
Ross Selman
Charlie Rogers

NAY: None.

Motion Passed.

7. UNFINISHED BUSINESS: None.

The board moved down the agenda to item 10.

10. NEW BUSINESS:

A. CONSIDERATION AND POSSIBLE ACTION WITH RESPECT TO ANY OTHER MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF THE AGENDA: Clint from H&P Mechanical stated that the boiler is running but should be back up heat and stated that the problem is in the software, that it won't allow them to access the controls for the units on the roof. Only Johnson Controls has access to the perimeters. Clint stated that they have bypassed the controls around the system but that is only a temporary fix. Clint suggested changing the software to something that is more accessible. Smith asked for H&P to get quotes for new software.

The board moved back up the agenda to item 8.

8. AGENDA ITEMS:

A. ELECT CHIRMAN AND VICE-CHAIRMAN FOR CALENDAR YEAR 2018: Smith explained the way that the board has done this in the past. Smith made a motion to appoint Selman as Chairman and Rogers as Vice-Chairman; seconded by Rogers.

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AYE: Kevin Smith
Ross Selman
Charlie Rogers

NAY: None.

Motion Passed.

B. ACCEPT FLOODPLAIN ADMINISTRATOR'S WRITTENREPORT FOR November 2017: The board reviewed the floodplain report.

C. RESOLUTION 18-147 TO CANCEL PURCHASE ORDER - ASSESSOR: Smith read the resolution stating purchase order 3537. Selman made a motion to approve the resolution; seconded by Rogers.

AYE: Kevin Smith
Ross Selman
Charlie Rogers

NAY: None.

Motion Passed.

D. RESOLUTION 18-148 TO CANCEL PURCHASE ORDER – DISTRICT ATTORNEY: Smith read the resolution stating purchase order 2499. Selman made a motion to cancel the purchase order; seconded by Rogers.

AYE: Kevin Smith
Ross Selman
Charlie Rogers

NAY: None.

Motion Passed.

E. RESOLUTION 18-149 TO CANCEL PURCHASE ORDER – DISTRICT 1: Smith read the resolution stating purchase order 3632. Selman made a motion to cancel the purchase order; seconded by Rogers.

AYE: Kevin Smith
Ross Selman
Charlie Rogers

NAY: None.

Motion Passed.

9. ROAD CROSSING PERMITS: None.

11. 10:00 AM - PUBLIC HEARINGS: None.

13. ADJOURNMENT/RECESS: Smith made a motion to recess until 10:00; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Charlie Rogers

NAY: None.

Motion Passed. Meeting Recessed.

ROLL CALL: The meeting was called to back to order by Chairman Smith. Roll was called.

Kevin Smith	Present
Ross Selman	Present
Charlie Rogers	Present

12. 10:00 AM – BID OPENINGS:

A. OPEN BID NO. 17, SIX MONTH BID (FOR HAULING (18 WHEELER, BEELY DUMP AND END DUMP TRAILERS): The following bids were received.

VENDOR
Parrott Trucking
Vaughn Transport
Justin Nimrod Dozer Service
JB Services

Smith made a motion to accept the bids as opened and table for review; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Charlie Rogers

NAY: None.

Motion Passed.

14. ADJOURNMENT/RECESS: There being no further business brought before the board; Smith made a motion to sign all approved claims and adjourn; seconded by Selman.

AYE: Kevin Smith
Ross Selman
Charlie Rogers

NAY: None.

Motion Passed. Meeting Adjourned.

Fiscal Year:
2017-2018

Purchase Orders by Account

Approved
From: 1/2/2018
To: 1/2/2018

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
ANIMAL SHELTER DONATIONS					
AS-D					
4758	6	WALMART COMMUNITY BRC	PET SUPPLIES	<u>\$307.12</u>	
				Total:	<u>\$307.12</u>
ANIMAL SHELTER MAINTENANCE & OPERATIONS					
AS-MO					
4759	309	WALMART COMMUNITY BRC	SCRUB TOPS	\$35.76	
4891	310	CENTER POINT ENERGY ARKL	MONTHLY SERVICE	\$908.41	
4896	311	DR. MARK FERRELL	VETERINARY SERVICE	\$400.00	
4920	312	ACC BUSINESS	MONTHLY SERVICE	<u>\$357.40</u>	
				Total:	<u>\$1,701.57</u>
CIVIL DEFENSE					
CD-2					
821	87	ATWOODS	MAINTENANCE SUPPLIES	\$148.22	
3341	88	KIAMICHI AUTOMOTIVE WAR	AUTO PARTS	\$79.65	
4329	89	ADA PAPER COMPANY	MAINTENANCE SUPPLIES	\$209.32	
4833	90	MEGAPATH	MONTHLY SERVICE	\$302.48	
4877	91	VYVE BROADBAND	MONTHLY SERVICE	\$528.65	
4914	92	CINTAS FIRST AID AND SAFET	FIRST AID SUPPLIES	\$94.29	
4924	93	ACC BUSINESS	MONTHLY SERVICE	<u>\$357.40</u>	
				Total:	<u>\$1,720.01</u>
DISTRICT ATTORNEY SUPERVISOR					
DAS-2					
4385	87	STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$170.54	
4593	88	STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$381.52	
4858	89	OKLAHOMA BAR ASSOCIATI	DUES	\$275.00	
4859	90	GREEN COUNTRY SHREDDIN	SHRED SERVICE	\$70.00	
4927	91	PITNEY BOWES RESERVE ACC	POSTAGE	\$500.00	
4929	92	PITNEY BOWES	POSTAGE METER LEASE	\$75.00	
4939	93	MEGAPATH	MONTHLY SERVICE	<u>\$67.89</u>	
				Total:	<u>\$1,539.95</u>
FIRE DEPARTMENTS SALES TAX					
FD-BGTSL-2					
4909	650	REPUBLIC SERVICES # 375	MONTHLY SERVICE	\$78.10	
4910	651	VERIZON	MONTHLY SERVICE	<u>\$40.95</u>	
				Total:	<u>\$119.05</u>
FD-BLNCO-2					
4840	652	KIAMICHI ELECTRIC COOP.	MONTHLY SERVICE	<u>\$182.00</u>	
				Total:	<u>\$182.00</u>
FD-BLUE-2					
4748	653	YATES PEST CONTROL	PEST CONTROL	\$285.00	
4940	654	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$95.08	
4941	655	KIAMICHI ELECTRIC COOP.	MONTHLY SERVICE	<u>\$158.89</u>	
				Total:	<u>\$538.97</u>
FD-HWARP-2					
4811	656	RAM INC	PROPANE	\$360.00	
4832	657	KIAMICHI ELECTRIC COOP.	MONTHLY SERVICE	<u>\$111.00</u>	
				Total:	<u>\$471.00</u>
FD-MCAL-3					
3650	658	UNITED STATES TREASURY	MOBILE RADIOS	<u>\$978.00</u>	
				Total:	<u>\$978.00</u>
FD-RUSVL-2					

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3355	659	COMDATA	FUEL	\$366.04	
				Total:	\$366.04
FD-SAMPT-2					
4936	660	KIAMICHI ELECTRIC COOP.	MONTHLY SERVICE	\$73.11	
4937	661	H & H ALARM CO INC	MONTHLY SERVICE	\$35.00	
				Total:	\$108.11
FD-SAVAN-3					
3506	662	CHIEF FIRE & SAFETY	HOSE REEL ETC	\$4,528.00	
				Total:	\$4,528.00
FD-SHGRV-2					
4846	663	HOPKINS PROPANE	PROPANE	\$1,533.40	
4847	664	KIAMICHI ELECTRIC COOP.	MONTHLY SERVICE	\$149.57	
				Total:	\$1,682.97
FORFEITURE					
FT-2					
4911	37	MILLS, CHARLES II	RETURN FUNDS	\$10,258.00	
4928	38	MCALESTER POLICE DEPART	FORFEITURE	\$440.00	
4930	39	PITTSBURG COUNTY SHERIFF	FORFEITURE	\$368.00	
				Total:	\$11,066.00
GENERAL					
B-2					
4875	1784	MEGAPATH	MONTHLY SERVICE	\$517.12	
				Total:	\$517.12
C-2					
4835	1785	MEGAPATH	MONTHLY SERVICE	\$67.88	
4919	1786	ACC BUSINESS	MONTHLY SERVICE	\$214.44	
				Total:	\$282.32
E-1B					
4935	1787	CARTER, J. MICHAEL	TRAVEL	\$211.34	
				Total:	\$211.34
E-2					
3862	1788	STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$74.38	
4273	1789	STAPLES CREDIT PLAN	FIRST AID SUPPLIES	\$139.59	
4906	1790	GUARDIAN SECURITY SYSTE	SECURITY MONITORING	\$30.85	
4907	1791	SUMMIT BUSINESS SYSTEMS I	MAINTENANCE CONTRACT	\$63.10	
4921	1792	ACC BUSINESS	MONTHLY SERVICE	\$357.40	
4922	1793	MEGAPATH	MONTHLY SERVICE	\$134.69	
				Total:	\$800.01
F-2					
4653	1794	CODA	REGISTRATION FEES	\$100.00	
4656	1795	MIDWEST PRINTING	FORMS	\$90.50	
4834	1796	MEGAPATH	MONTHLY SERVICE	\$67.89	
4844	1797	MILLER OFFICE EQUIPMENT	MAINTENANCE CONTRACT	\$150.15	
4917	1798	ACC BUSINESS	MONTHLY SERVICE	\$214.44	
				Total:	\$622.98
H-2					
4292	1799	MILLS CHIROPRACTIC	DRUG TESTING	\$56.00	
4837	1800	MEGAPATH	MONTHLY SERVICE	\$67.88	
4915	1801	ACC BUSINESS	MONTHLY SERVICE	\$214.44	
				Total:	\$338.32
R-2					
4736	1802	ADA PAPER COMPANY	PAPER TOWELS	\$166.55	
4883	1803	A-1 MINI STORAGE	RENTAL	\$35.00	

Fiscal Year:
2017-2018

Purchase Orders by Account

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<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
4899	1804	CINTAS FIRST AID AND SAFET	FIRST AID SUPPLIES	\$222.23	
4923	1805	CINTAS CORPORATION # 618	JANITORIAL SUPPLIES	\$45.78	
				Total:	\$469.56
R-3					
4223	1806	ADA PAPER COMPANY	BUFFER	\$785.23	
				Total:	\$785.23
SL-2					
4838	1807	MEGAPATH	MONTHLY SERVICE	\$67.88	
4908	1808	CINTAS FIRST AID AND SAFET	FIRST AID SUPPLIES	\$96.82	
4918	1809	ACC BUSINESS	MONTHLY SERVICE	\$214.44	
				Total:	\$379.14
SO-1B					
2082	1810	OSU/CLGT	REGISTRATION FEES	\$125.00	
4855	1811	HOWRY, RICHARD A	TRAVEL	\$207.05	
4856	1812	MOODY, ELIZABETH R.	TRAVEL	\$246.64	
4857	1813	SANDERS, SHAWNA D	TRAVEL	\$638.79	
				Total:	\$1,217.48
SO-2					
3887	1814	STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$465.26	
				Total:	\$465.26
SO-5					
4843	1815	VISUAL LEASE SERVICES INC.	OIL & GAS MAINTENANCE	\$8,750.00	
				Total:	\$8,750.00
HEALTH					
MD-1B					
2949	215	GARNER, BLANCA	TRAVEL	\$13.16	
4317	216	ANDERSON, SONYA	TRAVEL	\$52.64	
4809	217	EDWARDS, DAWN	TRAVEL	\$78.26	
4810	218	BUSBY, TIFFANY	TRAVEL	\$92.12	
				Total:	\$236.18
MD-2					
4893	219	RICOH USA INC	COPIER LEASE	\$314.93	
4894	220	RICOH USA INC	MAINTENANCE CONTRACT	\$419.76	
				Total:	\$734.69
HIGHWAY CASH					
T-2 #1					
4836	1277	MEGAPATH	MONTHLY SERVICE	\$67.88	
4916	1278	ACC BUSINESS	MONTHLY SERVICE	\$214.44	
				Total:	\$282.32
T-2 #2					
4860	1279	MCELROY, JILL	PROFESSIONAL SERVICES	\$350.00	
4862	1280	H2O DEPOT	COOLER RENTAL	\$10.00	
				Total:	\$360.00
T-2 #3					
4880	1281	MEGAPATH	MONTHLY SERVICE	\$55.28	
4882	1282	MILLER OFFICE EQUIPMENT	MAINTENANCE CONTRACT	\$35.73	
4890	1283	CENTER POINT ENERGY ARKL	MONTHLY SERVICE	\$537.07	
				Total:	\$628.08
HIGHWAY SALES TAX					
TST-2 #1					
4594	1219	OK TIRE	TIRES ETC.	\$4,776.95	
4884	1220	CENTER POINT ENERGY ARKL	MONTHLY SERVICE	\$333.26	

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<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
4886	1221	LONGTOWN RW&S DIST. #1	MONTHLY SERVICE	\$33.00	
4889	1222	KIAMICHI ELECTRIC COOP.	MONTHLY SERVICE	\$58.50	
4897	1223	CROSS TELEPHONE CO.	MONTHLY SERVICE	\$27.77	
4933	1224	HAILEYVILLE WATER DEPT.	MONTHLY SERVICE	\$182.30	
				Total:	<u>\$5,411.78</u>
TST-2 #2					
4138	1225	R TRAILER SHOP	TRAILER PARTS	\$255.60	
4586	1226	RAM INC	FUEL	\$3,814.63	
4630	1227	RAM INC	FUEL	\$8,285.01	
4881	1228	360 COMMUNICATIONS	MONTHLY SERVICE	\$39.95	
4885	1229	CENTER POINT ENERGY ARKL	MONTHLY SERVICE	\$480.87	
4887	1230	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$219.12	
4888	1231	PUBLIC SERVICE CO. OF OKLA	MONTHLY SERVICE	\$297.34	
				Total:	<u>\$13,392.52</u>
TST-2 #3					
4260	1232	JUSTIN NIMROD DOZER SERVI	HAULING	\$34,750.25	
4269	1233	TULSA ASPHALT LLC	ASPHALT UPM	\$1,958.88	
4356	1234	ALFORD METALS	PIPE	\$4,805.33	
4591	1235	BLESSING GRAVEL	DECOMPOSED GRANITE	\$1,548.40	
				Total:	<u>\$43,062.86</u>
JAIL MAINTENANCE & OPERATIONS					
JAIL-MO					
4876	487	CENTER POINT ENERGY ARKL	MONTHLY SERVICE	\$779.45	
				Total:	<u>\$779.45</u>
SHERIFF COMMISSARY FUND					
SCF-2					
4297	180	JAMESCO ENTERPRISES LLC	JANITORIAL SUPPLIES	\$442.85	
4299	181	COMMISSARY EXPRESS	COMMISSARY FEES	\$45.50	
4646	182	PERFORMANCE FOODSERVIC	COMMISSARY PRODUCTS	\$43.49	
4710	183	COMMISSARY EXPRESS	COMMISSARY FEES	\$52.00	
4761	184	COMMISSARY EXPRESS	COMMISSARY PRODUCTS	\$485.84	
4869	185	MILLER OFFICE EQUIPMENT	MAINTENANCE CONTRACT	\$449.73	
4870	186	MCALESTER HOME STORE L	PAINT	\$868.72	
4871	187	JAMESCO ENTERPRISES LLC	JANITORIAL SUPPLIES	\$386.25	
4874	188	PEPSI-COLA BOTTLING CO.	COMMISSARY PRODUCTS	\$112.00	
				Total:	<u>\$2,886.38</u>
SHERIFF SERVICE FEE					
B4-2AA					
4764	437	FLOWERS BAKING CO. OF DEN	INMATE GROCERIES	\$107.64	
4829	438	FLOWERS BAKING CO. OF DEN	INMATE GROCERIES	\$84.78	
				Total:	<u>\$192.42</u>
B4-JAIL-2					
4868	439	H & P MECHANICAL	BELT	\$85.00	
				Total:	<u>\$85.00</u>