



NOTICE AND AGENDA OF REGULAR MEETING

Pursuant to the Oklahoma Open Meeting Act (25 O.S. Sec. 301, et seq.), notice is hereby given that the Board of County Commissioners, Pittsburg County, will hold a regular meeting as follows

FILED

DATE: July 8, 2024

TIME: 9:00 A.M.

PLACE: COUNTY COMMISSIONERS CONFERENCE ROOM
PITTSBURG COUNTY COURTHOUSE
115 EAST CARL ALBERT PARKWAY, ROOM 100B
MCALESTER, OKLAHOMA

JUL 05 2024
TIME 8:48 AM
HOPE TRAMMELL, COUNTY CLERK
PITTSBURG COUNTY
BY _____ DEPUTY

***CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE
FOLLOWING LISTED ITEMS ON THE AGENDA***

AGENDA

1. CALL MEETING TO ORDER
2. ROLL CALL:

ROSS SELMAN	CHAIRMAN
CHARLIE ROGERS	VICE-CHAIRMAN
SANDRA CRENSHAW	MEMBER
3. APPROVAL OF AGENDA
4. APPROVE/DISAPPROVE MEETING MINUTES

A. Regular Meeting from July 1, 2024

5. RECOGNITION OF GUESTS/PUBLIC COMMENTS

PERSONS ADDRESSING THE BOARD SHOULD STATE THEIR NAME AND ADDRESS FOR THE RECORD AND WILL BE LIMITED IN DURATION TO THREE (3) MINUTES. COMMENTS ARE LIMITED TO ITEMS ON THE AGENDA. ANY COMMENTS BY THE PUBLIC ON ITEMS NOT ON THE AGENDA CANNOT BE ACKNOWLEDGED OR DISCUSSED BUT CAN BE PLACED ON AN UPCOMING AGENDA FOR DISCUSSION AND POSSIBLE ACTION.

6. OFFICIALS – DEPARTMENT REPORTS

A. COUNTY CLERK

i. Exceeded Purchase Order Report

7. FISCAL TRANSACTIONS

A. Claims and Purchase Orders

B. Transfers

C. Monthly Reports

D. Blanket Purchase Orders

8. UNFINISHED BUSINESS

- A. Discussion, Consideration and Possible action to Approve Renewal Documents between the Association of County Commissioners of Oklahoma Self-Insured Group (ACCO-SIG) and Pittsburg County for Property/Liability Insurance for Fiscal Year 2024-2025

9. AGENDA ITEMS

- A. Jerry Donathan to address the Board regarding his bid for State Senate
- B. Resolution 25-008 to Declare Items Surplus, to be sold at public auction – Sheriff
- C. Resolution 25-009 to Cancel Purchase Orders – District 1
- D. Resolution 25-010 to Declare Items Junk – Pittsburg County Health Department
- E. Resolution 24-011 to Declare Items Surplus – Sheriff
- F. Resolution 24-012 to Cancel Purchase Order – District Attorney's Office
- G. Resolution 24-013 to Cancel Purchase Order – Emergency Management
- H. Discussion, Consideration, and possible Action to Approve/Disapprove Payment to Collins, Zorn & Wagner, PLLC for professional services
- I. Discussion, Consideration and Possible Action to Approve/Disapprove Payment to Tisdal & O'Hara for professional services from Hiland Partners, Scissortail Energy, & Arkoma
- J. Discussion, Consideration and Possible Action to Approve Pittsburg County Animal Shelter M&O Tentative Budget for Fiscal Year 2024-2025
- K. Discussion, Consideration and Possible Action to Verbally Approve Memorandum of Understanding & Cost Reimbursement Agreement between the Pittsburg County Sheriff and Federal Bureau of Investigation
- L. Discussion, Consideration and Possible Action to Approve Pittsburg County Jail M&O Tentative Budget for Fiscal Year 2024-2025
- M. Discussion, Consideration and Possible Action to Approve/Disapprove Engagement Letter for District 2 Turnover Audit

10. ROAD CROSSING PERMITS

11. NEW BUSINESS

CONSIDERATION AND POSSIBLE ACTION WITH RESPECT TO ANY OTHER MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN FORESEEN PRIOR TO THE POSTING OF THIS AGENDA.

12. 10:00 A.M. – PUBLIC HEARINGS

None.

13. 10:00 A.M. – BID OPENINGS

None.

14. RECESS/ADJOURNMENT



Commissioners' Assistant

PITTSBURG COUNTY COMMISSIONER
JULY 8, 2024
MEETING MINUTES

The Board of County Commissioners, Pittsburg County, met in regular session on July 8, 2024 at 9:00 A.M., Meeting held in the County Commissioners Conference Room, after proper notice and agenda were posted indicating time and date. Agenda was posted at 8:48 A.M., July 5, 2024.

1. CALL MEETING TO ORDER: The meeting was called to order by Chairman Selman.

2. ROLL CALL: Roll was called.

Ross Selman	Present
Charlie Rogers	Present
Mike Haynes	Present

3. APPROVAL OF AGENDA: Rogers made a motion to approve the agenda with the correction to the roll call to add Mike Haynes and remove Sandra Crenshaw; seconded by Selman.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

4. APPROVE/DISAPPROVE MINUTES FROM:

A. REGULAR MEETING, JULY 1, 2024: The minutes from the previous meeting, July 1, 2024 regular meeting were read. Rogers made a motion to approve the minutes; seconded by Selman.

AYE: Ross Selman
Charlie Rogers

NAY: None.

ABSTAIN: Mike Haynes

Motion Passed.

5. RECOGNITION OF GUESTS/PUBLIC COMMENTS: None.

6. OFFICIALS – DEPARTMENT REPORTS:

A. COUNTY CLERK:

i. EXCEEDED PURCHASE ORDER REPORT: Selman read the exceeded purchase order report.

7. FISCAL TRANSACTIONS:

A. CLAIMS AND PURCHASE ORDERS: Selman made a motion to approve the purchase orders for payment after review and signature; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

B. TRANSFERS: Selman made a motion to approve all transfers; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

C. MONTHLY REPORTS: Selman made a motion to approve the monthly reports of officers; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

D. BLANKET PURCHASE ORDERS:

DEPT	PO	AMOUNT	VENDOR
Building Maintenance	307	\$1,000.00	KC Farm
Building Maintenance	308	\$ 100.00	Unifirst
Bugtussle Fire Dept	309	\$ 700.00	Comdata
Blue Fire Dept	310	\$1,000.00	Comdata
Blanco Fire Dept	311	\$ 500.00	Comdata
District 1	312	\$1,500.00	T&W Tire
District 1	313	\$ 500.00	Eufaula Auto Parts
District 1	314	\$ 500.00	O'Reilly's
District 2	315	\$2,500.00	Parrott Trucking
Sheriff	316	\$2,500.00	Performance Foods
Sheriff	317	\$3,500.00	SGC Foods
Jail	318	\$ 600.00	Ben E Keith

Selman made a motion to approve the blanket purchase orders; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

8. UNFINISHED BUSINESS:

A. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE RENEWAL DOCUMENTS BETWEEN THE ASSOCIATION OF COUNTY COMMISSIONERS OF OKLAHOMA SELF-INSURED GROUP (ACCO-SIG) AND PITTSBURG COUNTY FOR PROPERTY AND LIABILITY INSURANCE FOR FISCAL YEAR 2024-2025: Selman stated that ACCO is waiting on the re-insurance to provide quote and that because of this ACCO cannot bill yet. Selman said that the issue has to do with some of the jails across the state, which is making rates climb. Selman also stated that our jail is not an issue. No action taken.

9. AGENDA ITEMS:

A. JERRY DONATHAN TO ADDRESS THE BOARD REGARDING HIS BID FOR STATE SENATE: Donathan thanked the board for allowing him to speak and for the work that they do. Donathan gave an overview of his work history. Donathan stated that he supports the fire departments and law enforcement. Donathan explained the new district boundaries. Donathan said that if elected he will work for everyone and that he is running for Oklahoma and that we need unity back in government.

B. RESOLUTION 25-008 TO DECLARE ITEMS SURPLUS, TO BE SOLD AT PUBLIC AUCTION - SHERIFF: Frankie McClendon stated that the vehicles are having maintenance issues. Selman read the resolution stating the following items.

DESCRIPTION	INVENTORY #	SERAIL/VIN #
2014 Chevrolet Pickup	B-808	1GCUKREC8EF194610
2016 Chevrolet Pickup	B-832	3GCUKREC6FG345489

Rogers made a motion to approve the resolution; seconded by Haynes.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

C. RESOLUTION 25-009 TO CANCEL PURCHASE ORDERS – DISTRICT 1: Selman read the resolution stating purchase orders 11008 and 11007. Rogers made a motion to cancel the purchase orders; seconded by Selman.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

D. RESOLUTION 25-010 TO DECLARE ITEMS JUNK – PITTSBURG COUNTY HEALTH DEPARTMENT: Selman read the resolution stating the following items.

DESCRIPTION	INVENTORY #	SERAIL/VIN #
Chair/Divan 4 Seat Slimline Oak	102.164	N/A
Chair RX Comfort Red	102-153	N/A

Selman made a motion to approve the resolution; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

E. RESOLUTION 25-011 TO DECLARE ITEMS SURPLUS - SHERIFF: Selman made a motion to strike the item from the agenda; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

F. RESOLUTION 25-012 TO CANCEL PURCHASE ORDER – DISTRICT ATTORNEY’S OFFICE: Selman read the resolution stating purchase order 10742. Rogers made a motion to cancel the purchase order; seconded by Selman.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

G. RESOLUTION 25-013 TO CANCEL PURCHASE ORDER – EMERGENCY MANAGEMENT: Selman read the resolution stating purchase order 1874. Selman made a motion to cancel the purchase order; seconded by Rogers.

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AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

H. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE/DISAPPROVE PAYMENT TO COLLINS, ZORN & WAGNER, PLLC FOR PROFESSIONAL SERVICES: Selman stated that the invoice is in the amount of \$2,209.41. Selman made a motion to approve the payment; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

I. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE/DISAPPROVE PAYMENT TO TISDAL & O'HARA FOR PROFESSIONAL SERVICES FOR HILAND PARTNERS, SCISSERTAIL ENERGY & ARKOMA: Selman stated that the invoice is in the amount of \$3,445.50. Selman made a motion approve the payment; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

J. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE PITTSBURG COUNTY ANIMAL SHELTER M&O TENTATIVE BUDGET FOR FISCAL YEAR 2024-2025: Selman stated that the tentative budget is in the amount of \$291,893.96. Rogers made a motion to approve the tentative budget; seconded by Selman.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

K. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO VERBALLY APPROVE MEMORANDUM OF UNDERSTANDING & COST REIMBURSEMENT AGREEMENT BETWEEN THE PITTSBURG COUNTY SHERIFF AND FEDERAL BUREAU OF INVESTIGATION: Frankie McClendon explained the agreement stating that it is for the Safe Trails Task Force and allows cases to be filed in Federal Court and to be reimbursed for expenses. Selman made a motion to approve the agreement; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

L. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE PITTSBURG COUNTY JAIL M&O TENTATIVE BUDGET FOR FISCAL YEAR 2024-2025: Selman stated that the first half of the budget is in the amount of \$797,829.19. Rogers made a motion to approve the tentative budget; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

M. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE/DISAPPROVE ENGAGEMENT LETTER FOR DISTRICT 2 TURNOVER AUDIT: Selman made a motion to approve the engagement letter; seconded by Haynes.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

10. ROAD CROSSING PERMITS: None.

11. NEW BUSINESS:

A. CONSIDERATION AND POSSIBLE ACTION WITH RESPECT TO ANY OTHER MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN FORESEEN PRIOR TO POSTING THIS AGENDA: Selman stated that the hvac system has been in for 3 months and is still not where it needs to be, and that he would like to get Anthony Salyers to oversee what Johnson Controls is doing. Selman stated that he would like it to be someone that knows how the system operates. Rogers asked about what the expense would be. Selman stated that the issue would have to be worked out. Rogers made a motion to tentatively approve the agreement until an agreement can be drawn up; seconded by Selman.

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AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed.

12. 10:00 A.M. – PUBLIC HEARINGS: None.

13. 10:00 A.M. – BID OPENINGS: None.

14. RECESS/ADJOURNMENT: There being no further business brought before the board;
Selman made a motion to sign all approved claims and adjourn; seconded by Rogers.

AYE: Ross Selman
Charlie Rogers
Mike Haynes

NAY: None.

Motion Passed. Meeting Adjourned.

Purchase Orders By Account

Fiscal Year : 2024-2025

Date Range: 07/08/2024 to 07/08/2024

PO	Warrant No.	Vendor Name	Purpose	Amount
Animal Shelter				
1316-1-8020-2005				
000189	000001	KELLPRO SOFTWARE & TECHNOLOG	SOFTWARE RENEWAL	\$ 1,659.00
000225	000002	VYVE BROADBAND	MONTHLY SERVICE	\$ 92.56
000228	000003	ATWOODS	PELLETS	\$ 221.63
000250	000004	ACC BUSINESS	MONTHLY INTERNET SE	\$ 254.31
000261	000005	CENTER, EWELL	VET SERVICES	\$ 700.00
000269	000006	CITY OF MCALESTER	MONTHLY SERVICE	\$ 872.48
Total:			\$ 3,799.98	
CARES				
1565-1-2000-2005				
000206	000001	DATASCOUT LLC	SOFTWARE RENEWAL	\$ 13,230.00
Total:			\$ 13,230.00	
Econ Dev Trust				
7603-4-0500-2005				
000194	000001	ACC BUSINESS	MONTHLY INTERNET SE	\$ 608.66
000249	000002	CITY OF MCALESTER	MONTHLY SERVICE	\$ 307.00
Total:			\$ 915.66	
Emergency Mgmt				
1212-2-2700-2005				
000177	000001	CITY OF MCALESTER	MONTHLY SERVICE	\$ 252.90
000255	000002	ACC BUSINESS	MONTHLY INTERNET SE	\$ 254.31
Total:			\$ 507.21	
General				
0001-1-0100-2005				
000256	000001	VYVE BROADBAND	MONTHLY SERVICE	\$ 195.90
000306	000002	THOMSON REUTERS WEST	INVESTIGATIVE RESEAR	\$ 397.30
Total:			\$ 593.20	

PO	Warrant No.	Vendor Name	Purpose	Amount
General				
0001-1-0600-2005				
000210	000003	CANON FINANCIAL SERVICES	COPIER LEASE	\$ 144.00
000211	000004	MILLER OFFICE EQUIPMENT	COPIER MAINTENANCE	\$ 60.12
			Total:	\$ 204.12
0001-1-0800-2005				
000185	000005	KELLPRO SOFTWARE & TECHNOLOG	SOFTWARE RENEWAL	\$ 12,195.00
			Total:	\$ 12,195.00
0001-1-1000-2005				
000229	000006	KELLPRO SOFTWARE & TECHNOLOG	LICENSE RENEWAL	\$ 19,584.00
000240	000007	POSTMASTER	POST OFFICE BOX	\$ 364.00
000299	000008	ACCO	REGISTRATION	\$ 95.00
			Total:	\$ 20,043.00
0001-1-2000-2005				
000164	000009	COUNTY OFFICERS & DEPUTIES ASS	MEMBERSHIP DUES	\$ 1,200.00
000184	000010	ACCO	MEMBERSHIP DUES	\$ 4,500.00
000268	000011	KEDDO	MEMBERSHIP DUES	\$ 1,596.00
			Total:	\$ 7,296.00
0001-1-2200-2005				
000207	000012	JOHNNYS A STREET MARKET	BOTTLED WATER	\$ 69.90
000208	000013	NEWERA LLC	MONTHLY SERVICE	\$ 224.62
			Total:	\$ 294.52
0001-1-2500-2005				
000186	000014	KELLPRO SOFTWARE & TECHNOLOG	WEB SITE FEE	\$ 3,573.00
			Total:	\$ 3,573.00
0001-1-3300-2005				
000155	000015	SUMMIT UTILITIES OKLAHOMA INC	MONTHLY SERVICE	\$ 48.00
000156	000016	SUMMIT UTILITIES OKLAHOMA INC	MONTHLY SERVICE	\$ 597.03
000192	000017	PRO KILL INC.	PEST CONTROL	\$ 294.00
000201	000018	JE SYSTEMS INC	ALARM MONITORING	\$ 90.00
000237	000019	CITY OF MCALESTER	MONTHLY SERVICE	\$ 156.82
000238	000020	PUBLIC SERVICE CO. OF OKLAHOMA	MONTHLY SERVICE	\$ 503.77
000239	000021	ACC BUSINESS	MONTHLY SERVICE	\$ 1,234.29
000257	000022	CITY OF MCALESTER	MONTHLY SERVICE	\$ 488.67
000258	000023	AT&T MOBILITY	MONTHLY SERVICE	\$ 200.20
000262	000024	UNIFIRST CORP.	UNIFORM MAINTENANCE	\$ 18.50

PO	Warrant No.	Vendor Name	Purpose	Amount
General				
0001-1-3300-2005				
			Total:	\$ 3,631.28
0001-2-2700-2005				
000052	000025	PRO KILL INC.	PEST CONTROL	\$ 212.00
			Total:	\$ 212.00
0001-4-0500-2005				
000202	000026	WAV 11	INTERNET REPAIR	\$ 150.00
			Total:	\$ 150.00
0001-4-0501-2005				
000214	000027	PUBLIC SERVICE CO. OF OKLAHOMA	MONTHLY SERVICE	\$ 63.69
000215	000028	RURAL WATER DIST. #7	MONTHLY SERVICE	\$ 35.59
			Total:	\$ 99.28
0001-5-0900-2005				
000248	000029	ACC BUSINESS	MONTHLY SERVICE	\$ 254.32
			Total:	\$ 254.32
Health				
1216-3-5000-2005				
000165	000001	PUBLIC SERVICE CO. OF OKLAHOMA	MONTHLY SERVICE	\$ 3,224.03
000195	000002	SUMMIT UTILITIES OKLAHOMA INC	MONTHLY SERVICE	\$ 43.46
000197	000003	STANDLEY SYSTEMS	COPIER LEASE	\$ 1,900.22
			Total:	\$ 5,167.71
1216-3-5000-4110				
000196	000004	BANCFIRST	BUILDING PAYMENT	\$ 25,384.00
			Total:	\$ 25,384.00
Highway				
1102-6-4100-2005				
000157	000001	PUBLIC SERVICE CO. OF OKLAHOMA	MONTHLY SERVICE	\$ 50.71
			Total:	\$ 50.71

PO	Warrant No.	Vendor Name	Purpose	Amount
Hwy-ST				
1313-6-8040-2005				
000224	000001	ATWOODS	SHOP SUPPLIES	\$ 387.93
000293	000002	O REILLY AUTO PARTS	WRENCHES ETC	\$ 84.96
			Total:	\$ 472.89
1313-6-8040-4130				
000287	000003	WELCH STATE BANK	LEASE PAYMENT	\$ 17,446.89
			Total:	\$ 17,446.89
1313-6-8041-2005				
000057	000004	PRO KILL INC.	PEST CONTROL	\$ 74.00
000145	000005	CROSS TELEPHONE CO.	MONTHLY SERVICE	\$ 32.97
000146	000006	KELLPRO SOFTWARE & TECHNOLOG	SOFTWARE RENEWAL	\$ 3,588.00
000147	000007	T & W TIRE	SERVICE CALL	\$ 267.75
000150	000008	HAILEYVILLE WATER DEPT.	MONTHLY SERVICE	\$ 716.90
000154	000009	PUBLIC SERVICE CO. OF OKLAHOMA	MONTHLY SERVICE	\$ 97.07
000158	000010	MILLER OFFICE EQUIPMENT	COPY OVERAGE	\$ 9.65
000159	000011	TRUE VALUE HARTSHORNE	PAINT	\$ 17.98
000190	000012	DUNN COUNTRY CHEVROLET	AIR CONDITIONER REPAI	\$ 1,271.34
000193	000013	CANADIAN VALLEY TELEPHONE	MONTHLY SERVICE	\$ 196.84
000203	000014	T & W TIRE	TIRES & SERVICES	\$ 1,157.37
000204	000015	YELLOW HOUSE MACHINE	FUEL PUMP ETC	\$ 781.58
000226	000016	VYVE BROADBAND	MONTHLY SERVICE	\$ 249.20
000232	000017	EUFAULA AUTO PARTS INC	BATTERY ETC	\$ 561.18
000245	000018	EUFAULA AUTO PARTS INC	WRENCHES	\$ 160.85
000265	000019	WARREN POWER & MACHINERY INC.	WEAR STRIPS	\$ 2,138.48
000267	000020	RAM INC	FUEL	\$ 5,329.26
000300	000021	US CELLULAR	MONTHLY SERVICE	\$ 357.97
			Total:	\$ 17,008.39
1313-6-8041-4130				
000281	000022	CATERPILLAR FINANCIAL	LEASE PAYMENT	\$ 2,981.97
000282	000023	MERCEDES-BENZ FINANCIAL SVCS	LEASE PAYMENT	\$ 5,482.73
000283	000024	WELCH STATE BANK	LEASE PAYMENT	\$ 17,096.48
000284	000025	OKLA. DEPT OF TRANSPORTATION	LEASE PAYMENT	\$ 5,259.17
000285	000026	ARMSTRONG BANK	LEASE PAYMENT	\$ 8,378.59
000286	000027	SECURITY STATE BANK	LEASE PAYMENT	\$ 5,827.71
			Total:	\$ 45,026.65
1313-6-8042-2005				
000151	000028	PITTSBURG PUBLIC WORKS AUTH.	MONTHLY SERVICE	\$ 397.48
000187	000029	KELLPRO SOFTWARE & TECHNOLOG	SOFTWARE RENEWAL	\$ 3,312.00
000246	000030	AT&T MOBILITY	MONTHLY SERVICE	\$ 200.20

PO	Warrant No.	Vendor Name	Purpose	Amount
Hwy-ST				
1313-6-8042-2005				
000243	000031	AT&T MOBILITY	MONTHLY SERVICE	\$ 10.93
			Total:	\$ 3,920.61
1313-6-8042-4130				
000277	000032	RCB BANK	LEASE PAYMENT	\$ 2,841.34
000278	000033	OKLA. DEPT OF TRANSPORTATION	LEASE PAYMENT	\$ 5,854.35
000279	000034	ARMSTRONG BANK	LEASE PAYMENT	\$ 8,496.68
000280	000035	WELCH STATE BANK	LEASE PAYMENT	\$ 2,724.48
			Total:	\$ 19,916.85
1313-6-8043-2005				
000188	000036	KELLPRO SOFTWARE & TECHNOLOG	SOFTWARE RENEWAL	\$ 2,988.00
000251	000037	CITY OF MCALESTER	MONTHLY SERVICE	\$ 15.46
000253	000038	CITY OF MCALESTER	MONTHLY SERVICE	\$ 495.56
000254	000039	CITY OF MCALESTER	MONTHLY SERVICE	\$ 24.22
			Total:	\$ 3,523.24
1313-6-8043-4130				
000270	000040	WARREN POWER & MACHINERY INC.	LEASE PAYMENT	\$ 2,395.00
000271	000041	SECURITY STATE BANK	LEASE PAYMENT	\$ 9,059.66
000272	000042	WARREN POWER & MACHINERY INC.	LEASE PAYMENT	\$ 2,395.00
000273	000043	OKLA. DEPT OF TRANSPORTATION	LEASE PAYMENT	\$ 9,103.24
000274	000044	WELCH STATE BANK	LEASE PAYMENT	\$ 17,299.55
000275	000045	WARREN POWER & MACHINERY INC.	LEASE PAYMENT	\$ 2,395.00
			Total:	\$ 42,647.45
Jail-ST				
1315-2-8034-2005				
000235	000001	CITY OF MCALESTER	MONTHLY SERVICE	\$ 2,558.45
			Total:	\$ 2,558.45
Rural Fire-ST				
1321-2-8212-2005				
000263	000001	POSTMASTER	POST OFFICE BOX	\$ 182.00
			Total:	\$ 182.00

Rural Fire-ST

1321-2-8216-2005

000259	000002	SUMMIT UTILITIES OKLAHOMA INC	MONTHLY SERVICE	\$ 41.70
			Total:	

1321-2-8218-2005

000218	000003	OKLATEL COMMUNICATIONS INC	MONTHLY SERVICE	\$ 92.55
			Total:	\$ 92.55

SH Svc Fee

1226-2-3400-2005

000148	000001	T & W TIRE	TIRES	\$ 634.55
000149	000002	WAV 11	MONTHLY SERVICE	\$ 184.00
000152	000003	WAV 11	EMAIL SERVICES	\$ 1,600.00
000294	000004	ACC BUSINESS	MONTHLY SERVICE	\$ 254.32
			Total:	\$ 2,672.87

Grand Total: \$ 253,111.53

Purchase Orders By Account

Fiscal Year : 2023-2024

Date Range: 07/08/2024 to 07/08/2024

PO	Warrant No.	Vendor Name	Purpose	Amount
Animal Shelter				
1316-1-8020-2005				
011335	000738	AMAZON CAPITAL SERVICES INC.	URNS	\$ 677.67
011508	000739	JAMESCO ENTERPRISES LLC	JANITORIAL SUPPLIES	\$ 313.09
Total:				\$ 990.76
Assr Rev Fee				
1204-1-1600-2005				
011287	000004	KELLPRO SOFTWARE & TECHNOLOG	LICENSING FEES	\$ 1,008.00
Total:				\$ 1,008.00
CARES				
1565-1-2000-2005				
011307	000007	VIP TECHNOLOGY SOLUTIONS GROU	SERVICE AGREEMENT	\$ 6,300.00
Total:				\$ 6,300.00
Donations				
1235-6-4100-4151				
011013	000016	DOLESE	3/4" COVER CHIPS	\$ 3,959.12
011015	000017	DOLESE	5/8" #3 COVER CHIPS	\$ 6,128.52
011351	000018	WRIGHT ASPHALT PRODUCTS	CRS-2 ROAD OIL	\$ 25,468.83
011352	000019	DOLESE	5/8" #3 COVER CHIPS	\$ 3,016.21
011357	000020	DOLESE	3/4 COVER CHIPS	\$ 3,068.16
011496	000021	WRIGHT ASPHALT PRODUCTS	DEMURRAGE	\$ 712.50
011497	000022	DOLESE	3/4 COVER CHIPS	\$ 1,928.17
011499	000023	DOLESE	5/8" #3 COVER CHIPS	\$ 1,933.78
Total:				\$ 46,215.29
Econ Dev Trust				
7603-4-0500-2005				
009946	000418	H20 DEPOT	WATER & COOLER RENT	\$ 18.40
010666	000419	PRO KILL INC.	PEST CONTROL	\$ 390.00
010755	000420	ADA PAPER COMPANY	JANITORIAL SUPPLIES	\$ 615.43

PO	Warrant No.	Vendor Name	Purpose	Amount
Econ Dev Trust				
7603-4-0500-2005				
010758	000421	LOWES	PARTS & SHOP SUPPLIE	\$ 187.05
010763	000422	JOHNNYS A STREET MARKET	CONCESSION SUPPLIES	\$ 50.78
010778	000423	UNIFIRST CORP.	FLOOR MATS AND ETC	\$ 135.25
010780	000424	JOHNNYS A STREET MARKET	INMATE LUNCHES	\$ 203.88
010810	000425	COMDATA	FUEL	\$ 929.79
			Total:	\$ 2,530.58
Emergency Mgmt				
1212-2-2700-2005				
008780	000314	OTA PIKEPASS CUSTOMER SERVICE C	TOLL	\$ 5.90
010800	000315	COMDATA	FUEL	\$ 315.80
011293	000316	KELLPRO SOFTWARE & TECHNOLOG	SOFTWARE ETC.	\$ 2,853.00
			Total:	\$ 3,174.70
General				
0001-1-0100-2005				
010754	004468	OTA PIKEPASS CUSTOMER SERVICE C	TOLL	\$ 14.55
010814	004469	COMDATA	FUEL	\$ 921.14
			Total:	\$ 935.69
0001-1-1600-2005				
006805	004470	HAMPTON INN & SUITES	LODGING	\$ 214.00
			Total:	\$ 214.00
0001-1-3300-2005				
010748	004471	H20 DEPOT	BOTTLED WATER ETC.	\$ 259.00
			Total:	\$ 259.00
0001-2-6300-2005				
011510	004472	STAPLES ADVANTAGE	INK CARTRIDGE	\$ 400.17
			Total:	\$ 400.17
Health				
1216-3-5000-2005				
011180	000450	BEMAC SUPPLY	PUMP	\$ 298.00
			Total:	\$ 298.00

PO	Warrant No.	Vendor Name	Purpose	Amount
----	-------------	-------------	---------	--------

Highway

1102-6-4100-2005

011039	002957	DOLESE	1 1/2" CRUSHER RUN	\$ 1,109.19
			Total:	\$ 1,109.19

1102-6-4300-2005

009218	002958	YELLOW HOUSE MACHINE	FILTERS	\$ 252.47
009431	002959	ADAMS TRUE VALUE	SHOP SUPPLIES	\$ 186.99
009912	002960	SHUTERRA LLC	WEED SPRAYING	\$ 24,960.00
009950	002961	OK TIRE	TIRES & SERVICES	\$ 681.00
009954	002962	JAMES SUPPLIES	WELDING SUPPLIES	\$ 81.19
010509	002963	RAM INC	DIESEL	\$ 2,686.75
010727	002964	DOLESE	1 1/2" CRUSHER RUN	\$ 10,969.56
010791	002965	OTA PIKEPASS CUSTOMER SERVICE C	TOLL CHARGES	\$ 23.30
010807	002966	UNIFIRST CORP.	UNIFORM MAINTENANCE	\$ 984.10
010872	002967	DOBSON FIBER	MONTHLY INTERNET SE	\$ 106.69
011402	002968	WALMART COMMUNITY CARD	SHOP SUPPLIES	\$ 288.11
011414	002969	KIRBY SMITH INC.	CANOPY	\$ 421.16
011485	002970	P & K EQUIPMENT INC	FILLER CAP	\$ 13.71
011486	002971	LOWES	FITTINGS ETC	\$ 54.60
011552	002972	FLEET PRIDE	PUMP ETC.	\$ 706.13
011611	002973	ADAMS TRUE VALUE	FITTINGS ETC	\$ 248.00
			Total:	\$ 42,663.76

Hwy-ST

1313-6-8040-2005

010451	002969	DOLESE	#4 SCREENINGS	\$ 5,446.11
010803	002970	LOWES	PARTS & SHOP SUPPLIE	\$ 127.23
011176	002971	DOLESE	#4 SCREENINGS	\$ 5,494.71
011267	002972	DOLESE	#4 SCREENINGS	\$ 5,546.60
011355	002973	DOLESE	3/8" #2 COVER CHIPS	\$ 10,356.59
011498	002974	ASPHALT & FUEL SUPPLY	ROAD OIL	\$ 15,422.40
011523	002975	DOLESE	3/8" #2 COVER CHIPS	\$ 6,143.67
011545	002976	DOLESE	#4 SCREENINGS	\$ 1,615.60
			Total:	\$ 50,152.91

1313-6-8041-2005

009059	002977	KIAMICHI AUTOMOTIVE WAREHOUSE	PARTS & SHOP SUPPLIE	\$ 587.12
010365	002978	UNIFIRST CORP.	UNIFORM MAINTENANCE	\$ 898.08
010710	002979	P & K EQUIPMENT	FILTERS ETC	\$ 1,543.83
010775	002980	WELDON PARTS INC	PARTS & SUPPLIES	\$ 56.60
010796	002981	O REILLY AUTO PARTS	PARTS & SHOP SUPPLIE	\$ 207.72
011159	002982	STIGLER STONE	1 1/2" ODOT BASE TYPE	\$ 6,044.26

PO	Warrant No.	Vendor Name	Purpose	Amount
Hwy-ST				
1313-6-8041-2005				
011266	002983	DUNN COUNTRY CHEVROLET	TRUCK REPAIR	\$ 2,742.45
011506	002984	RAM INC	FUEL	\$ 2,043.58
011519	002985	STIGLER STONE	SCREENINGS	\$ 269.20
			Total:	\$ 14,392.84
1313-6-8042-2005				
010773	002986	H2O DEPOT	WATER & COOLER RENT	\$ 44.20
			Total:	\$ 44.20
1313-6-8043-2005				
005818	002987	T & W TIRE	TIRES & SERVICES	\$ 624.00
007837	002988	O REILLY AUTO PARTS	PARTS & SHOP SUPPLIE	\$ 335.86
008374	002989	FASTENAL COMPANY	NUTS & BOLTS	\$ 203.26
011009	002990	DOLESE	1 1/2" CRUSHER RUN	\$ 10,949.68
011174	002991	BLESSING GRAVEL	DECOMPOSED GRANITE	\$ 4,056.80
011240	002992	T & W TIRE	TIRES & SERVICES	\$ 200.00
011243	002993	KIAMICHI AUTOMOTIVE WAREHOUSE	PARTS & SHOP SUPPLIE	\$ 1,499.74
011290	002994	DUB ROSS COMPANY	GRADER BLADES	\$ 1,730.00
011360	002995	RAM INC	FUEL	\$ 2,678.81
010367	002996	KIAMICHI AUTOMOTIVE WAREHOUSE	PARTS & SHOP SUPPLIE	\$ 1,135.39
011503	002997	RAM INC	FUEL	\$ 5,551.38
011527	002998	PEPSI-COLA BOTTLING CO.	BOTTLED WATER	\$ 319.20
011529	002999	LOWES	UMBRELLA ETC	\$ 73.49
011548	003000	DIRECT DISCOUNT TIRE	TIRES	\$ 2,524.00
011549	003001	JUSTIN NIMROD DOZER SERVICE LLC	CONTRACT HAULING	\$ 2,580.00
011551	003002	TINT KING LLC	TINTING	\$ 2,000.00
			Total:	\$ 36,461.61
Rural Fire-ST				
1321-2-8205-2005				
011528	001195	KIAMICHI ELECTRIC COOPERATIVE	MONTHLY SERVICE	\$ 216.45
			Total:	\$ 216.45
1321-2-8207-2005				
007565	001196	EUFAULA AUTO PARTS INC	AUTO PARTS ETC.	\$ 223.03
			Total:	\$ 223.03
1321-2-8212-2005				
007590	001197	CLIFFORD POWER SYSTEMS	GENERATOR REPAIR	\$ 3,504.51
			Total:	\$ 3,504.51

PO	Warrant No.	Vendor Name	Purpose	Amount
Rural Fire-ST				
1321-2-8214-2005				
008357	001198	OK FIRE	FOAM	\$ 240.00
008358	001199	OK FIRE	AED BATTERY	\$ 560.00
008359	001200	OK FIRE	TURN OUT GEAR	\$ 534.70
008360	001201	QUALITY FIRE & SAFETY	FIRE EXTINGUISHERS	\$ 136.00
011606	001202	REPUBLIC SERVICES # 375	MONTHLY SERVICE	\$ 181.17
			Total:	\$ 1,651.87
1321-2-8215-2005				
011326	001203	CHICKASAW PERSONAL COMMUNICA	RADIO INSTALLATION	\$ 625.00
011601	001204	SERVICE OKLAHOMA	TAG & TITLE	\$ 46.60
			Total:	\$ 671.60
1321-2-8216-2005				
010736	001205	COMDATA	FUEL	\$ 48.88
			Total:	\$ 48.88
1321-2-8222-2005				
010745	001206	KIAMICHI AUTOMOTIVE WAREHOUSE	PARTS & SHOP SUPPLIE	\$ 1,648.95
			Total:	\$ 1,648.95
1321-2-8225-2005				
010739	001207	COMDATA	FUEL	\$ 49.58
			Total:	\$ 49.58
SH Commissary				
1223-2-0400-2005				
011232	000318	OKLAHOMA TAX COMMISSION	SALES TAX	\$ 1,471.00
011345	000319	COMMISSARY EXPRESS	KIOSK FEES	\$ 68.25
011470	000320	SGC FOODSERVICE	INHOUSE COMMISSARY	\$ 354.05
011495	000321	COMMISSARY EXPRESS	COMMISSARY PRODUCT	\$ 2,646.58
011631	000322	COMMISSARY EXPRESS	KIOSK FEES	\$ 58.50
			Total:	\$ 4,598.38
SH Svc Fee				
1226-2-0400-2012				
010790	002136	FLOWERS BAKING CO. OF DENTON	INMATE GROCERIES	\$ 849.04
			Total:	\$ 849.04

SH Svc Fee

1226-2-3400-2005

007878	002137	PRUETTS FOOD	INMATE GROCERIES	\$ 77.00
010787	002138	LOCKE HEATING & COOLING SUPPLY	JAIL MAINTENANCE SUP	\$ 503.37
010944	002139	MILLER GLASS CO.	WINDSHIELD REPLACEMENT	\$ 365.00
011190	002140	METRO EMERGENCY UPFITTERS LLC	BATTERY ETC	\$ 1,939.30
011322	002141	KELLPRO SOFTWARE & TECHNOLOG	SOFTWARE	\$ 3,588.00
011483	002142	SGC FOODSERVICE	MICROWAVES	\$ 1,523.44
011620	002143	LOWES	JAIL MAINTENANCE SUP	\$ 251.05
011621	002144	BARLOW BUILT PERFORMANCE	BRAKE REPAIR	\$ 903.46
011622	002145	AMAZON CAPITAL SERVICES INC.	FIRST AID SUPPLIES	\$ 17.39
Total:				\$ 9,168.01

1226-2-3400-2030

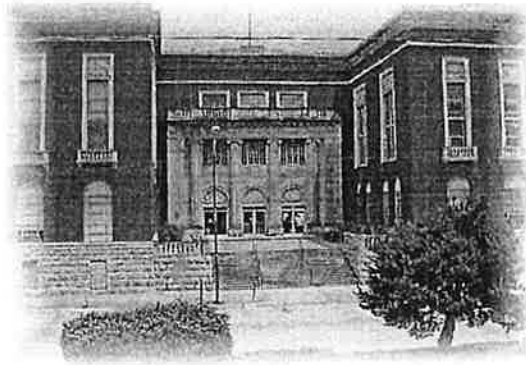
011346	002146	COMMISSARY EXPRESS	DEBIT PHONE TIME FEE	\$ 159.00
011632	002147	COMMISSARY EXPRESS	DEBIT PHONE TIME FEE	\$ 128.00
Total:				\$ 287.00

Grand Total: \$ 230,068.00

PITTSBURG COUNTY CLERK'S OFFICE

DEPUTIES

BOBBI HARTSFIELD
MONICA SENNETT
VIRGINIA O'DELL
GLADYS BLANSETT



DEPUTIES

LAUREN GUTHRIE
MIRANDA BEDFORD
SYDNEY TARRON
JEREMY KENNEDY
BLAKE WILLIAMSON

HOPE TRAMMELL, COUNTY CLERK
PITTSBURG COUNTY COURTHOUSE, ROOM 103
P.O. BOX 3304
MCALESTER, OK 74502
OFFICE 918-423-6865 FAX 918-423-7304

Exceeded Purchase Order: As of July 8TH, 2024.

PO #	AMOUNT	EXCEEDED AMOUNT	VENDOR	FUND	DEPARTMENT
10778	\$100.00	\$35.25	UNIFIRST CORP.	ECON DEV TRUST	EXPO
10787	\$500.00	\$3.37	LOCKE HEATING & COOLING SUPPLY	SH SVC FEE	SHERIFF
10810	\$750.00	\$179.79	COMDATA	ECON DEV TRUST	EXPO

Hope Trammell
Pittsburg County Clerk

RESOLUTION

25-011-008

To Declare Surplus

The Board of County Commissioners, Pittsburg County, met in regular session on Monday, July 8, 2024.

WHEREAS, the Pittsburg County Sheriff wishes to declare the following item surplus to be sold at public auction:

INVENTORY#	DESCRIPTION	SERIAL/VIN#
B-808	2014 CHEVROLET PICKUP	1GCUKREC8EF194610
B-832	2016 CHEVROLET PICKUP	3GCUKREC6FG345489

WHEREAS, Pittsburg County Sheriff wishes to sell this item at McAlester Auto Auction, 1635 S. George Nigh Expy, McAlester, Oklahoma.

WHEREAS, the above-mentioned item will be sold at the McAlester Auto Auction on Thursday, August 15, 2024 during their weekly auction.

THEREFORE, BE IT RESOLVED, the Board of County Commissioners, Pittsburg County, do hereby declare the above-mentioned item surplus to be sold at public auction on Thursday, August 15, 2024, at McAlester Auto Auction, 1635 S. George Nigh Expy, McAlester, Oklahoma.

BOARD OF COUNTY COMMISSIONERS
PITTSBURG COUNTY, OKLAHOMA

ATTEST:

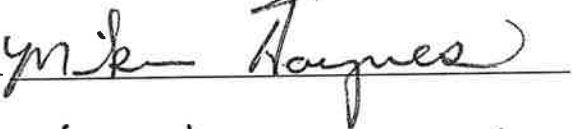
CHAIRMAN



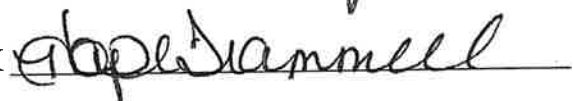
VICE-CHAIRMAN



MEMBER



COUNTY CLERK





CERTIFICATE OF TITLE

STATE OF OKLAHOMA

VEHICLE IDENTIFICATION NUMBER
1GCUKREC8EF194610
BODY TYPE
CW
AGENT NO.
3203

MODEL
2SK

YEAR
2014

MAKE
CHEV

DATE 1st SOLD
07/22/2014
ODOMETER
10
ACTUAL

TITLE NO.
320314211002
DATE ISSUED
07/30/2014
TYPE OF TITLE
ORIGINAL
DATE INS
LOSS OR SALVAGE

NAME AND ADDRESS OF VEHICLE OWNER

**PITTSBURG COUNTY SHERRIFF
1210 N WEST ST
MCALESTER OK 74501-2306**

THIS VEHICLE IS SUBJECT TO THE FOLLOWING LIEN(S):

B. 808

It is hereby certified that according to the records of the Oklahoma Tax Commission, the person named hereon is the owner of the vehicle described above which is subject to a lien(s) as shown; however, the vehicle may be subject to other liens or security interests.

CONTROL NO **142113203A5006**

40034333

(This is not a title number)



IF REGISTERED
OWNER (SELLER) IS
A LICENSED DEALER,
PLACE OKLAHOMA
MOTOR VEHICLE TAX
STAMP HERE

ASSIGNMENT OF TITLE BY REGISTERED OWNER (If Dealer, List License # Here: _____)

I/we hereby assign and warrant ownership of the vehicle described on this certificate to the following, subject only to the liens or encumbrances, if any, properly noted on this certificate.

Purchaser(s) Name (Type or Print): _____

Purchaser(s) Complete Address: _____

Actual Purchase Price of Vehicle: _____

I certify to the best of my knowledge that the ODOMETER READING reflected on the vehicle's odometer and listed below is the ACTUAL MILEAGE of the vehicle UNLESS one of the accompanying statements is checked:

☐ (NO TENTHS)

- ☐ 1. The odometer has exceeded its mechanical limits.
☐ 2. The odometer reading is NOT the actual mileage. Warning — Odometer Discrepancy

Signature of Seller(s): _____ Printed Name of Seller(s): _____

Subscribed and Sworn to Before me this _____ Day of _____, 20____

Notary Public: _____ Commission Expiration: _____

Notarization required only of seller's signature(s). Affix notary seal/stamp to the right.

Signature of Buyer(s): _____ Printed Name of Buyer(s): _____

Affix
Notary Seal Stamp
Here

VOID IF ALTERED

CERTIFICATE OF TITLE

STATE OF OKLAHOMA

VEHICLE IDENTIFICATION NUMBER
3GCUKREC6FG345489

BODY TYPE
PK

AGENT NO.
M3203

MODEL
SILVERADO

NAME AND ADDRESS OF VEHICLE OWNER

YEAR
2015

MAKE
CHEV

DATE 1st SOLD
7/7/2015

ODOMETER
10
Actual

TITLE NO.
810000579801

DATE ISSUED
8/5/2015

TYPE OF TITLE
Original

DATE INS
LOSS OR SALVAGE

PITTSBURG COUNTY
SHERIFFS OFFICE
1210 N WEST ST
MCALESTER OK 74501-2306

THIS VEHICLE IS SUBJECT TO THE FOLLOWING LIEN(S):

B-832

It is hereby certified that according to the records of the Oklahoma Tax Commission, the person named herein is the owner of the vehicle described above which is subject to a lien(s) as shown; however, the vehicle may be subject to other liens or security interests.

CONTROL NO.

415082

(This is not a title number)



ASSIGNMENT OF TITLE BY REGISTERED OWNER (If Dealer, List License # Here: _____)

IF REGISTERED
OWNER (SELLER) IS
A LICENSED DEALER,
PLACE OKLAHOMA
MOTOR VEHICLE TAX
STAMP HERE

I/we hereby assign and warrant ownership of the vehicle described on this certificate to the following, subject only to the liens or encumbrances, if any, properly noted on this certificate.

Purchaser(s) Name (Type or Print): _____

Purchaser(s) Complete Address: _____

Actual Purchase Price of Vehicle: _____

I certify to the best of my knowledge that the ODOMETER READING reflected on the vehicle's odometer and listed below is the ACTUAL MILEAGE of the vehicle UNLESS one of the accompanying statements is checked:

☐ ☐ ☐ ☐ ☐ ☐ (NO TENTHS)

- ☐ 1. The odometer has exceeded its mechanical limits.
- ☐ 2. The odometer reading is NOT the actual mileage. **Warning — Odometer Discrepancy**

Signature of Seller(s): _____ Printed Name of Seller(s): _____

Subscribed and Sworn to Before me this _____ Day of _____, 20____

Notary Public: _____ Commission Expiration: _____

Notarization required only of seller's signature(s). Affix notary seal/stamp to the right.

Signature of Buyer(s): _____ Printed Name of Buyer(s): _____

Affix
Notary Seal - Stamp
Here

VOID IF ALTERED

RESOLUTION
25-009

The Board of County Commissioners, Pittsburg County, met in regular session on Monday, July 8, 2024.

WHEREAS, Pittsburg County District 1, issued the following purchase orders:

11008, issued on June 10, 2024 to T&W Tire in the amount of \$1500.00 as a blanket for Tires and Services.

11007, issued on June 10, 2024 to P&K Equipment in the amount of \$500.00 as a blanket for Shop Supplies and Parts.

WHEREAS, the above-mentioned Purchase Orders was not used and, therefore no longer needed, and should be canceled.

THEREFORE, BE IT RESOLVED, the Board of County Commissioners, Pittsburg County, do hereby cancel Purchase Orders 11008, 11007 for FY 2023-2024

BOARD OF COUNTY COMMISSIONERS
PITTSBURG COUNTY, OKLAHOMA

ATTEST:

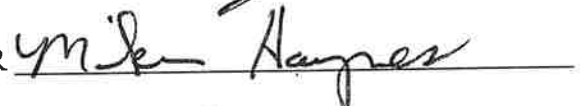
CHAIRMAN



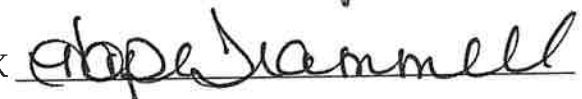
VICE-CHAIRMAN



MEMBER



COUNTY CLERK





RESOLUTION

25-010

The Board of County Commissioners, Pittsburg County, met in regular session on Monday, July 8, 2024.

WHEREAS, the Pittsburg County Health Department wishes to declare the following items junk, to be removed from inventory:

ITEM#	DESCRIPTION	SERIAL#
102-164	CHAIR/DIVAN 4 SEAT SLIMLINE OAK	N/A
102-153	CHAIR, RX COMFORT, RED	N/A

WHEREAS, the above-mentioned items are no longer operational or obsolete and should be declared junk, removed from inventory and disposed of at the Alderson Regional Landfill.

THEREFORE, BE IT RESOLVED, the Board of County Commissioners, Pittsburg County, do hereby declare the above-mentioned items junk, to be removed from inventory and taken to the Alderson Regional Landfill for disposal.

BOARD OF COUNTY COMMISSIONERS
PITTSBURG COUNTY, OKLAHOMA

ATTEST:

CHAIRMAN

Ron Nelson

VICE-CHAIRMAN

Carl Green

MEMBER

Mike Haynes

COUNTY CLERK

Dope Trammell



RESOLUTION

NO. 25012

The Board of County Commissioners, Pittsburg County, Met in regular session
Monday, July 8TH, 2024.

WHEREAS, the **DISTRICT ATTORNEY'S OFFICE** wishes to cancel the following
Purchase Order

10742 to Comdata dated June 3RD, 2024 in the amount of \$700.00 for Fuel.

WHEREAS, the purchase order was not used, therefore it is no longer needed.

THEREFORE BE IT RESOLVED, Pittsburg County Commissioners do hereby cancel
Purchase Order 10742 for FY 2023-2024.


CHAIRMAN


MEMBER


MEMBER



ATTEST:


COUNTY CLERK

RESOLUTION

NO. 25-03

The Board of County Commissioners, Pittsburg County, Met in regular session
Monday, July 8TH, 2024.


WHEREAS, EMERGENCY MANAGEMENT wishes to cancel the following Purchase
Order

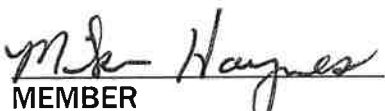
1874 to Holmans Fast Lube dated August 28TH, 2023 in the amount of \$500.00 for
Oil Changes.

WHEREAS, the purchase order was not used, therefore it is no longer needed.

THEREFORE BE IT RESOLVED, Pittsburg County Commissioners do hereby cancel
Purchase Order 1874 for FY 2023-2024.


CHAIRMAN


MEMBER


MEMBER



ATTEST:


COUNTY CLERK

Ross Selman
115 E. Carl Albert Parkway
McAlester OK 74501

Page: 1
07/03/2024
Account No: 803-8588M
Statement No: 4

City of McAlester v. Board of County Commissioners of Pittsburg County
Case No. CV-2024-1
District Court of Pittsburg County

bocc@pittsburg.okcounties.org

		Hours
05/03/2024	SRE [REDACTED]	0.20
	SRE [REDACTED]	1.10
05/07/2024	SRE [REDACTED]	1.40
	SRE [REDACTED]	0.20
	SRE [REDACTED]	0.40
	SRE [REDACTED]	0.30
05/10/2024	SRE [REDACTED]	0.90
05/13/2024	DLH [REDACTED]	0.70
	SRE [REDACTED]	4.20
	SRE [REDACTED]	1.30
	SRE [REDACTED]	0.10
	SRE [REDACTED]	0.40
	SRE [REDACTED]	0.40

City of McAlester v. Board of County Commissioners of Pittsburg County
 Case No. CV-2024-1
 District Court of Pittsburg County

		Hours	
05/14/2024	SRE [REDACTED]	0.50	
	SRE [REDACTED]	0.20	
05/15/2024	SRE [REDACTED]	0.30	
	SRE [REDACTED]	0.20	
	WBP [REDACTED]	0.10	
05/16/2024	SRE [REDACTED]	0.20	
	SRE [REDACTED]	0.30	
05/21/2024	SRE [REDACTED]	0.20	
05/24/2024	SRE [REDACTED]	0.30	
05/28/2024	SRE [REDACTED]	0.20	
	SRE [REDACTED]	0.30	
	SRE [REDACTED]	0.20	
05/30/2024	SRE [REDACTED]	0.50	
	SRE [REDACTED]	0.40	
	[REDACTED]	15.50	

Recapitulation

Timekeeper	Hours	Hourly Rate	Total
Wellon B. Poe	0.10		
Dena L Herring	0.70		
Scott Eudey	14.70		

05/07/2024	Court copies	
05/13/2024	out of town - travel	
05/13/2024	Toll Charges	
05/31/2024	Postage	
05/31/2024	Copies	
05/31/2024	color copies	
	Total Expenses	228.41

Ross Selman

Page: 3
07/03/2024
803-8588M
4

Account No:
Statement No:

City of McAlester v. Board of County Commissioners of Pittsburg County
Case No. CV-2024-1
District Court of Pittsburg County

Total Current Work	2,209.41
Balance Due	<u>\$2,209.41</u>

RECEIVED

**TISDAL & O'HARA
814 FRISCO AVENUE
P.O. BOX 1387
CLINTON, OK 73601**

JUL 01 2024

BY _____

PHONE: (580) 323-3964

Pittsburg County
115 East Carl Albert Pkwy - Rm 101
McAlester OK 74501

Page: 1
06/20/2024
Account No: 519

Previous Balance	Fees	Expenses	Advances	Payments	Balance
Hiland Partners 775.50	597.75	0.00	0.00	0.00	\$1,373.25
Scissortail Energy 944.25	429.00	0.00	0.00	0.00	\$1,373.25
Arkoma 944.25	699.00	0.00	0.00	-944.25	\$699.00
<u>2,664.00</u>	<u>1,725.75</u>	<u>0.00</u>	<u>0.00</u>	<u>-944.25</u>	<u>\$3,445.50</u>

PLEASE REMIT PAYMENT TO: P.O. BOX 1387, CLINTON, OK 73601

**TO ENSURE PROPER CREDIT, PLEASE REFERENCE YOUR ACCOUNT
NUMBER WITH PAYMENT**

PLEASE MAKE CHECKS PAYABLE TO: "TISDAL & O'HARA, PLLC"

TISDAL & O'HARA
814 FRISCO AVENUE
P.O. BOX 1387
CLINTON, OK 73601

PHONE: (580) 323-3964

Pittsburg County
115 East Carl Albert Pkwy - Rm 101
McAlester OK 74501






Page: 1
06/20/2024

Account No: 519-05
Statement No: 28170

Hiland Partners

PRIVILEGED AND CONFIDENTIAL

Previous Balance \$775.50

	<u>Fees</u>	Hours	Amount
05/01/2024 SH		0.75	
05/02/2024 LA		0.50	
SH		0.12	
05/03/2024 SH		0.25	
05/06/2024 SH		0.37	

Pittsburg County

Hiland Partners

Page: 2
06/20/2024

Account No: 519-05
Statement No: 28170

	Hours	Amount
06/10/2024 AB [REDACTED]	0.50	
For Current Services Rendered	2.49	597.75

Timekeeper	Recapitulation	Hours	Rate	Total
[REDACTED]		[REDACTED]	[REDACTED]	\$150.00
[REDACTED]		[REDACTED]	[REDACTED]	335.25
[REDACTED]		[REDACTED]	[REDACTED]	112.50

Total Current Work 597.75

Balance Due \$1,373.25

PLEASE REMIT PAYMENT TO: P.O. BOX 1387, CLINTON, OK 73601

TO ENSURE PROPER CREDIT, PLEASE REFERENCE YOUR ACCOUNT
NUMBER WITH PAYMENT

PLEASE MAKE CHECKS PAYABLE TO: "TISDAL & O'HARA, PLLC"

TISDAL & O'HARA
814 FRISCO AVENUE
P.O. BOX 1387
CLINTON, OK 73601

PHONE: (580) 323-3964

Pittsburg County
115 East Carl Albert Pkwy - Rm 101
McAlester OK 74501

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06/20/2024
Account No: 519-06
Statement No: 28171

Scissortail Energy

PRIVILEGED AND CONFIDENTIAL

Previous Balance \$944.25

	<u>Fees</u>	Hours	Amount
05/02/2024 LA	[REDACTED]	0.50	
SH	[REDACTED]	0.12	
05/03/2024 SH	[REDACTED]	0.25	
05/06/2024 SH	[REDACTED]	0.37	
06/10/2024 AB	[REDACTED]		

Pittsburg County

Scissortail Energy

Page: 2
06/20/2024
Account No: 519-06
Statement No: 28171

	Hours	Amount
settlements	0.50	
For Current Services Rendered	1.74	429.00

Recapitulation		
<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>
[REDACTED]	[REDACTED]	\$150.00
[REDACTED]	[REDACTED]	166.50
[REDACTED]	[REDACTED]	112.50
Total Current Work		429.00
Balance Due		<u>\$1,373.25</u>

PLEASE REMIT PAYMENT TO: P.O. BOX 1387, CLINTON, OK 73601

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TISDAL & O'HARA
814 FRISCO AVENUE
P.O. BOX 1387
CLINTON, OK 73601

PHONE: (580) 323-3964

Pittsburg County
115 East Carl Albert Pkwy - Rm 101
McAlester OK 74501

Page: 1
06/20/2024
Account No: 519-08
Statement No: 28172

Arkoma

Previous Balance \$944.25

	<u>Fees</u>	Hours	Amount
06/10/2024 [REDACTED]	[REDACTED]	0.25	
06/13/2024 MT	[REDACTED]	0.50	
06/14/2024 LA	[REDACTED]	0.50	
SH	[REDACTED]	0.25	
06/19/2024 LA	[REDACTED]	0.33	
06/20/2024 SH	[REDACTED]	0.75	
		2.58	699.00

Timekeeper	Recapitulation	Hours	Rate	Total
[REDACTED]		[REDACTED]	[REDACTED]	\$150.00
[REDACTED]		[REDACTED]	[REDACTED]	324.00

Pittsburg County

Arkoma

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06/20/2024
Account No: 519-08
Statement No: 28172

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
			225.00
Total Current Work			699.00
<u>Payments</u>			
04/09/2024	Fee Payment - Warrant #3389		-944.25
Balance Due			<u>\$699.00</u>

PLEASE REMIT PAYMENT TO: P.O. BOX 1387, CLINTON, OK 73601

TO ENSURE PROPER CREDIT, PLEASE REFERENCE YOUR ACCOUNT
NUMBER WITH PAYMENT

PLEASE MAKE CHECKS PAYABLE TO: "TISDAL & O'HARA, PLLC"



TENTATIVE BUDGET

PITTSBURG COUNTY ANIMAL SHELTER

FISCAL YEAR 2024-2025

<u>ACCOUNT NAME</u>	<u>ACCOUNT#</u>	<u>AMOUNT BUDGETED</u>	<u>FIRST HALF</u>
PERSONAL SERVICES	1316-1-8020-1110	\$ 311,550.16	\$ 155,775.08
HEALTH INSURANCE	1316-1-8020-1222	\$ 67,037.76	\$ 33,518.88
UNEMPLOYMENT TAXES	1316-1-8020-1233	\$ 3,000.00	\$ 1,500.00
WORKERS COMP	1316-1-8020-1234	\$ 4,000.00	\$ 2,000.00
TRAVEL	1316-1-8020-1310	\$ 200.00	\$ 100.00
MAINTENANCE & OPERATIONS	1316-1-8020-2005	\$ 180,000.00	\$ 90,000.00
CAPITAL OUTLAY	1316-1-8020-4110	\$ 10,000.00	\$ 5,000.00
PROPERTY INSURANCE	1316-1-8020-2065	\$ 8,000.00	\$ 4,000.00
TOTAL "TENTATIVE" BUDGET		\$ 583,787.92	\$ 291,893.96
FY 2024-2024			

We, the Board of County Commissioners of Pittsburg County, do hereby approve the Account Names Account Numbers and Amounts Budgeted as the Animal Shelter M&O "Tentative" Budget for the First Half of the Fiscal Year of 2024-2025.

Passed and Adopted this 8th day of July, 2024.

BOARD OF COUNTY COMMISSIONERS
PITTSBURG COUNTY, OKLAHOMA


CHAIRMAN


VICE-CHAIRMAN


MEMBER


COUNTY CLERK



**FEDERAL BUREAU OF INVESTIGATION
OKLAHOMA SAFE TRAILS TASK FORCE
Cost Reimbursement Agreement**

[OKSTTF] File No.: 198-OC-C2456647-MOU

Pursuant to Congressional appropriations, the Federal Bureau of Investigation (FBI) receives authority to pay overtime for police officers assigned to the formalized Oklahoma Safe Trails Task Force (OKSTTF), as set forth below, for expenses necessary for detection, investigation, and prosecution of crimes against the United States. It is hereby agreed between the FBI and Pittsburg County Sheriff's Office located at 1210 N West St, McAlester, OK 74501, Taxpayer Identification Number: [73-6006407], and Telephone Number: [918-423-5858], that:

1. This Agreement is entered into pursuant to, and as an annex to, the FBI Oklahoma Safe Trails Task Force (OKSTTF) Memorandum of Understanding (MOU) signed by the Sheriff of Pittsburg County Sheriff's Office on September 26, 2023, and shall be read and interpreted in conformity with all terms of that document.
2. Commencing upon execution of this Agreement, the FBI will, subject to availability of required funding, reimburse Pittsburg County Sheriff's Office for overtime payments made to officers assigned to and working full time on OKSTTF related matters.
3. Requests for reimbursement shall be made on a monthly basis utilizing the United States Department of the Treasury Invoice Processing Platform (IPP) software system and shall be submitted to the FBI Oklahoma City Field Office immediately after the first of the month which follows the month for which reimbursement is requested. The reimbursement request shall be approved by the appropriate Supervisor (or their designee) at Pittsburg County Sheriff's Office prior to the invoice submission in IPP. The invoice submitted in IPP will automatically route to the FBI OKSTTF personnel for their review, approval, and processing for payment.
4. Overtime reimbursement payments from the FBI will be made via electronic funds transfer (EFT) directly to Pittsburg County Sheriff's Office using the FBI's Unified Financial Management System (UFMS). To facilitate EFT, Pittsburg County Sheriff's Office shall establish an account online in the System for Award Management (SAM) at www.SAM.gov. Verification of Pittsburg County Sheriff's Office banking information is required on an annual basis in order to keep payment information current. For additional information regarding the UFMS and SAM, contact the FBI Oklahoma City Financial Liaison Specialist.
5. Overtime reimbursements will be calculated at the usual rate for which the individual officer's time would be compensated in the absence of this Agreement. However, said reimbursement, per officer, shall not exceed monthly and/or annual limits established annually by the FBI. The limits, calculated using Federal pay tables, will be in effect for the Federal fiscal year running from October 1st of one year through September 30th of the following year, unless changed during the period. The FBI reserves the right to change the reimbursement limits, upward or downward, for subsequent periods based on fiscal priorities and appropriations limits. The FBI will notify Pittsburg County Sheriff's Office of the applicable annual limits prior to October 1st of each year.
6. The number of Pittsburg County Sheriff's Office deputies assigned full-time to the OKSTTF and entitled to overtime reimbursement by the FBI shall be approved by the FBI in advance of each fiscal year. Based on the needs of the OKSTTF, this number may change periodically, upward or downward, as approved in advance by the FBI.

7. Prior to submission of any overtime reimbursement requests, Pittsburg County Sheriff's Office shall prepare an official document setting forth the identity of each officer assigned full-time to the OKSTTF, along with the regular and overtime hourly rates for each officer. Should any officers change during the fiscal year, a similar statement shall be prepared regarding the new officers prior to submitting any overtime reimbursement requests for the officers. If the rate changes during the fiscal year for a previously assigned officer, an updated letter shall be attached with the invoice submission in IPP that reflects the new rate. The updated letter shall be mailed to the Oklahoma City Field Office OKSTTF personnel to maintain in FBI records.

8. Each request for reimbursement shall be submitted via IPP to the FBI. The request for reimbursement shall include an invoice number, invoice date, the name, overtime compensation rate, number of reimbursable hours claimed, and the dates of those hours for each officer for whom reimbursement is sought. An attachment signed and dated by an authorized Agency representative noting the dates and hours for each officer overtime reimbursement claimed shall be uploaded in IPP as supporting documentation for the invoice to confirm the information described in this paragraph is accurate, and the personnel for whom reimbursement is claimed were assigned full-time to the OKSTTF.

9. Requests for reimbursement shall be submitted monthly and all requests shall be received by the FBI no later than December 31st of the next fiscal year for which the reimbursement applies. For example, reimbursements for the fiscal year ending September 30, 2022, shall be received by the FBI monthly and not later than December 31, 2022. The FBI is not obligated to reimburse any requests received untimely and not in accordance herewith.

10. This Agreement is effective upon signatures of the parties and will remain in effect for the duration of Pittsburg County Sheriff's Office participation on the OKSTTF, contingent upon approval of necessary funding, and unless terminated in accordance with the provisions herein. This Agreement may be modified at any time by written consent of the parties or based on changing business operations and practices of the FBI. It may be terminated at any time upon mutual consent of the parties, or unilaterally upon written notice from the terminating party to the other party at least 30 days prior to the termination date.

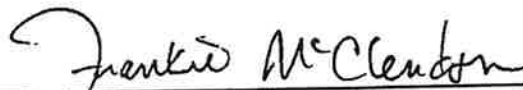
Signatories:

[Full Name of Division Head
Title]
Federal Bureau of Investigation

Date: _____

Financial Liaison Specialist
Federal Bureau of Investigation

Date: _____



[Frankie McClendon]
[Interim Sheriff]
[Pittsburg County Sheriff Office]

Date: 07/01/2024

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**FEDERAL BUREAU OF INVESTIGATION
OKLAHOMA SAFE TRAILS TASK FORCE
MEMORANDUM OF UNDERSTANDING**

PARTIES

1. This Memorandum of Understanding (MOU) is entered into by and between the **Federal Bureau of Investigation (FBI)** and the **Pittsburg County Sheriff's Office** (participating agency) (collectively: the Parties). Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation which exists between these agencies.

AUTHORITIES

2. Authority for the FBI to enter into this agreement can be found at Title 28, United States Code (U.S.C.), Section (§) 533; 34 U.S.C. § 10211; Title 28, Code of Federal Regulations (C.F.R.), § 0.85; and applicable United States Attorney General's Guidelines.

PURPOSE

3. The purpose of this MOU is to delineate the responsibilities of the Oklahoma Safe Trails Task Force (STTF) personnel formalize relationships between participating agencies for policy guidance, planning, training, public and media relations; and maximize inter-agency cooperation). This MOU is not intended, and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law or otherwise by any third party against the parties, the United States, or the officers, employees, agents, or other associated personnel thereof. No assignment of rights, duties, or obligations of this MOU shall be made by any party without the express written approval of a duly authorized representative of all other parties.

MISSION

4. The mission of the STTF is to identify and target for prosecution individuals and groups responsible for criminal enterprises, drug trafficking, gangs, and crimes of violence such as murder and aggravated assault, robbery, and abuse of children, as well as to intensely focus on the apprehension of dangerous fugitives where there is or may be a federal investigative interest. The STTF will enhance the effectiveness of federal/state/local law enforcement resources through a well-coordinated initiative seeking the most effective investigative/prosecutive avenues by which to convict and incarcerate dangerous offenders.

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SUPERVISION AND CONTROL

A. Supervision

5. Overall management of the STTF shall be the shared responsibility of the participating agency heads and/or their designees.
6. The Special Agent in Charge (SAC) of the FBI Oklahoma City Division shall designate one Supervisory Special Agent (STTF Supervisor) to supervise the STTF. The STTF Supervisor may designate a Special Agent to serve as the STTF Coordinator. Either the STTF Supervisor or the STTF Coordinator shall oversee day-to-day operational and investigative matters pertaining to the STTF.
7. Conduct undertaken outside the scope of an individual's STTF duties and assignments under this MOU shall not fall within the oversight responsibility of the STTF Supervisor or STTF Coordinator.
8. STTF personnel will report to his or her respective agency for personnel and administrative matters. Each participating agency shall be responsible for the pay, overtime, leave, performance appraisals, and other personnel matters relating to its employees detailed to the STTF. The FBI and the participating agency may provide for overtime reimbursement by the FBI by separate written agreement.
9. All FBI personnel will adhere to the FBI's ethical standards, including Department of Justice (DOJ)/FBI regulations relating to outside employment and prepublication review matters, and will remain subject to the Supplemental Standards of Ethical conduct for employees of the DOJ.
10. All STTF personnel, which includes Task Force Officers, Task Force Members, and Task Force Participants must adhere to the applicable U.S. Attorney General's Guidelines and Domestic Investigations and Operations Guide (DIOG).
11. STTF personnel will continue to report to their respective agency heads for non-investigative administrative matters not detailed in this MOU.
12. Continued assignment of personnel to the STTF will be based on performance and at the discretion of appropriate management. The FBI SAC and STTF Supervisor will also retain discretion to remove any individual from the STTF.

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B. Case Assignments

13. The FBI STTF Supervisor will be responsible for opening, monitoring, directing, and closing STTF investigations in accordance with existing FBI policy and the applicable United States Attorney General's Guidelines.
14. Assignments of cases to personnel will be based on, but not limited to, experience, training and performance, in addition to the discretion of the STTF Supervisor.
15. For FBI administrative purposes, STTF cases will be entered into the relevant FBI computer system.
16. STTF personnel will have equal responsibility for each case assigned. VCTF personnel will be responsible for complete investigation from predication to resolution.

C. Resource Control

17. The head of each participating agency shall determine the resources to be dedicated by that agency to the STTF, including personnel, as well as the continued dedication of those resources. The participating agency head or designee shall be kept fully apprised of all investigative developments by his or her subordinates.

OPERATIONS

A. Investigative Exclusivity

18. It is agreed that matters designated to be handled by the STTF will not knowingly be subject to non-STTF law enforcement efforts by any of the participating agencies. It is incumbent on each agency to make proper internal notification regarding the VCTF's existence and areas of concern.
19. It is agreed that there is to be no unilateral action taken on the part of the FBI or any participating agency relating to STTF investigations or areas of concern as described in paragraph 4. All law enforcement actions will be coordinated and cooperatively carried out.
20. STTF investigative leads outside of the geographic areas of responsibility for FBI Oklahoma City Division will be communicated to other FBI offices for appropriate investigation.

B. Confidential Human Sources

21. The disclosure of FBI informants, or Confidential Human Sources (CHSs), to non-STTF personnel will be limited to those situations where it is essential to the effective

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performance of the STTF and only with prior FBI approval. These disclosures will be consistent with applicable FBI guidelines and policy.

22. Non-FBI STTF personnel may not make any further disclosure of the identity of an FBI CHS, including to other individuals assigned to the STTF. No documents or information which identify, tend to identify, or may indirectly identify an FBI CHS may be released without prior FBI approval.
23. In those instances where a participating agency provides a CHS, the FBI may, at the discretion of the SAC, become solely responsible for the CHS's continued development, operation, and compliance with necessary administrative procedures regarding operation and payment as set forth by the FBI.
24. The United States Attorney General's Guidelines and FBI policy and procedure for operating FBI CHSs shall apply to all FBI CHSs opened and operated in furtherance of STTF investigations. Documentation of, and any payments made to, FBI CHSs shall be in accordance with FBI policy and procedure.
25. Operation, documentation, and payment of any CHS opened and operated in furtherance of an STTF investigation must be in accordance with the United States Attorney General's Guidelines, regardless of whether the handling agency is an FBI STTF participating agency. Documentation of state, county, or local CHSs opened and operated in furtherance of STTF investigations shall be maintained at an agreed upon location.

C. Reports and Records

26. All investigative reporting will be prepared in compliance with existing FBI policy. Subject to pertinent legal and/or policy restrictions, copies of pertinent documents created by STTF personnel will be made available for inclusion in the respective investigative agencies' files as appropriate.
27. STTF reports prepared in cases assigned to STTF personnel will be maintained at an FBI approved location; original documents will be maintained by the FBI.
28. Records and reports generated in STTF cases which are opened and assigned by the FBI SSA with designated oversight for investigative and personnel matters will be maintained in the FBI investigative file for STTF.
29. STTF investigative records maintained at the Oklahoma City Field Office of the FBI will be available to all STTF personnel, as well as their supervisory and command staff subject to pertinent legal, administrative and/or policy restrictions.
30. All evidence and original tape recordings (audio and video) acquired by the FBI during the course of the STTF investigations will be maintained by the FBI. The FBI's rules and

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policies governing the submission, retrieval and chain of custody will be adhered to by STTF personnel.

31. All STTF investigative records will be maintained at an approved FBI location. Placement of all or part of said information into participating agency files rests with the discretion of supervisory personnel of the concerned agencies, subject to STTF Supervisor approval.
32. Classified information and/or documents containing information that identifies or tends to identify an FBI CHS shall not be placed in the files of participating agencies unless appropriate FBI policy has been satisfied and only with prior FBI approval.

INFORMATION SHARING

33. Records or reports created or obtained by the STTF are the property of the FBI and disclosure of such records, if it occurs, shall be pursuant to applicable federal law, with the approval of FBI. If such records are shared outside of the STTF with state and/or local law enforcement agencies, such records are merely loaned to the non-Federal agency and are subject to retrieval by the FBI at its discretion. In the event that the Pittsburg County Sheriff's Office receives a request pursuant to Title 51, O.S. § 24A.1 et seq. (Oklahoma Open Records Act), the civil or criminal discovery process, or other judicial, legislative, or administrative process, to disclose STTF records, the Pittsburg County Sheriff's Office will immediately notify the FBI of any such request in order to allow sufficient time for the FBI to seek to prevent disclosure through appropriate channels, if necessary.
34. No information possessed by the FBI, to include information derived from informal communications between STTF personnel and FBI employees not assigned to the STTF, may be disseminated by STTF personnel to non-STTF personnel without the approval of the STTF Supervisor and in accordance with the applicable laws and internal regulations, procedures or agreements between the FBI and the participating agencies that would permit the participating agencies to receive that information directly. Likewise, STTF personnel will not provide any participating agency information to the FBI that is not otherwise available to it unless authorized by appropriate participating agency officials.
35. The Parties acknowledge that this MOU may provide STTF personnel with access to information about U.S. persons which is protected by the Privacy Act of 1974 and/or Executive Order 12333. The Parties expressly agree that all such information will be handled lawfully pursuant to the provisions thereof. The Parties further agree that if this access to information by STTF personnel requires a change in privacy compliance documents, those changes will be accomplished prior to access being granted.

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36. Each Party that discloses PII is responsible for making reasonable efforts to ensure that the information disclosed is accurate, complete, timely, and relevant.
37. The FBI is providing access to information from its records with the understanding that in the event the recipient becomes aware of any inaccuracies in the data, the recipient will promptly notify the FBI so that corrective action can be taken. Similarly, if the FBI becomes aware that information it has received pursuant to this MOU is inaccurate, it will notify the contributing Party so that corrective action can be taken.
38. Each Party is responsible for ensuring that information it discloses was not knowingly obtained or maintained in violation of any law or policy applicable to the disclosing Party, and that information is only made available to the receiving Party as may be permitted by laws, regulations, policies, or procedures applicable to the disclosing Party.
39. Each Party will immediately report to the other Party each instance in which data received from the other Party is used, disclosed, or accessed in an unauthorized manner (including any data losses or breaches).
40. Each party agrees to provide, upon request, details regarding the handling and maintenance of data in electronic and paper recordkeeping systems maintained pursuant to the provisions of this MOU, in order to allow the other party to ensure that appropriate security and privacy protections are in place. Such information shall be provided to the extent allowable by the laws, regulations and policies governing each party.

PROSECUTIONS

41. STTF investigative procedures, whenever practicable, are to conform to the requirements which would allow for either federal or state prosecution.
42. A determination will be made on a case-by-case basis whether the prosecution of STTF cases will be at the state or federal level. This determination will be based on the evidence obtained and a consideration of which level of prosecution would be of the greatest benefit to the overall objectives of the STTF.
43. In the event that a state or local matter is developed that is outside the jurisdiction of the FBI or it is decided to prosecute a STTF case at the state or local level, the FBI agrees to provide all relevant information to state and local authorities in accordance with all applicable legal limitations.

A. Investigative Methods/Evidence

44. For cases assigned to an FBI Special Agent or in which FBI CHSs are utilized, the Parties agree to conform to federal standards concerning evidence collection, processing, storage, and electronic surveillance. However, in situations where the investigation will be prosecuted in the State Court where statutory or common law of the state is more

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restrictive than the comparable federal law, the investigative methods employed by FBI case agents shall conform to the requirements of such statutory or common law pending a decision as to venue for prosecution.

45. In all cases assigned to state, county, or local law enforcement participants, the parties agree to utilize federal standards pertaining to evidence handling and electronic surveillance activities as outlined in the DIOG to the greatest extent possible. However, in situations where the statutory or common law of the state is more restrictive than the comparable federal law, the investigative methods employed by state and local law enforcement agencies shall conform to the requirements of such statutory or common law pending a decision as to venue for prosecution.
46. The use of other investigative methods (search warrants, interceptions of oral communications, etc.) and reporting procedures in connection therewith will be consistent with the policies and procedures of the FBI.

B. Undercover Operations

47. All STTF undercover operations will be conducted and reviewed in accordance with FBI guidelines and the Attorney General's Guidelines on Federal Bureau of Investigation Undercover Operations. All participating agencies may be requested to enter into an additional agreement if an employee of the participating agency is assigned duties which require the officer to act in an undercover capacity.

USE OF LESS-THAN-LETHAL-DEVICES¹

48. The parent agency of each individual assigned to the STTF will ensure that while the individual is participating in FBI-led task force operations in the capacity of a task force officer, task force member, or task force participant, the individual will carry only less-lethal devices that the parent agency has issued to the individual, and that the individual has been trained in accordance with the agency's policies and procedures.
49. The parent agency of each individual assigned to the STTF will ensure that the agency's policies and procedures for use of any less-lethal device that will be carried by the task force officer, task force member, or task force participant are consistent with the DOJ policy statement on the Use of Less-Than-Lethal Devices.²

¹ Pursuant to Section VIII of the DOJ Less-Than-Lethal Devices Policy dated May 16, 2011, all state/local officers participating in joint task force operations must be made aware of and adhere to the policy and its limits on DOJ officers.

² Less-lethal – When use of force is required, but deadly force may not be appropriate, law enforcement officers may employ less-lethal weapons to gain control of a subject. Less-lethal weapons are designed to induce a

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DEADLY FORCE AND SHOOTING INCIDENT POLICIES

50. STTF personnel will follow their own agencies' policies concerning firearms discharge and use of deadly force.

DEPUTATIONS

51. Local and state law enforcement personnel designated to the STTF, subject to a limited background inquiry, shall be sworn as federal task force officers by acquiring Title 18 U.S.C. authority (via the United States Marshals Service) and Title 21 U.S.C. authority (via the FBI, to participate in federal drug investigations). The FBI will secure the required deputation authorization(s). The deputation(s) should remain in effect throughout the tenure of each investigator's assignment to the STTF or until the termination of the STTF, whichever comes first.
52. Deputized STTF personnel will be subject to the rules and regulations pertaining to such deputation. Administrative and personnel policies imposed by the participating agencies will not be voided by deputation of their respective personnel.
53. State, local, tribal, and territorial law enforcement officers (LEOs) who serve on the VCTF must be federally deputized under Title 18. They must also be deputized under Title 21 to participate in federal drug investigations. The FBI may likewise require federal LEOs who serve on the STTF to be deputized while assigned to the STTF. The FBI will secure the required authorization for deputations, as needed.
54. Under the terms of this MOU, the Participating Agency agrees that non-LEOs detailed to the STTF will not: (1) participate in law enforcement activities; (2) carry a weapon, either lethal or non-lethal; or (3) participate in the execution of search/arrest warrants.

VEHICLES

55. In furtherance of this MOU, employees of participating agencies may be permitted to drive FBI owned or leased vehicles for official STTF business and only in accordance with applicable FBI rules and regulations, including those outlined in the FBI Government Vehicle Use Policy Guide (1093PG). The assignment of an FBI owned or leased vehicle

subject to submit or comply with directions. These weapons give law enforcement officers the ability to protect the safety of officers, subjects, and the public by temporarily incapacitating subjects. While less-lethal weapons are intended to avoid causing any serious harm or injury to a subject, significant injuries and death can occur from their use.

The term "less-than-lethal" is synonymous with "less-lethal", "non-lethal", "non-deadly", and other terms referring to devices used in situations covered by the DOJ Policy on the Use of Less-Than-Lethal Devices. "Less-lethal" is the industry standard and the terminology the FBI has elected to utilize in reference to this policy.

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to participating agency STTF personnel will require the execution of a separate Vehicle Use Agreement.

56. The participating agencies agree that FBI vehicles will not be used to transport passengers unrelated to STTF business.
57. Neither the FBI nor the United States shall be responsible for any civil liability arising from the use of an FBI owned or leased vehicle by STTF personnel while engaged in any conduct other than their official duties and assignments pursuant to their federal deputation on the STTF.
58. To the extent permitted by applicable law, Pittsburg County Sheriff's Office agrees to hold harmless the FBI and the United States for any claim for property damage or personal injury arising from any use of an FBI owned or leased vehicle by STTF personnel which is outside the scope of their official duties and assignments.

SALARY/OVERTIME COMPENSATION

59. The FBI and each participating agency remain responsible for all personnel costs for their STTF representatives, including salaries, overtime payments and fringe benefits consistent with their respective agency, except as described in paragraph 60 below.
60. Subject to funding availability and legislative authorization, the FBI will reimburse to participating agencies the cost of overtime worked by non-federal STTF personnel assigned full-time to STTF, provided overtime expenses were incurred as a result of STTF-related duties, and subject to the provisions and limitations set forth in a separate Cost Reimbursement Agreement to be executed in conjunction with this MOU. A separate Cost Reimbursement Agreement must be executed between the FBI and the participating agencies for full-time employee(s) assigned to STTF, consistent with regulations and policy, prior to any reimbursement by the FBI. Otherwise, overtime shall be compensated in accordance with applicable participating agency overtime provisions and shall be subject to the prior approval of appropriate personnel.

PROPERTY AND EQUIPMENT

61. Property utilized by the STTF in connection with authorized investigations and/or operations and in the custody and control and used at the direction of the STTF, will be maintained in accordance with the policies and procedures of the agency supplying the equipment. Property damaged or destroyed which was utilized by STTF in connection with authorized investigations and/or operations and is in the custody and control and used at the direction of STTF, will be the financial responsibility of the agency supplying said property.

FUNDING

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62. This MOU is not an obligation or commitment of funds, nor a basis for transfer of funds, but rather is a basic statement of the understanding between the parties hereto of the tasks and methods for performing the tasks described herein. Unless otherwise agreed in writing, each party shall bear its own costs in relation to this MOU. Expenditures by each party will be subject to its budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies. The parties expressly acknowledge that the above language in no way implies that Congress will appropriate funds for such expenditures.

FORFEITURES

63. The FBI shall be responsible for processing assets seized for federal forfeiture in conjunction with STTF operations.
64. Asset forfeitures will be conducted in accordance with federal law, and the rules and regulations set forth by the FBI and DOJ. Forfeitures attributable to STTF investigations may be equitably shared with the agencies participating in the STTF.

DISPUTE RESOLUTION

65. In cases of overlapping jurisdiction, the participating agencies agree to work in concert to achieve the STTF's objectives.
66. The participating agencies agree to attempt to resolve any disputes regarding jurisdiction, case assignments, workload, etc., at the field level first before referring the matter to supervisory personnel for resolution.

MEDIA RELEASES

67. All media releases and statements will be mutually agreed upon and jointly handled according to FBI and participating agency guidelines.
68. Press releases will conform to DOJ Guidelines regarding press releases. No release will be issued without FBI final approval.

SELECTION TO VCTF AND SECURITY CLEARANCES

69. If a participating agency candidate for the STTF will require a security clearance, he or she will be contacted by FBI security personnel to begin the background investigation process prior to the assigned start date.
70. If, for any reason, the FBI determines that a participating agency candidate is not qualified or eligible to serve on the STTF, the participating agency will be so advised and a request will be made for another candidate.

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71. Upon being selected, each candidate will receive a comprehensive briefing on FBI field office security policies and procedures. During the briefing, each candidate will execute non-disclosure agreements (SF-312 and FD-868), as may be necessary or required by the FBI.
72. Before receiving unescorted access to FBI space identified as an open storage facility, STTF personnel will be required to obtain and maintain a "Top Secret" security clearance. STTF personnel will not be allowed unescorted access to FBI space unless they have received a Top Secret security clearance.
73. Upon departure from the STTF, each individual whose assignment to the STTF is completed will be given a security debriefing and reminded of the provisions contained in the non-disclosure agreement to which he or she previously agreed.

LIABILITY

74. The participating agencies acknowledge that this MOU does not alter the applicable law governing civil liability, if any, arising from the conduct of personnel assigned to the STTF.
 75. Each party agrees to notify the other in the event of receipt of a civil claim arising from matters connected to the operation of the STTF. Both parties agree to cooperate fully with one another in the event of any investigation arising from alleged negligence or misconduct arising from STTF matters. Nothing in this paragraph prevents any party from conducting an independent administrative review of any incident giving rise to a claim. In the event that a civil claim or complaint is brought against a state or local officer assigned to the STTF, the officer may request legal representation and/or defense by DOJ, under the circumstances and pursuant to the statutes and regulations identified below.
76. COMMON LAW TORT CLAIMS

- A. Congress has provided that the exclusive remedy for the negligent or wrongful act or omission of an employee of the U.S. Government, acting within the scope of his or her employment, shall be an action against the United States under the Federal Tort Claims Act, 28 U.S.C. § 1346(b), and §§ 2671-2680.
- B. Notwithstanding any other provision contained in this MOU, for the limited purpose of defending civil claims arising out of STTF activity, any employee detailed from a Participating Agency who is acting within the course and scope of his or her official duties and assignments pursuant to this MOU may be considered an "employee" of the U.S. government, as defined at 28 U.S.C. § 2671. See 5 U.S.C. § 3374(c)(2).

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- C. Under the Federal Employee Liability Reform and Tort Compensation Act of 1998 (commonly known as the Westfall Act), see 28 U.S.C. § 2679(b)(1), if an employee of the United States is named as a defendant in a civil action, the Attorney General or his or her designee may certify that the defendant acted within the scope of his or her employment at the time of the incident giving rise to the suit. 28 U.S.C. § 2679(d)(1)&(2). The United States can then be substituted for the employee as the sole defendant with respect to any tort claims alleged in the action. 28 U.S.C. § 2679(d)(1)&(2). Decisions to certify that an employee was acting within the scope of his or her employment at the time of the incident giving rise to the suit, see 28 U.S.C. § 2679(d)(1)&(2), are made on a case-by case-basis, and such certification cannot be guaranteed.
- D. If the Attorney General declines to certify that an employee was acting within the scope of employment, "the employee may at any time before trial petition the court to find and certify that the employee was acting within the scope of his office or employment." 28 U.S.C. § 2679(d)(3)."
77. For the limited purpose of defending against a civil claim arising from an alleged violation of the U.S. Constitution pursuant to 42 U.S.C. § 1983 or Bivens v. Six Unknown Named Agents of the Federal Bureau of Narcotics, 403 U.S. 388 (1971): An individual assigned to the VCTF who is named as a defendant in a civil action as a result of or in connection with the performance of his or her official duties and assignments pursuant to this MOU may request individual-capacity representation by DOJ to defend against the claims. 28 C.F.R. §§ 50.15, 50.16. Any such request for individual-capacity representation must be made in the form of a letter from the individual defendant to the U.S. Attorney General. The letter should be provided to Chief Division Counsel (CDC) for the FBI Oklahoma City Division, who will then coordinate the request with the FBI Office of the General Counsel. In the event of an adverse judgment against the individual, he or she may request indemnification from DOJ. 28 C.F.R. § 50.15(c)(4). Requests for DOJ representation and indemnification are determined by DOJ on a case-by-case basis. The FBI cannot guarantee the United States will provide legal representation or indemnification to any VCTF personnel.
78. Liability for any conduct by STTF personnel undertaken outside of the scope of their duties and assignments pursuant to their federal deputation on the STTF shall not be the responsibility of the FBI or the United States.

DURATION

79. The term of this MOU is for the duration of the STTF's operations, contingent upon approval of necessary funding, but may be terminated at any time upon written mutual consent of the agency involved.

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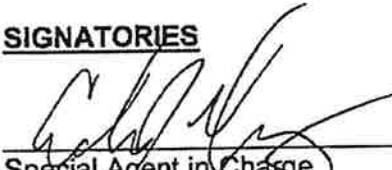
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80. Any participating agency may withdraw from the STTF at any time by written notification to the SSA with designated oversight for investigative and personnel matters or program manager of the STTF at least 30 days prior to withdrawal.
81. Upon termination of this MOU, all equipment provided to the STTF will be returned to the supplying agency/agencies. In addition, when an entity withdraws from the MOU, the entity will return equipment to the supplying agency/agencies. Similarly, remaining agencies will return to a withdrawing agency any unexpended equipment supplied by the withdrawing agency during any STTF participation.

MODIFICATIONS

82. This agreement may be modified at any time by written consent of all involved agencies.
83. Modifications to this MOU shall have no force and effect unless such modifications are reduced to writing and signed by an authorized representative of each participating agency.

SIGNATORIES


Special Agent in Charge
Federal Bureau of Investigation

10/5/2023
Date

CLM
Sheriff
Pittsburg County Sheriff's Office

09.26.2023
Date

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**FBI NATIONAL VEHICLE LEASE
VEHICLE USE AGREEMENT – NON-FBI TASK FORCE OFFICER**

FBI Office/Program: Oklahoma City/Indian Country
Vehicle Operator Name: Michael Glasco
Operator's Agency: Pittsburg County Sheriff Office
Operator's Task Force: Oklahoma Safe Trails Task Force

Michael Glasco (operator), **Pittsburg County Sheriff Office**, is being provided a leased vehicle by the Federal Bureau of Investigation (FBI) for use in connection with his or her assignment as a Task Force Officer to the task force identified above.

The operator and the agency understand and agree to the following conditions related to vehicle use:

1. Use of the vehicle is a privilege carrying certain responsibilities as derived from the lease contract, law, regulation, and FBI policy, including the FBI's Government Vehicle Use Policy Guide (GVU PG). Failure to comply with the responsibilities and conditions outlined in this Agreement may cause the FBI to terminate the Agreement and prohibit further vehicle use. In addition, the vehicle operator using a vehicle for non-official purposes may be individually liable for the costs of such use, any consequent damages to the vehicle, and any injuries or damages sustained by third parties.

2. The operator shall familiarize himself/herself with the applicable FBI National Vehicle Lease Program (NVLP) Guidance, the GVU PG, and the applicable task force Memorandum of Understanding (MOU). The NVLP guidance addresses procedures and responsibilities related to the lease program, while the GVU PG establishes the policy governing the use of government vehicles (GOVs), including vehicles leased or directly rented by the FBI. The task force MOU governs the formation and administration of the task force.

3. The above-identified Task Force Officer and Agency understand that the following restrictions govern appropriate use of the vehicle:

a. The operator shall use the vehicle only for official purposes related to performance of duties assigned under the FBI Task Force program. The operator shall not use the vehicle for personal use or any other use not directly related to activities authorized within the mission of the FBI Task Force program. The operator may use the vehicle for travel between home and place of work only when specifically authorized in accordance with the GVU PG by an appropriate FBI official (no lower than ASAC).

b. The operator is authorized to use the vehicle only during the operator's assignment to the task force. Upon cessation of the operator's assignment, the operator shall return the vehicle immediately to the FBI. The operator agrees to return said vehicle to the FBI in the same condition as received, except for normal wear and tear. The operator and/or the agency could be held accountable for damage.

c. The operator shall not operate the vehicle if the operator fails to possess a valid driver's license. The operator shall exercise reasonable care in using the vehicle and shall not use the vehicle for any illegal activities, including operation while under the influence of drugs or alcohol.

d. The operator must not permit unauthorized persons to operate the vehicle.

e. The operator must only transport authorized passengers in the vehicle (i.e., persons with whom the operator has official business related to the FBI Task Force).

4. The following responsibilities are imposed through implementation of the lease contract, and the operator and/or the agency shall comply as stated:

a. If instructed to pick up or turn in a vehicle acquired under the NVLP contract, the operator shall conduct an inspection of the vehicle at the time and place of pick-up or turn-in, and shall accurately complete a Vehicle Inspection Report (provided by the FBI) documenting the results of the inspection. The operator shall provide the completed report to the FBI task force supervisor for subsequent submission to FBI Headquarters.

b. The operator and the agency shall ensure that no law enforcement or other equipment is installed in the vehicles in a manner that requires drilling or otherwise alters or damages the vehicle. The agency shall be responsible for any damage it may cause if it installs equipment.

c. The operator shall retain a Driver's Users Guide, provided by the FBI, which provides information on a national maintenance account, in the vehicle glove compartment at all times. The operator shall take the vehicle to a participating servicing facility at the intervals identified in the kit to obtain necessary preventive and other maintenance. Although the operator does not pay for repairs under this maintenance program, the operator shall obtain receipts for all service to enable reconciliation of billing statements, if necessary. The operator shall provide receipts to the FBI task force supervisor.

d. If a fuel card is provided in conjunction with the vehicle, the operator shall retain the card in the vehicle glove compartment at all times. The operator shall use the card only for purchasing fuel for the assigned vehicle. The operator shall use the card in accordance with all instructions in the Driver's Users Guide, including inputting correct odometer readings as prompted at the fueling station pump.

5. The operator and the agency shall be responsible for any and all parking tickets and traffic citations, unless it is determined that a violation or infraction was necessary for the performance of official duties. The operator shall report tickets and citations as soon as possible to the FBI task force supervisor. The operator/agency shall resolve all outstanding fines promptly and may be denied a subsequent or replacement vehicle until fines are resolved.

6. The operator shall immediately notify the Chief Division Counsel of the Field Office's Legal Unit **AND** the FBI task force supervisor of **ANY** accident involving the vehicle. The operator shall follow procedures for handling accidents, as outlined in FBI NVLP Guidance and the FBI's Gvu PG.

7. The operator and the agency recognize the following liability considerations related to use of the vehicle, as further detailed in the applicable task force MOU:

a. This agreement does not alter the potential liability of the operator, the agency, or the United States under applicable law.

b. For the limited purpose of defending a civil claim by a party seeking damages from the operator arising from the alleged negligent operation of an FBI-leased vehicle by the operator, the operator may be deemed to be an employee of the United States as defined in the Federal Tort Claims Act (FTCA), 28 U.S.C. §§ 1346(b), 2671-2680, provided the operator was acting within the scope of his or her duties or assignments pursuant to his or her federal deputation and in conformity with the terms of this Agreement at the time of the incident giving rise to the claim

c. Liability for any civil claims arising from the unauthorized use of an FBI-leased vehicle by the operator undertaken outside of the scope of his or her duties or assignments pursuant to his or her federal

deputation and not conformity with the terms of this Agreement will not be the responsibility of the FBI or the United States.

This Agreement shall remain in effect until the earliest occurrence of the following: conclusion of the operator's assignment to the FBI task force identified above, conclusion of the FBI's participation in the National Vehicle Lease Program, or termination by written notice of one party to the other. Upon the occurrence any of these events, the vehicle shall be returned immediately to the FBI. This agreement may be modified subsequently through written agreement of the parties.

By signatures below, the parties agree to the terms and conditions of this Agreement.

 6-27-24
OPERATOR Signature / Date

 6/27/24
OPERATOR'S AGENCY Signature / Date

FBI Task Force SSA Signature / Date

*Template - Vehicle Use Agreement, Nat'l Lease Program
Created by Finance Division, Procurement Section, Revised 06/2017*



Special Deputation Oath of Office, Authorization and Appointment

This form must be completed after an application for Special Deputation (Form USM-3A) has been submitted to, and approved by, the Assistant Chief Inspector of the Special Deputation Program, Tactical Operations Division. Return this form to the Special Deputation Program at spec.dep@usdoj.gov after completion.

OATH OF OFFICE

I, MICHAEL S GLASCO (Use name as stated on application) do solemnly swear (affirm) that I will faithfully execute all lawful orders issued under the authority of the United States directed to the United States Marshal, the United States Marshals Service, or to an appropriate Federal Official. I will perform the duties of a Special Deputy United States Marshal with integrity, professionalism, and impartiality. I will exercise the authorities as limited by this Special Deputation solely in furtherance of the mission for which I have been specially deputized, and only while this Special Deputation shall be in effect. I agree to abide by the conditions set forth in the appointment. So help me God.

Subscribed and sworn to me this 10TH day of JANUARY, 2024, at MCALISTER, OK
Month Year City State

[Signature]
Signature of Appointee

[Signature]
Signature of U.S. Marshal or Officer Administering Oath

01/31/2027
Expiration Date

E-OK
District or Division

SPONSORING AGENCY INFORMATION

PITTSBURG COUNTY SHERIFF'S OFFICE
Appointee's Employer

1210 NW ST, MCALISTER, OK 74501
Employer's Address

FEDERAL BUREAU OF INVESTIGATION
Sponsoring Agency

LINDY HERZBERG - 918-809-9498
Sponsoring Agency Contact Name and Phone No. during Special Deputation (U.S. Marshal or Designated Federal Official)

TERMS OF SPECIAL DEPUTATION

The individual named herein is appointed, under authority delegated by the Attorney General, to perform the duties of the Office of Special Deputy United States Marshal as directed by an appropriate official of the United States Marshals Service or some other appropriate Federal Official as so designated. This appointment does not constitute employment by the United States Marshals Service, the United States Department of Justice, or the United States Government. The appointee agrees to perform the duties required under this Special Deputation with the knowledge that he or she is neither entering into an employment agreement with the Federal Government or any element thereof, nor being appointed to any position in the Federal Service by virtue of this Special Deputation. The appointee understands and acknowledges that the authorities vested in him or her by this special deputation can only be exercised in furtherance of the mission for which he or she has been specially deputized and extend only so far as may be necessary to faithfully complete that mission. Moreover, those authorities terminate at the expiration of the term of the Special Deputation.

For verification, contact
United States Marshals Service Communications Center
(202) 307-9100.

USM-3 ID: 208825

SPECIAL DEPUTATION APPOINTMENT

This certifies that
MICHAEL S GLASCO
CID TASK FORCE

has been specially appointed as a Special Deputy U.S. Marshal
to perform the following duties as authorized by law:

* TO MONITOR TITLE III INTERCEPTS
* TO SEEK AND EXECUTE ARREST AND SEARCH
WARRANTS SUPPORTING A FEDERAL TF UNDER TITLE 18
AUTHORITY

This deputation has the following limitations:

* NOT AUTHORIZED TO PARTICIPATE IN FEDERAL DRUG
INVESTIGATIONS UNLESS DEPUTIZED BY DEA OR FBI
* NOT VALID OFF DUTY

[Signature]
Appointee

01/31/2027
Expiration Date

JASON BENNETT
Assistant Chief Inspector, Special Deputation Program or Designee

01/04/2024
Authorization Date

[Signature]
U.S. Marshal or Designated Federal Official

U.S. Department of Justice
United States Marshals Service

Application for Special Deputation/
Sponsoring Federal Agency Information

APPLICANT INFORMATION - To be completed and signed by the applicant.

* 1. Applicant - Last Name: Glasco	* First Name: Michael	Middle Initial: S	Suffix:
* 2. Date of Birth (MM/DD/YYYY): 02/25/1977	* 3. SSN (Last 4 Digits): 8 1 2 4	* 4. Employer: Pittsburg County Sheriff Office	
* 5. Employer Address - Street: 1210 N. West Street		* 6. City: McAlester	* 7. State: OK
* 9. Work Telephone: 918-423-5858	Ext.: 3007	* 10. Work E-mail Address: mglasco@pittsburgsheriff.com	
* 11. Job Title (with employer indicated in Question #4; cannot be Task Force Officer): Deputy			12. Job Series (If Federal Employee):

☒ Yes ☐ No * 13. I am a citizen of the United States of America.

☒ Yes ☐ No * 14. I am employed as a full-time law enforcement officer by a federal, state, local or tribal law enforcement agency, or an agency approved by the U.S. DOJ.

☒ Yes ☐ No * 15. I have successfully completed a basic law enforcement training program or military equivalent (EXCEPTION: Executive Office of United States Attorneys). If 'No', state what course you have completed that is (FLETC) comparable and provide documentation and/or certificate of completion:

Academy: Council on Law Enforcement Education and Training Course Name: Basic Law Enforcement
Location - City: Oklahoma City State: OK Completion Date (MM/YYYY): 06/2006

☐ Yes ☒ No * 16. I had a 5-year break in law enforcement, however, I have completed a law enforcement refresher course within the past year of signing this application (attach certificate):

Agency: _____ Course Name: _____
Location - City: _____ State: Select... Completion Date (MM/YYYY): _____

☒ Yes ☐ No * 17. I have at least one year of basic law enforcement experience to include general arrest authority. (If no general arrest authority, provide letter explaining what your authority was or is.)

Agency: Pittsburg County Sheriff Office Location - City: McAlester State: OK
Dates - MM/YYYY: 04/2021 to MM/YYYY: _____ ☒ Present
If you are currently working as a LEO with basic arrest authority, please list your start date (MM/YYYY) and check 'Present'.

☒ Yes ☐ No * 18. I have not been convicted of a crime of domestic violence as defined in Title 18 U.S.C. Section 922 (g)(9) Lautenberg Amendment.

☒ Yes ☐ No * 19. I have qualified with my primary authorized firearm. Give full description (firearm manufacturer, model, caliber):

Manufacturer (Make): Sig Sauer Model: P320 Caliber: 9mm
Qualification Date (MM/DD/YYYY): 09/18/2023 (Qualification date must be within 6 months of application date.)

☒ Yes ☐ No * 20. I have read and I agree to comply with the deadly force and use of less than lethal device policies of either my agency or the U.S. DOJ.

☒ Yes ☐ No * 21. I have included a copy of my employer's authorization letter stating that they concur with my participation and that the applicant has no internal investigations pending within the organization.

☐ Yes ☐ No ☒ N/A * 22. To be completed by Protection Details only (person/building/assets/artifacts, etc.):
I have successfully completed the following basic protective services training program (or other (FLETC) comparable course) and have included a copy of my completion certificate/documentation.

Course Name: _____ Location - City: _____ State: Select...
Completion Date (MM/YYYY): _____

* 23. **APPLICANT CERTIFICATION:** I certify that the above statements are true and accurate. (False or fraudulent information knowingly provided on this form is criminally punishable pursuant to federal law, including Title 18 U.S.C. Section 1001.) NOTE: Date of signature must be on or after your firearms qualification date (#19).

Date: 09/20/2023 Signature of Applicant: Michael Glasco

Digitally signed by Michael Glasco
Date: 2023.09.20 14:12:34 -0500

SPONSORING FEDERAL AGENCY INFORMATION - To be completed by the sponsoring agency point of contact and signed by the sponsor.

* 24. Sponsoring Agency Name: FEDERAL BUREAU OF INVESTIGATION		* 25. Applicant's District (District of Swearing-In Location): E-NC	
* 26. Name of Sponsoring Agency Contact: SSRA Michael A. Rivers		* 27. Agency Phone Number: 918-687-7500	Ext.:
* 28. Sponsoring Agency Address - Street: 120 S. Edmond Place		* 29. City: Muskogee	* 30. State: OK
* 31. ZIP Code: 74403			
* 32. District Contact from the Sponsoring Agency: OST Lindy Herzberg	* 33. Telephone: 918-809-9498	Ext.: 	* 34. Work E-mail Address: laherzberg@fbi.gov
* 35. Name of Sponsored Applicant (from Question #1): Michael S Glasco		* 36. Applicant Employer (from Question #4): Pittsburg County Sheriff Office	
* 37. Has the applicant ever been deputized before? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - Most recent deputation expiration date (MM/DD/YYYY):			

* 38. Task Force Name: **CID Task Force**

* 39. State sole purpose of Special Deputation. Explain the need and justification for the deputation, to include the name of the task force, operation, or special project (500 character limit).

The Officer will be assigned to the CID Task Force, and will be executing surveillances, warrants, arrests, interviews, and other federal duties as needed.

Provide full details and supporting documentation for all "NO" answers:

<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	* 40. I have reviewed the Application for Special Deputation / Sponsoring Federal Agency Information (Form USM-3A) submitted by the applicant for Special Deputation and verify that the statements submitted by the applicant are true and correct.
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	* 41. I have ensured the applicant has read and understood the current deadly force and use of less than lethal device policies from the employing agency or the U.S. DOJ.
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	* 42. I have included a copy of the applicant's employer's authorization letter stating that they concur with the applicant's participation and that the applicant has no internal investigations pending within his/her organization. In addition, the sponsoring agency shall inform the USMS if the following occur during the period of deputation: - The individual is the subject of a criminal investigation or criminal charges through arrest, information, or indictment; or - The individual is the subject of a misconduct investigation that is likely to lead to discipline that would result in the individual's suspension or removal from employment.
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	* 43. Non-USMS SPONSORING AGENCIES - I understand that SpDUSM, acting under the authority of their federal deputation, may only conduct electronic surveillance in non-USMS investigations in strict adherence to federal and state law, and United States Department of Justice policy, and only with the explicit approval and under the supervision, control and scope of authority of the non-USMS sponsoring agency, whose responsibility it is to ensure that all ELSUR conducted by its sponsored SpDUSM personnel is conducted lawfully and consistent with United States Department of Justice policy. SpDUSM may not conduct electronic surveillance pursuant to their SpDUSM authority on non-sponsoring agency cases. Violation of these proscriptions will result in this special deputation being revoked.
<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	* 44. USMS ONLY - I understand that Special Deputy United States Marshals are prohibited from conducting electronic surveillance in USMS and USMS-adopted investigations without the written approval of the USMS Investigative Operations Division, Technical Operations Group.
<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	* 45. USMS ONLY - I have attached a copy of the favorable background investigation adjudication memorandum. (NOTE: Backgrounds expire after seven years.) Date (MM/DD/YYYY): (If no favorable adjudication, please indicate "N/A" on the date line.)

* 46. **SPONSOR CERTIFICATION:** I certify that the above statements are true and accurate and that I have reviewed the applicant's statements. (False or fraudulent information knowingly provided on this form is criminally punishable pursuant to federal law, including Title 18 U.S.C. Section 1001.) **Sign and date only after applicant has signed and dated page 1.**

Date: **09/20/2023** Signature of Sponsor: **Michael Rivers**

Digitally signed by Michael Rivers
Date: 2023.09.20 14:12:57 -05'00'

Sponsor signature will become fillable electronically AFTER the applicant has signed.

**** PLEASE ATTACH THE FOLLOWING DOCUMENT(S) ALONG WITH YOUR APPLICATION SUBMISSION: ****

- Documentation and/or certificate of completion if applicant did not complete basic law enforcement training program or military equivalent (see Question #15).
- Certificate of law enforcement refresher course, if applicable (see Question #16).
- Letter explaining authority, if no general arrest authority (see Question #17).
- Copy of applicant's employer's authorization letter stating that they concur with my participation and that the applicant has no internal investigations pending within the organization (see Question #21).
- **USMS ONLY:** Copy of the favorable background investigation adjudication memorandum (see Question #45).

Submit to Spec.Dep@usdoj.gov

USMS SPECIAL DEPUTATION PROGRAM USE ONLY

Signature of Assistant Chief Inspector, Special Deputation Program or Designee

☐ Approved

☐ Disapproved

Date: _____

Signature: _____

INSTRUCTIONS TO COMPLETE THIS FORM

1. Applications are only accepted typewritten and electronically via e-mail (to Spec.Dep@usdoj.gov) from the Sponsoring Agency.
2. Applicants must be provided with a copy of the U.S. Marshals Service deadly force policy from the sponsoring agency or from the Department of Justice.
3. Applicants must be sponsored by a Federal Law Enforcement Agency.
4. Renewal requests must be received 60 days prior to the expiration of the current Special Deputation expiration date.
5. Complete all fields. Typewritten only. If no response is necessary or applicable, indicate this on the form (for example, enter "None" or "N/A").
6. Any changes that you make to this form after you sign it must be initialed and dated by you. Under certain limited circumstances, USMS may modify the form consistent with your intent.
7. You must use U.S. Postal Service 2-letter state abbreviations when you fill out this form. Do not abbreviate the names of cities or foreign countries.
8. All telephone numbers must include area codes.
9. Provide a copy of the applicant's employer authorization letter on official letterhead. The letter must indicate that the employer concurs with the employee's participation and that the applicant has no pending internal investigations with the organization. Letter must be signed and dated within two months of receipt of this application by the U.S. Marshals Service.

Privacy Act Statement

The authority for collection of the information on this form is 28 CFR subpart T, 0.112, 28 U.S.C. 561 through 569. The USMS is authorized to depulize selected persons to perform the functions of a Deputy U.S. Marshal whenever the law enforcement needs of the USMS so require, to provide courtroom security for the Federal judiciary, and as designated by the Associate Attorney General pursuant to 28 CFR 0.19(a)(3). This form serves as a record of the special deputations granted by the USMS to assist in tracking, controlling and monitoring the Special Deputation Program. Your Social Security number is requested as an additional identifier pursuant to Executive Order 9397. Disclosure of the information on this form is voluntary, however, failure to provide the information may result in your disqualification for special deputation.

This form may be routinely disclosed: To a federal, state or local law enforcement agency regarding that agency's USMS depulized employees; Where a record, either alone or in conjunction with other information, indicates a violation or potential violation of law - criminal, civil, or regulatory in nature - the relevant records may be referred to the appropriate federal, state, local, territorial, tribal, or foreign law enforcement authority or other appropriate entity charged with the responsibility for investigating or prosecuting such violation or charged with enforcing or implementing such law; and as otherwise provided in USMS Privacy Act system of records notice Justice/USM-004, Special Deputation Files, 72 FR 33515 (June 18, 2007).

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden, to U.S. Marshals Service, Tactical Operations Division, Attn: Special Deputations Unit, Washington, DC 20530-0001.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Pittsburg County Sheriff's Office

**CHRIS MORRIS
SHERIFF**



**FRANKIE McCLENDON
UNDERSHERIFF**

Parent Office Letter

CURRENT DATE: 09/20/2023

Dear SAC Gray,

The Pittsburg County Sheriff Office is aware of and approves of Deputy/Investigator Michael S. Glasco participation on the CID Task Force.

A review of Deputy/Investigator Michael S. Glasco Internal Affairs file reveals no pending Internal Affairs Issues.

A handwritten signature in black ink, appearing to read "Chris Morris", written over a horizontal line.

Chris Morris

Sheriff

Pittsburg County Sheriff Office



TENTATIVE BUDGET

PITTSBURG COUNTY JAIL

FISCAL YEAR 2024-2025

ACCOUNT NAME	ACCOUNT#	AMOUNT	
		BUDGETED	FIRST HALF
PERSONAL SERVICES	1315-2-8034-1110	\$ 903,878.05	\$ 451,939.03
PERSONAL SERVICES - MAINTENANCE	1315-2-8033-1110	\$ 44,241.20	\$ 22,120.60
TRAVEL	1315-2-8034-1310	\$	
MAINTENANCE & OPERATIONS	1315-2-8034-2005	\$ 130,000.00	\$ 65,000.00
INMATE GROCERIES	1315-2-8034-2012	\$ 90,000.00	\$ 45,000.00
CAPITAL OUTLAY	1315-2-8034-4110	\$ 10,000.00	\$ 5,000.00
INMATE MEDICAL	1315-2-8034-2011	\$ 30,000.00	\$ 15,000.00
PROPERTY INSURANCE	1315-2-8034-2065	\$ 45,000.00	\$ 22,500.00
WORKERS COMP	1315-2-8034-1234	\$ 45,000.00	\$ 22,500.00
HEALTH INSURANCE	1315-2-8034-1222	\$ 142,455.24	\$ 71,227.62
RETIREMENT	1315-2-8034-1221	\$ 148,083.88	\$ 74,041.94
UNEMPLOYMENT	1315-2-8034-1233	\$ 7,000.00	\$ 3,500.00
TOTAL "TENTATIVE" BUDGET FY 2024-2025		\$ 1,595,658.37	\$ 797,829.19

We, the Board of County Commissioners, Pittsburg County, do hereby approve the Account Names, Account Numbers and Amounts Budgeted as the Jail M&O "Tentative" Budget for the First Half of Fiscal Year of 2024-2025

Passed and Adopted this 8th day of July, 2024.

BOARD OF COUNTY COMMISSIONERS
PITTSBURG COUNTY, OKLAHOMA


CHAIRMAN


VICE-CHAIRMAN


MEMBER



ATTEST:


COUNTY CLERK



OKLAHOMA

Office of the State Auditor & Inspector

Cindy Byrd, CPA | State Auditor & Inspector

2300 N. Lincoln Blvd., Room 123, Oklahoma City, OK 73105 | 405.521.3495 | www.sai.ok.gov

July 9, 2024

Mike Haynes
Pittsburg County Commissioner, District 2
Pittsburg County Courthouse
McAlester, Oklahoma 74501

Pursuant to your request, and under the provision of 19 O.S. §171, we are confirming our understanding of the services we are to provide to the Pittsburg County Commissioner, District 2.

We will perform the following procedures for the purpose of complying with 19 O.S. §171 and issuing our *County Officer Turnover Statutory Report*. Because these procedures will not constitute an audit conducted in accordance with generally accepted auditing standards, we will not express an opinion or give negative assurance as to whether the County complied in all material respects with applicable laws and regulatory requirements. Further, due to the risks associated with the application of tests and other inherent limitations of performing procedures, together with the limitations of the internal control, there is an unavoidable risk that some reportable findings or instances of noncompliance will remain undiscovered.

We will perform the following procedures:

- Verify that equipment items on hand agree with inventory records maintained per 19 O.S. § 178.1 and 19 O.S. § 178.2.
- Verify that consumable items on hand agree with consumable inventory records maintained per 19 O.S. § 1502.
- Verify that machinery and equipment acquisitions, dispositions, and expenditures are in accordance with 19 O.S. § 333.
- Verify that the amount of total claims approved for the operation of said Office is not in excess of limitations imposed by 19 O.S. § 347.

Management is responsible for making all financial records and related information available to us. We understand that you will provide us with such information required for our engagement and that you are responsible for the accuracy and completeness of that information.

Workpapers

The workpapers for this engagement are the property of the State Auditor and Inspector and constitute confidential information. However, we may be requested to make certain workpapers available to other governmental agencies and/or governmental audit personnel pursuant to authority given them by law or regulation. If requested, access to such workpapers will be provided under the supervision of the State Auditor and Inspector's personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to the agencies and/or personnel mentioned above. The agencies may intend or decide to distribute the photocopies or information contained therein to others, including other agencies.

Findings will be presented to you during the course of our engagement. To ensure the timely completion of the engagement, management's written responses and planned corrective actions for the findings must be submitted by the County to our auditors within ten (10) days after the findings are submitted. Those responses and planned corrective actions submitted within the allowed time will be presented with the report.

We will issue a report stating our findings. Inconsequential findings will not be included in the report. The intended user of the report will be the County Commissioner. A copy of the report will be available on our website. The report will be subject to the Open Records Act.

Our fees for these services will be based on the actual time spent at our standard hourly rates plus travel and other out-of-pocket costs. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your engagement. Our invoices for these fees will be rendered each month as work progresses and are due upon receipt. The total cost, including travel and supervision, is estimated to be \$3,530. This amount should be encumbered at this time. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the performance of these procedures. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

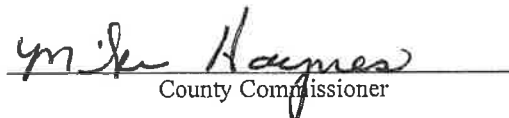
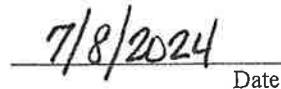
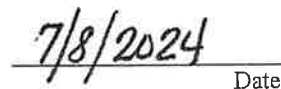
We appreciate the opportunity to be of service to the County Commissioner. We believe this letter adequately summarizes the significant terms of our engagement. Should you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return one original to us.

Sincerely,



CINDY BYRD, CPA
Oklahoma State Auditor & Inspector

This letter correctly sets forth the understanding of the County Commissioner.


County Commissioner
Date
BOCC Chair
Date