

REGULAR MEETING OF THE
PITTSBURG COUNTY ELECTED OFFICIALS

DATE: OCTOBER 5, 2020

TIME: 8:30 A.M.

PLACE: County Commissioners' Conference Room
Pittsburg County Courthouse
115 E. Carl Albert Parkway
McAlester, Oklahoma

FILED

OCT 02 2020

8:44 AM

HOPE TRAMMELL, COUNTY CLERK
PITTSBURG COUNTY

BY _____ DEPUTY

AGENDA

- I. CALL MEETING TO ORDER
2. ROLL CALL:

Charlie Rogers	-	District 1 Commissioner
Kevin Smith	-	District 2 Commissioner
Ross Selman	-	District 3 Commissioner
Hope Trammell	-	County Clerk
Jennifer Lenox-Hackler	-	County Treasurer
Michelle Fields	-	County Assessor
Cindy Ledford	-	Court Clerk
Chris Morris	-	County Sheriff
3. APPROVAL OF AGENDA
4. ELECTED OFFICIALS BUSINESS:
 - A. Discussion Regarding Courthouse Bomb Threats
 - B. Discussion Regarding the Updating of the County's Capital Improvement Plan (CIP)
 - C. Discussion and Possible Action Regarding Courthouse Access During the Pandemic and Changes to be made.
 - D. County-wide Internal Controls discussion
 - i. Risk Assessment Item 9 - Does each office/department have a Disaster Recovery Plan designed and implemented? (Copies of the Continuity of Operations Plan will be handed out to each office)
 - ii. Risk Assessment Item 15 - Does management track revenue collections monthly to be aware of any financial downturns and report this information to the BOCC? (Discussion regarding companies that are closing)
 - iii. Risk Assessment Item 17 - Are IT systems adequately protected against possible threats? (New Firewall have been installed at the Courthouse)
 - iv. Monitoring Item 1 - Are periodic meetings held to address items that should be included in the handbook and to determine if the County is meeting its goals and objectives? (Requests to update County Handbook should be made at the time)
 - E. General Discussion
5. UNFINISHED BUSINESS
6. ADJOURNMENT



Clerk