



NOTICE AND AGENDA OF A REGULAR MEETING OF THE PITTSBURG COUNTY ELECTED OFFICIALS

Pursuant to the Oklahoma Open Meeting Act (25 O.S. Sec. 301, et seq.), notice is hereby given that the Board of County Commissioners, Pittsburg County, will hold a regular meeting as follows

FILED

DATE: July 14, 2025

TIME: 11:00 A.M.

PLACE: COUNTY COMMISSIONERS CONFERENCE ROOM
PITTSBURG COUNTY COURTHOUSE
115 EAST CARL ALBERT PARKWAY, ROOM 100B
MCALESTER, OKLAHOMA

JUL 11 2025
TIME 8:41 AM
HOPE TRAMMELL, COUNTY CLERK
PITTSBURG COUNTY
BY _____ DEPUTY

***CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE
FOLLOWING LISTED ITEMS ON THE AGENDA***

AGENDA

1. CALL MEETING TO ORDER
2. ROLL CALL:

CHARLIE ROGERS	-	CHAIRMAN
ROSS SELMAN	-	VICE-CHAIRMAN
MIKE HAYNES	-	MEMBER
FRANKIE MCCLENDON	-	ACTING SHERIFF
HOPE TRAMMELL	-	COUNTY CLERK
JENNIFER HACKLER	-	COUNTY TREASURER
CATHY RIDENOUR	-	COUNTY ASSESSOR
PAM SMITH	-	COURT CLERK
3. APPROVAL OF AGENDA
4. APPROVE/DISAPPROVE MEETING MINUTES
 - A. Regular Meeting Minutes from April 14, 2025
5. AGENDA ITEMS
 - A. Discussion regarding Maintenance and Housekeeping
 - B. Matt McFarland to give report to the Elected Officials regarding security since the implementation of the metal detector and package scanner and the address any security concerns he may have.
 - C. Discussion regarding audio and video recording in the courthouse and possible steps to ensure the safety of visitors and employees
 - D. Discussion, Consideration and Possible Action to Approve implementations of .gov emails
 - E. Discussion regarding the ACCO Deductible Fund
 - F. Discussion, Consideration and Possible Action on Internal Controls
 - i. Schedule of Federal Awards
 - ii. List of New Legislation
 - iii. Discussion regarding Property/Liability Insurance
 - iv. Fixed Assets
 - G. General Discussion
6. RECESS/ADJOURNMENT


Commissioners' Assistant

**PITTSBURG COUNTY ELECTED OFFICIALS
MINUTES
JULY14, 2025**

The County Elected Officials, Pittsburg County, met in regular session on July 14, 2025 at 11:00 A.M.; Meeting held in the County Commissioners Conference Room, Pittsburg County Courthouse after proper notice and agenda were posted indicating time and date. Agenda was posted on July 11, 2025 at 8:41 A.M.

Roll Call: The meeting was called to order by Chairman Rogers. Roll was called.

Charlie Rogers, Chairman	Present
Ross Selman, Vice-Chairman	Absent
Mike Haynes, Commissioner	Present
Hope Trammell, County Clerk	Present
Cathy Ridenour, Assessor	Absent
Jennifer Hackler, Treasurer	Present
Pam Smith, Court Clerk	Present
Frankie McClendon, Sheriff	Present

Also present Judge Mills, District Attorney Chuck Sullivan and Courthouse Deputy Matt McFarland.

3. APPROVAL OF AGENDA: Rogers made a motion to approve the agenda; seconded by Haynes.

AYE: Charlie Rogers
Mike Haynes
Hope Trammell
Jennifer Hackler
Frankie McClendon
Pam Smith

NAY: None.

Motion Passed.

4. APPROVE/DISAPPROVE MEETING MINUTES:

A. REGULAR MEETING FROM APRIL 14, 2025: The minutes from the previous meeting, April 14, 2025 regular meeting were read. Haynes made a motion to approve the minutes; seconded by Rogers.

AYE: Charlie Rogers
Mike Haynes
Hope Trammell
Jennifer Hackler
Frankie McClendon
Pam Smith

NAY: None.

Motion Passed.

5. AGENDA ITEMS:

A. DISCUSSION REGARDING MAINTENANCE AND HOUSEKEEPING: Rogers asked if anyone has any complaints or issues. Judge Mils stated that he has concerns about water being pumped on the roof. Rogers stated that they are trying to find the leaks.

Cathey Ridenour joined the meeting at 11:07.

Rogers asked about repairing the carpet that has tears. Sandra Crenshaw stated that she is waiting on quotes.

B. MATT MCFARLAND TO GIVE REPORT TO THE ELECTED OFFICIALS REGARDING SECURITY SINCE THE IMPLEMENTATION OF THE METAL DETECTOR AND PACKAGE SCANNER AND TO ADDRESS ANY SECURITY CONCERNS HE MAY HAVE: McFarland stated they have started locking the courtroom doors when not in use. McFarland stated that the security officers are staying more in the area of the entrance and less in the office. McFarland said that they are working on issues with the cameras. McFarland stated that we have 1200 plus people come into the courthouse during the week and that he has not heard a lot of complaints. McFarland requested signs with arrows to the entrance.

Judge Hogan joined the meeting at 11:11.

McFarland stated that they have placed the statute concerning bypassing the security checkpoint on the doors. McFarland explained they have a radio frequency for the courthouse only and are working on issues for them to be able to connect to dispatch. McClendon recommended having a radio in each office. McFarland stated that the public should be cleared from the building before security leaves and that the transport officers will be parking on the west side of the building and that they will be changing the Sheriff Department parking on the east side of the building.

C. DISCUSSION REGARDING AUDIO AND VIDEO RECORDING IN THE COURTHOUSE AND POSSIBLE STEPS TO ENSURE THE SAFETY OF VISITORS AND EMPLOYEES: District Attorney Sullivan stated that on February 27, 2023 he sent a letter to both Pittsburg and Haskell Counties that the board has an absolute security interest to not allow filming in the courthouse and it has been upheld in federal court. Sullivan stated that the current rule here is they can't film in the courtrooms. Sullivan stated that in his opinion we can say no filming in the courthouse unless press and no restrict 1st amendment rights. Sullivan stated that you cannot take a phone in a federal courthouse at all. McClendon asked for clarification. Sullivan stated that anyone filming needs to have prior approval

D. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE IMPLEMENTATIONS OF .GOV EMAILS: Sandra Crenshaw stated that Kellpro is doing away with the rack space domain for our pittsburgcounties.org and we need to decide whether we want to use google or Microsoft outlook. and has suggested that we switch to .gov emails for security and to meet federal government requirements for federal grants. Crenshaw stated that Trammell has applied for the .gov domain. Crenshaw stated that there is concern with the Sheriff since they have their own website and emails. Trammell suggested that they call Kellpro for clarification on what they should do. Crenshaw stated that we need to determine what we would like to use either google workspace or Microsoft outlook. Crenshaw explained everyone will need their own email there will not be any shared emails for the offices. Trammell made a motion to go with google workspace; seconded by Hackler.

Pittsburg County Elected Officials Minutes
July 14, 2025
Page 3

AYE: Charlie Rogers
Mike Haynes
Hope Trammell
Jennifer Hackler
Cathy Ridenour
Pam Smith
Frankie McClendon

NAY: None.

Motion Passed.

E. DISCUSSION REGARDNG ACCO DEDUCTIBLE FUND: Rogers explained that which ever office uses the deductible fund will need to reimburse the fund. Crenshaw explained the percentage of reimbursement.

F. DICUSSION, CONSIDERATION AND POSSIBLE ACTION ON INTERNAL CONTROLS:

i. SCHEDULE OF FEDERAL AWARDS: Crenshaw requested that anyone receiving federal funds have the documentation to her by July 31st, copies of purchase orders, warrants and deposit receipts.

ii. LIST OF LEGISLATION: Trammell gave on overview of the new legislation that could affect the county.

iii. DISCUSSION REGARDING PROPERTY/LIABILITY INSURANCE:
Crenshaw stated that the property and liability insurance will be increasing and we will have an additional \$140,000.00 onto of the increase.

iv. FIXED ASSESTS: Crenshaw reminded everyone to update their inventory with the clerk.

G. GENERAL DISCUSSION: None.

6. RECESS/ADJOURNMENT: There being no further business brought before the board. Rogers made a motion to adjourn; seconded by Haynes.

AYE: Charlie Rogers
Mike Haynes
Hope Trammell
Jennifer Hackler
Cathy Ridenour
Pam Smith
Frankie McClendon

NAY: None.

Motion Passed. Meeting Adjourned.