

**PITTSBURG COUNTY WATER AUTHORITY
MINUTES
DECEMBER 4, 2017**

The Pittsburg County Water Authority held its regular meeting on Monday, December 4, 2017, at 1:00 p.m. at the Pittsburg County Commissioners Office, 115 East Carl Albert Parkway, McAlester, Oklahoma, after proper notice and agenda were posted indicating time and date.

1. Chairman noted that proper notice and agenda had been posted as required by law and called the meeting to order at 1:00 p.m. and chairman had secretary call roll:

Kevin Smith	Present
Ross Selman	Present
Charlie Rogers	Present
Sherry Strickland	Present
Terry Sensibaugh	Present
Mike Dunagan	Present
Larry Sartin	Present
Sheryl Baker	Absent
Katie Young	Present

Chairman noted that quorum of the board was present and that meeting could proceed. Also present for board meeting: Mark Day, plant manager; Levenia Carey, secretary; Mike Miller, board attorney; and Crysta – Engineering firm.

2. (A) Consideration of Minutes: (a) Discussion, Amendments, and Vote to Approve Official Minutes of the November 6, 2017. Strickland moved to approve the minutes from the special meeting held on November 6, 2017, seconded by Young. Call for Discussion and Vote.

AYE:	Terry Sensibaugh	Larry Sartin	Charlie Rogers
	Mike Dunagan	Sherry Strickland	Katie Young
	Ross Selman	Kevin Smith	

NAY: None.

Motion passed.

3. (A) Explanation of Expenditures – Day advised that we had a good month and didn't have any high dollar repairs. Day reported that we had a small profit this month and that our utility costs are still down. Day advised that everything was running smoothly and our bills presented are part of our normal operating expenses.

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3. (B) Discuss and Vote – Approve Payment of Bills due payable in the month of December, 2017. Young made a motion to approve payment of bills due payable in the month of December, 2017, seconded by Sartin. Call for discussion and vote.

AYE:	Terry Sensibaugh	Larry Sartin	Charlie Rogers
	Mike Dunagan	Ross Selman	Katie Young
	Sherry Strickland	Kevin Smith	

NAY: None. Motion passed.

4. (A) Water Authority Business – Manager’s Report: Day reported that they have completed project checklist for the outside, tower is completed and running recirculation at tower. Day shared that everything has been running smoothly and that the plant pretty much is running itself with all new automation and he is pleased with results. Day advised board that he had spoked to state auditor over report that there was a conflict of interest with Hartshorne city council members serving on our board. Conflict concerns are associated with sitting on both boards. Day stated that at present the plant was operating extremely well.

4. (B) Discuss and Vote: Approve/Disapprove Phase II Project Payments:
1) Engineer
2) HCCCO, LLC

No action taken.

4. (C) Discuss and Vote: Accept Letter of Resignation from Hartshorne Board Member Sheryl Baker and declare vacancy on board for City of Hartshorne.

No action taken.

4. (D) Discuss and Vote: Approve/Disapprove PCWA 2018 Meeting Date. After discussion Selman moved to approve the 2018 meeting dates for PCWA, seconded by Young. Call for discussion and vote.

AYE:	Terry Sensibaugh	Larry Sartin	Charlie Rogers
	Mike Dunagan	Ross Selman	Katie Young
	Sherry Strickland	Kevin Smith	

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NAY: None. Motion passed.

4. (E) Discuss and Vote: Approve/Disapprove PCWA Annual Employee Christmas Bonuses. After discussion Strickland made a motion to give \$400 bonus to manager and \$250 bonus to all employees, seconded by Sensibaugh. Call for discussion and vote.

AYE:	Terry Sensibaugh	Charlie Rogers	Ross Selman
	Mike Dunagan	Sherry Strickland	Katie Young
	Larry Sartin	Kevin Smith	

NAY: None. Motion passed.

5. New Business: None.

6. Unfinished Business: None.

7. Reports or Comments of Chairman: None.

8. Reports or Comments of Members: None.

9. Adjournment/Recess: There being no further business to discuss. Smith moved to adjourn seconded by Strickland.

AYE:	Terry Sensibaugh	Charlie Rogers	Ross Selman
	Mike Dunagan	Sherry Strickland	Katie Young
	Larry Sartin	Kevin Smith	

NAY: None. Motion passed – meeting was adjourned.