



# NOTICE AND AGENDA OF SPECIAL MEETING

Pursuant to the Oklahoma Open Meeting Act (25 O.S. Sec. 301, et seq.), notice is hereby given that the Board of County Commissioners, Pittsburg County, will hold a special meeting as follows

## FILED

DATE: May 11, 2023

TIME: 10:30 A.M.

PLACE: COUNTY COMMISSIONERS CONFERENCE ROOM  
PITTSBURG COUNTY COURTHOUSE  
115 EAST CARL ALBERT PARKWAY, ROOM 100B  
MCALISTER, OKLAHOMA

MAY 08 2023

TIME 10:45 AM  
HOPE TRAMMELL COUNTY CLERK  
PITTSBURG COUNTY

BY \_\_\_\_\_ DEPUTY

\*\*\*CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE  
FOLLOWING LISTED ITEMS ON THE AGENDA \*\*\*

### AGENDA

1. CALL MEETING TO ORDER

2. ROLL CALL:

CHARLIE ROGERS	-	CHAIRMAN
ROSS SELMAN	-	VICE-CHAIRMAN
KEVIN SMITH	-	MEMBER

3. APPROVAL OF AGENDA

4. RECOGNITION OF GUESTS/PUBLIC COMMENTS

PERSONS ADDRESSING THE BOARD SHOULD STATE THEIR NAME AND ADDRESS FOR THE RECORD AND WILL BE LIMITED IN DURATION AT THE DISCRETION OF THE CHAIRMAN. COMMENTS ARE LIMITED TO ITEMS ON THE AGENDA. ANY COMMENTS BY THE PUBLIC ON ITEMS NOT ON THE AGENDA CANNOT BE ACKNOWLEDGED OR DISCUSSED BUT CAN BE PLACED ON AN UPCOMING AGENDA FOR DISCUSSION AND POSSIBLE ACTION.

5. FISCAL TRANSACTIONS

A) Payroll

6. AGENDA ITEMS

A) Presentation by Caleb Kamarunas with Johnson Controls to discuss energy saving measures for county buildings

B) Discussion, Consideration and Possible Action regarding energy saving measures for county buildings as presented by Caleb Kamarunas with Johnson Controls

7. RECESS OR ADJOURNMENT

Commissioner's Assistant

**PITTSBURG COUNTY COMMISSIONERS  
SPECIAL MEETING  
MINUTES  
MAY 11, 2023**

The Board of County Commissioners, Pittsburg County, met in special session on May 11, 2023 at 10:30 A.M., Meeting held at the Pittsburg County Commissioner's Conference Room, after proper notice and agenda were posted indicating time and date. Agenda was posted at 10:45 A.M., May 8, 2023.

**ROLL CALL:** The meeting was called to order by Chairman Smith.

Kevin Smith	Present
Charlie Rogers	Present
Ross Selman	Present

**3. APPROVAL OF AGENDA:** Selman made a motion to approve the agenda; seconded by Rogers.

**AYE:** Charlie Rogers  
Ross Selman  
Kevin Smith

**NAY:** None.

Motion Passed.

**4. RECOGNITION OF GUESTS/PUBLIC COMMENTS:** None.

**5. FISCAL TRANSACTIONS:**

**A. PAYROLL:** Selman made a motion to approve the mid-month payroll; seconded by Smith.

**AYE:** Charlie Rogers  
Ross Selman  
Kevin Smith

**NAY:** None.

Motion Passed.

**6. AGENDA ITEMS:**

**A. PRESENTATION BY CALEB KAMARUNAS WITH JOHNSON CONTROLS TO DISCUSS ENERGY SAVING MEASURES FOR COUNTY BUILDINGS:**

Caleb Kamarunas stated that hvac controls is one way to help the county save funds that can then be used for other projects. Caleb stated that limited revenue but increasing costs is an issue and the first thing that takes a hit is upkeep of equipment, which leads to failing infrastructure and cause a snowballing problem. Caleb stated that asset management taking care of equipment is operational efficient. Caleb explained that redirecting utility expenses or the saving of to other projects. Smith explained that different funds with counties cannot be intermingled and the counties have more rules regulating this than cities. Smith explained the county funds such as sales tax being for specific departments and cant be spent on anything else. Smith stated that the saving for each building could only be spent for projects from the same fund.

Kamarunas explained how the savings can be from lighting, plumbing fixtures, control systems could help with infrastructure and gave examples from Stillwater library how they focused on the largest financial risks and saved 47% on utilities. Smith explained that upgrades that the county currently has projects on at the expo and jail. Smith stated that most of the county facilities have been upgraded in the last 15 years. Caleb stated that Johnson Controls guarantees the savings if the suggested projects are completed and that it helps if the county can direct them where their efforts are most needed. Selman stated that the most need is a working hvac control system for the courthouse. Selman asked if the hvac controls are done first would we see as large of a difference. Kamarunas stated that they would have to do a review of the buildings first. Smith asked about cost of the assessment. Caleb stated that there is no cost for the assessment, that is they were hired for the recommended work. Selman asked how long it would take to perform the study. Kamarunas stated that it would take a couple of weeks to get it started then two or three weeks to do the assessment. Selman asked about control system savings. Smith explained the issues with the current control system how the temperatures are different in different parts of each office. Smith stated that in his opinion that until the control system is properly operational there could be no savings elsewhere. Smith explained that the hvac was engineered when the building was renovated. Caleb stated that they could start with the controls and that he would get in contact with that person.

**B. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ENERGY SAVING MEASURES FOR COUNTY BUILDINGS AS PRESENTED BY CALEB KAMARUNAS WITH JOHNSON CONTROLS:** Smith made a motion to move forward immediately on possible control and the possible energy saving assessment; seconded by Rogers.

**AYE:** Charlie Rogers  
Ross Selman  
Kevin Smith

**NAY:** None.

Motion Passed.

**6. RECESS/ADJOURNMENT:** There being no further business brought before the board; Rogers made a motion to adjourn; seconded by Smith.

**AYE:** Charlie Rogers  
Ross Selman  
Kevin Smith

**NAY:** None.

Motion Passed. Meeting Adjourned.