

**PITTSBURG COUNTY WATER AUTHORITY
MINUTES
FEBRUARY 5, 2018**

The Pittsburg County Water Authority held its regular meeting on Monday, February 5, 2018, at 1:00 p.m. at the Pittsburg County Commissioners Office, 115 East Carl Albert Parkway, McAlester, Oklahoma, after proper notice and agenda were posted indicating time and date.

1. Chairman noted that proper notice and agenda had been posted as required by law and called the meeting to order at 1:05 p.m. and chairman had secretary call roll:

Kevin Smith	Present
Ross Selman	Present
Charlie Rogers	Present
Sherry Strickland	Present
Terry Sensibaugh	Present
Mike Dunagan	Present
Larry Sartin	Present
Sheryl Baker	Absent
Katie Young	Present

Chairman noted that quorum of the board was present and that meeting could proceed. Also present for board meeting: Mark Day, plant manager; Levenia Carey, secretary; Mike Miller, Attorney; Dale Burke and Crysta – Engineering firm and Jimmy Murray.

2. (A) Consideration of Minutes: (a) Discussion, Amendments, and Vote to Approve Official Minutes of the January 2, 2018. Strickland moved to approve the minutes from the regular meeting held on January 2, 2018, seconded by Sensibaugh. Call for Discussion and Vote.

AYE:	Terry Sensibaugh	Larry Sartin	Charlie Rogers
	Sherry Strickland	Ross Selman	Kevin Smith
	Katie Young	Mike Dunagan	

NAY: None. Motion passed.

3. (A) Explanation of Expenditures – Day advised that the annual liability/property insurance payment was on this month's bill and it had only increased by a couple hundred dollars over past year. Billing also includes worker's compensation – which is high and not sure why as we have had no claims; quarterly bookkeeping payment, chemical purchase. Day shared that electric bill continues to remain down. Day advised that everything was running smoothly and our bills presented are part of our normal operating expenses.

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3. (B) Discuss and Vote – Approve Payment of Bills due payable in the month of February, 2018. Sartin made a motion to approve payment of bills due payable in the month of February, 2018, seconded by Young. Call for discussion and vote.

AYE:	Terry Sensibaugh	Larry Sartin	Charlie Rogers
	Ross Selman	Sherry Strickland	Kevin Smith
	Katie Young	Mike Dunagan	

NAY: None. Motion passed.

4. (A) Water Authority Business – Manager’s Report: Day reported that the gear box on clarifier is complete – it is direct drive and working very smooth. Day shared that the new pump system runs better. Manager reported that most of our customer leaks are under control and making our system operate more efficiently and run smoothly. Day advised board that he had a stroke at work three weeks ago and was hospitalized but is on the mend and released to work. Day noted no problems.

4. (B) Discuss and Vote: Approve/Disapprove Phase II Project Payments:
1) Engineer
2) HCCCO, LLC

No Action Taken.

4. (C) Discuss and Vote: Accept Letter of Resignation from Hartshorne Board Member Sheryl Baker and declare vacancy on board for City of Hartshorne. Manager received a letter of resignation from Sheryl Baker. After discussion Smith made a motion to accept resignation of Sheryl Baker and declare a vacancy on board for City of Hartshorne, seconded by Young. Call for discussion and vote.

AYE:	Terry Sensibaugh	Larry Sartin	Charlie Rogers
	Ross Selman	Sherry Strickland	Kevin Smith
	Katie Young	Mike Dunagan	

NAY: None. Motion passed.

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4. (D) Discuss and Vote: Approve/Disapprove – Cashing in CD at First National Bank and placing it into our Maintenance and Operation Checking Account. After discussion, Sensibaugh made a motion to approve cashing in the \$100,000.00 CD at First National Bank and placing it into the Maintenance and Operations Checking account, seconded by Strickland. Call for discussion and vote.

AYE:	Terry Sensibaugh	Larry Sartin	Charlie Rogers
	Ross Selman	Sherry Strickland	Kevin Smith
	Katie Young	Mike Dunagan	

NAY: None. Motion passed.

4. (E) Discuss and Vote: Approve/Disapprove Moving Checking Accounts (up to all – Maintenance and Operations; Project Account; Reserve Account and Maintenance Account; CD and Safety Deposit Box from First National Bank and Opening them up with another bank.

No Action Taken.

5. New Business: None.

6. Unfinished Business: None

7. Reports or Comments of Chairman: None.

8. Reports or Comments of Members: Rogers stated that they are willing to help with leaks if they are available and aren't tied up on other jobs.

9. Adjournment/Recess: There being no further business to discuss. Young moved to adjourn seconded by Strickland.

AYE:	Terry Sensibaugh	Charlie Rogers	Ross Selman
	Sherry Strickland	Larry Sartin	Kevin Smith
	Katie Young	Mike Dunagan	

NAY: None. Motion passed – meeting was adjourned.