

**PITTSBURG COUNTY COMMISSIONER
DECEMBER 27, 2021
MEETING MINUTES**

The Board of County Commissioners, Pittsburg County, met in regular session on December 27, 2021 at 9:00 A.M., Meeting held in the County Commissioners Conference Room, after proper notice and agenda were posted indicating time and date. Agenda was posted at 8:59 A.M., December 22, 2021.

1. CALL MEETING TO ORDER: The meeting was called to order by Chairman Selman.

2. ROLL CALL: Roll was called.

Ross Selman	Present
Kevin Smith	Present
Charlie Rogers	Present

3. APPROVAL OF AGENDA: Smith made a motion to approve the agenda with the correction to item 11A to read road crossing permit #22.020; seconded by Rogers.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

4. APPROVE/DISAPPROVE MINUTES FROM:

A. REGULAR MEETING MINUTES FROM DECEMBER 20, 2021: The minutes from the previous meeting, December 20, 2021 regular meeting were read. Smith made a motion to approve the minutes; seconded by Selman.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

5. RECOGNITION OF GUESTS/PUBLIC COMMENTS: None.

6. OFFICIALS – DEPARTMENT REPORTS: None.

7. FISCAL TRANSACTIONS:

A. CLAIMS AND PURCHASE ORDERS: Selman made a motion to approve the purchase orders for payment after review and signature; seconded by Smith.

AYE: Ross Selman
Kevin Smith

NAY: None.

Motion Passed.

B. TRANSFERS: Selman made a motion to approve all transfers; seconded by Smith.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

C. MONTHLY REPORTS: None.

D. BLANKET PURCHASE ORDERS: None.

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E. FUEL BIDS: The Following fuel bids were received.

VENDOR	UNLEADED NON ETHANOL	UNDYED LOW S. DIESEL	DYED LOW S. DIESEL	PROPANE
RAM INC.	2.4300	2.5800	2.5800	2.5900
HOOTEN	2.51874	2.67174	2.67544	No Bid
HOPKINS	2.43	2.60	2.60	2.59

Smith made a motion to award unleaded to Ram and Hopkins, undyed low sulfur diesel and dyed low sulfur diesel to Ram and propane to Ram and Hopkins with the stipulation that if the fuel cannot be delivered to move to the next lowest bidder; seconded by Selman.

AYE: Ross Selman
 Kevin Smith
 Charlie Rogers

NAY: None.

Motion Passed.

E. PAYROLL: Selman made a motion to approve the month-end payroll; seconded by Smith.

AYE: Ross Selman
 Kevin Smith
 Charlie Rogers

NAY: None.

Motion Passed.

The board moved down the agenda to item 8B.

8. UNFINISHED BUSINESS:

B. REVISIONS TO THE RENTAL AGREEMENT AND FEE SCHEDULE FOR THE SOUTHEAST EXPO CENTER, DISCUSSION AND POSSIBLE ACTION: Selman stated that they need to increase the security deposit, that there have been a few instances where the cleanup costs more than the deposit. Sandra Crenshaw explained the proposed changes to the deposits. Krystal Bess and Shannon Stacey gave an example of having to remove blue cake dye from the carpet. Smith suggested getting quotes to clean the carpeted areas to be able to include the amount in the fees. Smith made a motion to table the item from the agenda; seconded by Selman.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

C. DISCUSSION AND POSSIBLE ACTION ON MOVING FORWARD WITH INSTALLATION OF NEW UNITS AT THE PITTSBURG COUNTY JAIL: Smith asked the quote includes inspection for the jail administrator and fire marshal. Jason Davey stated that it defaults to the state fire marshal and that the county will receive certification that the work performed was completed to state requirements. Davey stated that the quote is to replace nine units and tie the other six that have already been updated back into the system. Davey said that the life expectancy is 15 years with a one year warranty excluding acts of God. Davey recommended an inspection to the system once a year and stated that for trouble shooting they will be able to remote in to the units and that the first 15 minutes is free. Smith explained the omnia contract. Rogers made a motion to move forward with the project; seconded by Selman.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

D. APPROVE/DISAPPROVE SUBDIVISION PLAT FOR BROOKEN RIDGE, DISCUSSION AND POSSIBLE ACTION: Smith made a motion to table the item from the agenda; seconded by Selman.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

E. APPROVE/DISAPPROVE LEASE DOCUMENTS FOR ONE (1) HYUNDAI HW140 WHEEL EXCAVATOR THROUGH SOURCEWELL CONTRACT 04319-KBA: Smith stated that the agenda should read Sourcewell contract not the Oklahoma State contract. Selman made a motion to approve the lease documents; seconded by Rogers.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

9. AGENDA ITEMS:

A. RESOLUTION 22-129 TO ADVERTISE FOR BIDS FOR OUTDOOR FACILITIES AT THE SOUTHEAST EXPO CENTER: Smith read the resolution. Smith made a motion to approve the resolution; seconded by Rogers.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

B. RESOLUTION 22-151 TO RE-ADVERTISE FOR SIX MONTH BIDS ON PETROLEUM PRODUCTS: Smith read the resolution. Smith made a motion to approve the resolution; seconded by Rogers.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

C. RESOLUTION 22-152 TO CANCEL PURCHASE ORDERS – EXPO CENTER: Smith made a motion to table the item from the agenda; seconded by Selman.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

10. NEW BUSINESS:

A. CONSIDERATION AND POSSIBLE ACTION WITH RESPECT TO ANY OTHER MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING THE AGENDA: None.

11. ROAD CROSSING PERMIT:

A. 22.020 MARKWEST OKLAHOMA GAS CO LLC (TEMPORARY WATER LINE) - DISTRICT 3: Selman made a motion to approve the road crossing permit upon floodplain approval; seconded by Smith.

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AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

B. 22.019 MARKWEST OKLAHOMA GAS CO LLC (PIPELINE) - DISTRICT 3: Selman made a motion to approve the road crossing permit upon floodplain approval; seconded by Smith.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

12. 10:00 A.M. - BID OPENINGS: None.

13. 10:00 A.M. - PUBLIC HEARINGS: None.

The board moved back up the agenda to item 8A.

8. UNFINISHED BUSINESS:

A. AWARD BID NO. 8 – SIX MONTH BIDS: Smith made a motion to award the bids as marked and reviewed and if any item is unavailable move back to the next lowest bidder without having a letter from vendor; seconded by Rogers.

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AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed.

CRUSHED STONE

District #1

Stigler Stone North of Crowder/Blocker Road
Dolese South of Crowder/Blocker Road

District #2

Dolese

District #3

Dolese

All chips were awarded to Dolese

All decomposed screened granite awarded to Blessing Gravel as best bid, noting that NTSNM LLC's decomposed granite is not screened.

ASPHALT SAND & MANUFACTURED SAND

Muskogee Sand
Lowest bidder

ROAD OILS

Ergon
Asphalt & Fuel Supply
Lowest bidder per item

CONCRETE

Twin Cities Ready Mix
Lowest bidder

GRADER BLADES

Warren Cat
Lowest bidder

PLASTIC PIPE

Core & Main
Lowest bidder

USED STEEL PIPE

Sunbelt Equipment
Alford Metal
The Railroad Yard
Lowest bidder per item

NEW & USED STEEL

The Railroad Yard
Only bidder

PETROLEUM PRODUCTS

No complete bid received. Re-advertising for bids. All products must be phone quoted until new bid is in place.

TIRES & TIRE SERVICE

T&W Tire
Direct Discount Tire
Tires awarded to best bidder, due to availability, mounting and service capabilities.
Tire Service received no bids. All service calls must be phone quoted.

HAULING

CMC Express
Parrott Trucking
Awarded to the lowest bidder per item.

14. ADJOURNMENT/RECESS: There being no further business brought before the board; Selman made a motion to sign all approved claims and adjourn; seconded by Smith.

AYE: Ross Selman
Kevin Smith
Charlie Rogers

NAY: None.

Motion Passed. Meeting Adjourned.

Purchase Orders By Account

Fiscal Year : 2021-2022

Date Range: 12/27/2021 to 12/27/2021

PO	Warrant No.	Vendor Name	Purpose	Amount
Animal Shelter				
1316-1-8020-2005				
004387	000341	ZOETIS US LLC	VET SUPPLIES	\$ 785.00
004585	000342	FUELMAN OF OKLAHOMA	FUEL	\$ 41.27
004817	000343	ZOETIS US LLC	VET SUPPLIES	\$ 1,319.79
005168	000344	PUBLIC SERVICE CO. OF OKLAHOMA	MONTHLY SERVICE	\$ 754.27
005173	000345	WALMART COMMUNITY CARD	KENNEL SUPPLIES	\$ 112.96
005175	000346	ATWOODS	KENNEL SUPPLIES	\$ 348.78
005176	000347	H & P MECHANICAL	SERVICE CALL	\$ 90.00
005194	000348	CENTER, EWELL	VET SERVICES	\$ 600.00
005225	000349	MILLER OFFICE EQUIPMENT	COPY OVERAGES	\$ 58.31
			Total:	\$ 4,110.38

Control Substance

7301-1-0200-2005				
005346	000013	VAUGHN, CODY R.	REIMBURSEMENT	\$ 466.21
			Total:	\$ 466.21

Donations

1235-1-8020-2202				
005177	000017	ATWOODS	KENNEL SUPPLIES	\$ 29.94
			Total:	\$ 29.94

Econ Dev Trust

7603-4-0500-2005				
001975	000158	ADA PAPER COMPANY	JANITORIAL SUPPLIES	\$ 5,422.88
002822	000159	ADA PAPER COMPANY	JANITORIAL SUPPLIES	\$ 691.20
005333	000160	ADA PAPER COMPANY	JANITORIAL SUPPLIES	\$ 39.20
			Total:	\$ 6,153.28

Emergency Mgmt

PO	Warrant No.	Vendor Name	Purpose	Amount
Emergency Mgmt				
1212-2-2700-2005				
004919	000150	AMERICAN STAMP & MARKING PROD.	NOTARY SEAL	\$ 70.60
005307	000151	CENTER POINT ENERGY ARKLA	MONTHLY SERVICE	\$ 820.92
			Total:	\$ 891.52
General				
0001-1-0100-2005				
005314	001948	PITNEY BOWES	POSTAGE METER LEASE	\$ 75.00
			Total:	\$ 75.00
0001-1-1400-1310				
005259	001949	FORD, MARY E.	TRAVEL	\$ 107.44
			Total:	\$ 107.44
0001-1-1600-1310				
005290	001950	CODA	REGISTRATION FEE	\$ 250.00
005292	001951	FIELDS, MICHELLE D.	TRAVEL	\$ 62.22
			Total:	\$ 312.22
0001-1-1600-2005				
004354	001952	BEST WESTERN PLUS CIMARRAON H	LODGING	\$ 94.00
			Total:	\$ 94.00
0001-1-1700-1310				
005291	001953	CODA	REGISTRATION FEE	\$ 125.00
005324	001954	TRIPP, HILLARY N.	TRAVEL	\$ 342.02
005325	001955	TRIPP, HILLARY N.	TRAVEL	\$ 216.72
005326	001956	MOODY, ELIZABETH R.	TRAVEL	\$ 171.92
005327	001957	LYONS, TOMMY J.	TRAVEL	\$ 281.12
005328	001958	WILSON, JERRY L.	TRAVEL	\$ 101.92
005329	001959	COSPER, CONCHATTA L.	TRAVEL	\$ 252.00
			Total:	\$ 1,490.70
0001-1-1700-2005				
003341	001960	EMBASSY SUITES NORMAN	LODGING	\$ 288.00
004812	001961	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 215.68
			Total:	\$ 503.68

PO	Warrant No.	Vendor Name	Purpose	Amount
General				
0001-1-3300-2005				
004380	001962	BIZ-TEL	SWITCH	\$ 395.00
005312	001963	CENTER POINT ENERGY ARKLA	MONTHLY SERVICE	\$ 185.70
			Total:	\$ 580.70
0001-5-0900-2005				
005272	001964	ALERT 360	MONTHLY SERVICE	\$ 42.65
005273	001965	LOWES	LIGHTS ETC	\$ 82.96
			Total:	\$ 125.61
0001-6-0800-2005				
005274	001966	CANON FINANCIAL SERVICES	MONTHLY COPIER LEAS	\$ 150.00
			Total:	\$ 150.00
Health				
1216-3-5000-2005				
005334	000164	VIP VOICE SERVICES LLC	MONTHLY SERVICE	\$ 4,186.36
			Total:	\$ 4,186.36
Hwy-ST				
1313-6-8040-2005				
004691	001428	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 243.68
005287	001429	PUBLIC SERVICE CO. OF OKLAHOMA	MONTHLY SERVICE	\$ 1,631.24
005331	001430	AHERN INDUSTRIES INCORPORATED	PARTS & SHOP SUPPLIE	\$ 1,962.29
			Total:	\$ 3,837.21
1313-6-8041-2005				
004891	001431	STIGLER STONE	1" CRUSHER RUN	\$ 4,124.71
005226	001432	RAM INC	DIESEL	\$ 1,789.63
005284	001433	US CELLULAR	MONTHLY SERVICE	\$ 145.20
			Total:	\$ 6,059.54
1313-6-8041-4130				
005277	001434	SECURITY STATE BANK	LEASE PAYMENT	\$ 2,937.42
			Total:	\$ 2,937.42
1313-6-8042-2005				
005341	001435	KIAMICHI AUTOMOTIVE WAREHOUSE	PARTS	\$ 349.16

PO	Warrant No.	Vendor Name	Purpose	Amount
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Hwy-ST

1313-6-8042-2005

Total: \$ 349.16

1313-6-8043-2005

001127	001436	VAN KEPPLER CO.	SEALS	\$ 185.76
004153	001437	DOLESE	1 1/2" CRUSHER RUN	\$ 4,645.82
004887	001438	YELLOW HOUSE MACHINE	PARTS	\$ 476.58
005137	001439	MARSHALL, CRYSTAL	T-SHIRTS	\$ 72.00
005154	001440	PEPSI-COLA BOTTLING CO.	BOTTLED WATER	\$ 270.00
005186	001441	RAM INC	FUEL	\$ 3,844.07
005187	001442	VAN KEPPLER CO.	EQUIPMENT REPAIRS	\$ 709.32
005297	001443	PREMIER TRUCK GROUP	EQUIPMENT REPAIR	\$ 348.00
005304	001444	ADAMS TRUE VALUE	SHOP SUPPLIES	\$ 195.00
005306	001445	LOWES	SHOP SUPPLIES	\$ 91.08
005311	001446	VYVE BROADBAND	INTERNET SERVICE	\$ 104.95
005332	001447	FUSION	MONTHLY SERVICE	\$ 71.24
			Total:	\$ 11,013.82

RM&P

1209-1-1000-2005

004215	000022	MIDWEST PRINTING	RECORD BOOKS	\$ 2,537.57
			Total:	\$ 2,537.57

Rural Fire-ST

1321-2-8205-4110

004652	000489	CASCO INDUSTRIES	SCBA AIR PACKS	\$ 46,777.00
			Total:	\$ 46,777.00

1321-2-8216-2005

005338	000490	PITTSBURG COUNTY FIREFIGHTERS	MEMBERSHIP DUES	\$ 25.00
005339	000491	PUBLIC SERVICE CO. OF OKLAHOMA	MONTHLY SERVICE	\$ 78.40
			Total:	\$ 103.40

1321-2-8222-2005

005300	000492	US POSTMASTER	BOX RENTAL	\$ 130.00
005301	000493	PITTSBURG COUNTY FIREFIGHTERS	MEMBERSHIP DUES	\$ 25.00
005302	000494	WINDSTREAM	MONTHLY SERVICE	\$ 172.26
			Total:	\$ 327.26

PO	Warrant No.	Vendor Name	Purpose	Amount
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Rural Fire-ST

1321-2-8225-2005

005295	000495	OKLA. NATURAL GAS COMPANY	MONTHLY SERVICE	\$ 153.16
005296	000496	PITTSBURG COUNTY FIREFIGHTERS	MEMBERSHIP	\$ 25.00
			Total:	\$ 178.16

SH Svc Fee

1226-2-0400-2005

005320	000831	AT&T MOBILITY	DEPT. CELL PHONE SER	\$ 1,119.26
005321	000832	CANON FINANCIAL SERVICES	COPIER LEASE	\$ 150.00
			Total:	\$ 1,269.26

1226-2-3400-2005

004900	000833	FASTENAL	MAINTENANCE SUPPLIE	\$ 10.80
005255	000834	FASTENAL	MAINTENANCE SUPPLIE	\$ 25.00
005257	000835	LOWES	JAIL MAINTENANCE SUP	\$ 318.81
			Total:	\$ 354.61

Grand Total: \$ 95,021.45